

MEETING MINUTES – MAY 10, 2017

In Attendance: Cal Anderson, Beverly Bavaro, Kathy Berry, Natalie Fisher, John Fitzsimmons, Valerie Lambert, Craig Rodrigue, Stephanie Walden

Meeting Called to Order: 11 a.m.

Current Business

Virtual Tour Recap and Photo Preview

Cal stated that the YouVisit Online Virtual Tour has wrapped up photography and all the elements are now in place for a timeline that will hopefully put the tour online at the end of May. Cal worked closely with a group of key representatives from Student Services, Marketing, AOR and TMCC students to finalize the project.

Cal previewed some of the 360° panoramic shots for the committee. The photographer's visit coordinated with some perfect weather, resulting in some very beautiful outdoor shots of the TMCC sites. The tour includes 15 main stops and 20 360° panoramic views.

CMS Update and Proposal Presentation

Cal gave a presentation on the current situation with our CMS software provider, Terminal Four (T4), and their product Site Manager. He provided information on issues and an option for way forward with Drupal.

- T4 Version 7 is riddled with problems and version 8 is not forthcoming as promised by the vendor.
- We will be keeping T4 for the foreseeable future until replacement can be implemented.
 - Reviewed Version 7 problems
- Proposed move to popular Drupal platform.
 - Reviewed key benefits of Drupal
 - John Fitzsimmons commented that he has heard about Drupal; he had positive feedback on this change.
- There may also be a design refresh that goes along with any CMS platform change, as that is something that will need to happen in the next 1-2 years as well.
- Funding this project will be key hurdle to overcome. Will need to work with third party consultants to help us migrate into Drupal. Buy-in should come from this committee. Cal will provide more updates and information to the committee as information is gathered. More presentations will be made to other key areas.
- There will be some initial cost overlap with T4's contract and the new software migration. There was some discussion agreeing that the College should invest in TMCC's website.
- Val asked whether we should consider getting SGA involved with further input? Cal replied: not necessarily for the software platform, but agreed that for any site refresh we will include student input; important to know that the design and CMS platform are two separate issues.

Meeting Adjourned: 11:55 a.m.