
MEETING NOTES FOR JUNE 10, 2024

Present

Estela Gutierrez, Andy Hughes, Robert Hernandez, YeVonne Allen, Maria "Sandra" Jimenez, Geoff Hawkins, Kaylene Brady, Tony Futia, Sidney Sullivan, Yuliana Chavez, Felipe Gutierrez De Alba, Staci Miller, Karen Rubio, Katie Paul, Brandon Goehring and Brendan Patin

1. Estela Updates

- a. Introductions – Sidney introduced her new employee, Jarret Orcutt, the new EPP coordinator in the Career and Partnership Programs Office. His office is at Meadowood North 205.
- b. Estela will be out on leave from June 20 – July 12. Andy will be Administrator in Charge June 20 and 21 and YeVonne will serve in that capacity from June 24-July 5. Estela hopes to work remotely the week of July 8.
- c. VUB: Robert is out on leave. Felipe Gutierrez will serve as the administrator in charge at the Meadowood location while Robert is out. Sandra will be assisting with the TRIO program.
- d. Estela congratulated everyone on their semester accomplishments. Some of the highlights were: RAC recruitment and the International delegation visit for Japan; the Academic Advising new tier system; gratitude to YeVonne and Andy (her right and left hand); Counseling is doing a great job; More people are recognizing the Diversity Office; thank you to Andy for Graduation and taking on other projects; DRC and Student Conduct plan to try to restructure the DRC position after Thomas Kearns' retirement in August; Felipe's programs are expanding; Sandra's TRIOSS center is so vibrant; Congratulations to Sidney on the Model Dairy service excellence award; Financial Aid is trying hard to keep up with the challenges from the FAFSA; Looking forward to what Geoff is going to do next; Karen has taken Jump Start to a new level and completed the Fellows program. Estela thanked everyone for their hard work.
- e. BOR Meeting – YeVonne reported that definitions on antisemitism was controversial with seven hours of public comment. Proposed budget was passed. Brian Sandoval's contract was approved. Activities fee will be increased in 2027 to a dollar. NSU athletics proposal was well received.
- f. Additional: Received a letter from the Chancellor regarding the upcoming TMCC President vacancy. They will be having forums in the Fall when faculty return.
- g. Next meeting: Estela advised that the next SSD Council meeting is August 12 at 3 p.m. Kaylene will reserve VSTA 206 and the amphitheater. Bring some outdoor games and everyone bring an appetizer for the appetizer competition. Everyone will get 3 votes for their favorite appetizers.

2. Standing Items

- a. Planning Council: YeVonne reported that on July 1 the new shared services of HR and Legal integrated service with GBC will begin. Shared services with DRI will remain the same. Kim will oversee both TMCC and GBC. The Internal vote on salary enhancement policy to codify passed. They also had the first read for cyber security training policy. VPFG Peyerl advised that the Budget book should be ready in August. New Faculty Senate Chair is Jinger Doe and Joe Sanpietro is Faculty Senate chair-elect.
- b. Enrollment Management Committee: Yuli reported that enrollment is up 40% and we have an extra week of enrollment this year. Expect enrollment to stabilize after July. Institutional Research is updating the dashboards. Financial Aid applications are up from 5229 last year. FA completed email campaign to students to complete their documents. Stop Out Campaign: Spring 2024 over 2,000 students who dropped out were targeted, with 216 enrolling for Spring. This compares to 171 in Spring 2023 and 195 in Spring 2022. Marketing will send series of email to current students who have not enrolled for Fall. They will also have campaigns to promote the College to include Panasonic, Logistics, Data Science, ACE, CTE and a general campaign. RAC is coordinating the new student registration workshops. Please refer new degree-seeking students to RAC for orientation and

advising assistance. Academic Advising will open appointments one week at a time to avoid long waiting periods for students.

