
MEETING MINUTES FOR MARCH 6, 2019

In Attendance: Cal Anderson, John Fitzsimmons, Jennifer Hock, Kate Kirkpatrick, Susan Lundahl, Jason Pinto-Maldonado, Craig Rodrigue, Elisabeth Saldana, Brandy Scarnati, Leone Thierman, Stephanie Walden

Meeting Called to Order: 11 a.m.

Current Business

Drupal CMS / Website Redesign Project Updates

- Cal demonstrated the new website, highlighting some of the new design elements. Content will remain mostly the same. Department sites will have new call-out boxes to highlight certain things.
- Departments have staff pages. These are currently maintained manually; in Drupal they will be linked to Workday so they will update automatically. Departments will be contacted to have them look over their information.
- Calendar is nearly done and FAQ pages are mostly completed. The number of open work tickets we've file with KWALL has been cut in half.
- Since the last time the committee met we've reached out to KWALL's management team to address project roadblocks. The previous project manager is off the project; it's now managed by Anita Wall, their Director of Operations. Discussions about what is in/out of scope for the project has been resolved, and it seems that the company will address what we've already requested.
- Homepage video has been completed and Cal provided a demo. Tim III created it using his own video and footage shot by Digiman in the Fall.
- KWall is estimating their work will be completed in mid-May. Cal thinks we are probably looking at a summer launch. We need to live prior to the end of the fiscal year.

Other Business

- **Google Analytics Reports:** Reports have been sent out blank. This is a widespread issue with Google, not just with TMCC's reports. If you need a report before the problem is fixed, contact Web Services to run a report manually.
- **New Web Developer Hired:** Beverly Bavaro left TMCC last November. That position was upgraded slightly for the new employee. Conrad Wong comes from UNR, has years of web development and Drupal experience, and will be starting on Monday.

Other Updates and/or New Business

WebCollege Updates

- Jimmy Roque has been hired as their new AA.
- WebCollege has moved upstairs in the Learning Commons.
- Still offering an accessibility class.

Office of Civil Rights Update

- The college was hit with a lawsuit last year as part of a larger NSHE lawsuit. It was dropped by OCR as a result of policy changes. Late last year OCR contacted us that the policy has changed again. OCR will be following up in May. Cal reached out but they couldn't provide any information about the issues in question.
- The old website is continuing to be reviewed/maintained for accessibility and Web Services will be making sure the new website is up to standards as well.

Next meeting will be held June 5.

Meeting Adjourned: 11:23 a.m.