3. Unit Updates

- a. Student Life: YeVonne reported that the SSD coordinator position posting closed, and they have robust pool. Hope to do interviews in the next 2-3 weeks. This Monday is the Dog Day of Summer event to bring our dogs to campus. There will be photos with your dogs in the Plaza. Work with your supervisor if you have allergies or other canine challenges for that day. Note that you are responsible for your dog that day.
- b. Admissions and Enrollment Services: Andy added that enrollment is up and tracking at 40% up for Fall. As of July 1, Admissions and Records will no longer be able to withhold transcripts for delinquent accounts. The payment of a \$20 admissions application fee will also begin on July 1. Hopefully that will assist in eliminating fraudulent applications.
- c. Academic Advising: Staci reported that July appointments will be opened one week at a time, so advisors are not booked out for the month. They will also offer limited same-day appointments in July. August 5 to 30 will be on drop-ins only - trying to limit to around 15 minutes for Fall course questions only. The Advising tier system goes into place July 1. Senior Academic Advisors will be Tara Connolly and Jennifer Pierce, Academic Advisor II will be Courtney Schachter and Grecia Anaya Arevalo, remaining will be Academic Advisor I.
- d. Veterans Upward Bound: Felipe reported that VUB met their grant numbers for this year. Just need 28 low-income veterans to finish the year strong.
- e. VRC: Felipe reported that the remodel is in progress. They are waiting on floors and ceilings. Hoping to return to the VRC space at the end of the month. Kealii Kalawao-Cummings' last day is tomorrow.
- f. TRIO SSS: Sandra reported that TRIOSSS was funded to serve 140 students. They have 119 active students and four pending acceptance, and 17 applications awaiting review. They are hoping to fill all the participant spots by the end of July. The TRIOSSS celebration was wonderful. During summer TRIOSSS will have some Friday off campus events. Thank you to those that provided your letters of commitment for the SSS grant competition.
- g. Dual Credit: Karen reported that Dual credit enrollment is up 19% for new students and 33% for continuing students. New CTE concurrent enrollment classes are available at high schools like McQueen and Damonte. UNR offers year-long ENG 101 and Math classes. TMCC Dual Credit aims to recruit those students to take the next English level with TMCC.
- h. Fitness, Wellness and Athletics: Geoff reported that the Fitness Center summer hours are 11 a.m.-6 p.m. There is a new volleyball club on campus that is taking off. He is working on the storage area to maximize space. There has been a request from staff for a new stair master machine. This request may have to wait until the new fiscal year. They were very fortunate to have donation of two 15 passenger vans at significant savings for local and regional team travel that will save travel money. The soccer camps still have some openings. The soccer schedule for Fall is being finalized. September 21 is the Kickstart Tailgate. The games will start a little later this year to enjoy more time at the tailgate. The team rosters are full for next year.
- i. Financial Aid: Brendan reported that as of June 10 we received 5,746 FAFSAs. In comparison, on June 10, 2023 of last year had 5,290. With the help of Marketing, 1,300 emails were sent to students on May 29 reminding students to complete their financial aid to-do list items by July 1, our priority deadline. On June 3, 700 emails were sent out to students who were enrolled for Fall but have not completed a FAFSA. Thursday, June 13 they are sending 1,700 text messages reminding students with financial aid to-do list items to submit these documents before July 1. July 1 is the priority deadline. Students whose financial aid files are complete (not just submitting their FAFSA) will have their aid disbursed in time before the start of the fall semester. Students who complete

their FAFSA after July 1 or submit the requested documents after this priority deadline are advised to sign up for the payment plan so that students are not dropped from their classes. They are wrapping up the financial aid coordinator search. This position was previously held by Nicole Barnes who is the Assistant Director of Financial Aid Systems. She will be training the individual in this position.

- j. Equity, inclusion and Sustainability: Juana reported that EISO celebrated Asian American and Pacific Islander Heritage Month by learning about Bollywood and participating in a lesson. Also hosted a panel from UNR's AsPIRE (Asian, Asian American, and Indigenous Pacific Islander) affinity group, focusing on API (Asian Pacific Islander) wellness and balancing family pressures. At the Unity Graduation, they had 60 students participate and about 200 attendees. Five individuals, including the Vice President of Student Services and Diversity, attended NCORE, the National Conference on Race and Ethnicity. They are busy planning for next academic year.

Foster Youth: Annalisa had over 100 student meetings. The Walter S. Johnson Foundation Board of Trustees had a site visit here on May 9. It was very successful, and they were very happy to hear about the success of the program. They had 53 people attend the Spring Summit with 14 potential new students attending.

Nevada DHHS Health Equity Grant Highlights May 2024: In April and May saw the completed partnership with Eddy House with multiple train-the-trainer coaching sessions, they are officially providing with their own LGBTQIA+ 101 education for their 18-24 YOA housing-insecure clients. The program was so well received that Catholic Charities St. Vincent Food Pantry asked for a presentation to add to their policy. The grant is ending May 31, 2024. With that final support for other NSHE campuses saw \$1500 spent this month, providing over two dozen important LGBTQIA+ books donated to the libraries of TMCC, WNC, and GBC. The end of this grant has provided education for over 20 individual community partners and organizations, with more than 500 participants, six train-the-trainer events and 350 responses for demographic data collection which will be used to further LGBTQIA+ health equity in Nevada and the US.

Native American Advocate updates: They organized their first program for Native American students, led by the Native American Student Advocate, titled "Empowering Native American College Students: Safety Planning, Understanding Domestic Violence, and Leveraging Campus Resources." Fourteen Native American students graduated. 74 students were on the NAFW Spring2024.

SGA is busy planning for next academic year. There are two vacant positions (Vice President and Senator).

- a. Career Hub and EPP: Sidney reported that they hired their new staff. Job Fairs are not working, so they tried the Career Cafes in the Spring, which went well and will continue this. They will probably do a Job Fair one semester, Career Cafes on the other. The Career Hub Edison Office moved across the hall into Edison 102.

Grant: EM STEP (Students Training in Emergency Professions) EMT and Fire are initial cohorts - \$350K in student support (Tuition, books, required materials). Sidney is working with Nicole in Financial Aid - grant runs through December 2025. The SANDI Grant is ending September 30. They have about \$15K left to spend from the \$400K over the course of the grant (just tuition and fees). New position to start October 1 that will combine the Internship part time position and the parttime EM STEP position. Sidney hopes to have it posted in July.

- b. RAC: Yuli reported that the Summer Bridge dates are July 1-August 8. They are still looking for a couple more students who place into regular math classes (need test scores or high school GPA). Over 900 new Nevada Promise students have been assigned a mentor. Go Chris Jones who is also May professional of the month! Brandon reminded the group that recruitment handles new student orientation. They are also doing summer workshops in person and help them enroll. RAC staff will attend the family fishing event at the Sparks Marina and will also be involved in Juneteenth events.

- c. International: Yuli reported that they created a new International Recruitment Plan that they will introduce this week.

- d. Counseling Center: Katie reported that the 2023-24 academic year was the Year of Mental Health and Wellness, and it was a great one for the Counseling Center! They trained 74 people in Mental Health First Aid, 38 in Livingworks START, 35 in SafeTalk, and 39 in Narcan. They also held our first Mental Health Carnival in October with a total of 150 attendees. They continue to serve students through our Wizard's Wellness support line at 833-646-1526. Students may use this number at any point in time but are highly encouraged to call this line outside of business hours during evenings and weekends. Additionally, Wizard's Warehouse served an incredible amount of people: 1264 individuals were served in the Fall of 2023 and 1208 were served in the Spring of 2024 for a total of 2472 people served. For the Emergency Resource Fund, they awarded \$20,708.62. Twenty-five students were funded by the ERF. Thirty-two other students were funded by the Walter S. Johnson grant or TMCC Needs Grants as a result of being referred to the ERF.

The Counseling Center held their Fall Semester Planning Meeting in May and set goals and activities for the upcoming year. The campus community will continue to see us hold a wide variety of events each month with a focus on various aspects of mental health. The Counseling Center will continue to serve students this summer; at least one counselor will be on-call along with our Mental Health Professional.

- e. DRC: Tony reported that the DRC had received 90 requests for accommodations for the summer semester and 4 for the fall semester.
- f. Student Conduct: Dr. Alexander and Fred Lokken are working with Student Conduct to create an AI policy for faculty.

End: 4:20 p.m.