
MEETING NOTES FOR FEBRUARY 14, 2022

Present

Estela Gutierrez, Andy Hughes, Natalie Brown, Robert Hernandez, Leslie Jia, YeVonne Allen, Kaylene Brady, Tony Futia, Sidney Sullivan, Felipe Gutierrez De Alba, Amber Burroughs, Nicole Shimabuku, Staci Miller, Amanda Stibick, Maria "Sandra" Jimenez and Geoff Hawkins

1. Estela Updates

- a. COVID-19 Update: YeVonne reported that the mask mandate removal. Still strongly encouraging mask wearing. Each VP approves their respective events. Before March do not need to be sent to COVID team. Natalie – Kudos to Marketing getting out the communications on the COVID update while technical difficulties were going out. Per Estela continue through this semester to May for flexible schedule. Not changing the modality. She would like to have some in person meetings with this group to keep the connectivity. March meeting in person then every other virtual
- b. Mental Health Wellbeing: Estela asked that the members please check in with staff to try to minimize our stress as much as possible. WCSO has early release this week and there may be parents who need flexibility. Estela invited Erin to present her mental health wellbeing training to the group in March. YeVonne will pass on the invitation to Erin. YeVonne added that there is a mental health workshop this week: Mental Health First Aid - Feb. 17 and 18, starting at 1 p.m. and ending at 4:30 p.m. each day. <https://www.tmcc.edu/professional-development/workshops?year=2022&month=02>
- c. New idea: Estela advised that she wants us to work hard, enjoy our work and have fun. She selected Amanda, Amber and Sidney to help create some fun brief activities for SSD staff to "Take 15" on Wednesdays for a break – dancing, walking some type of activity to engage all of SSD. Amanda, Amber and Sidney to develop a plan to start by mid-March.
- d. Estela thanked the group for working very hard throughout the pandemic.

2. Standing Items

- a. Cabinet: Andy reported that this group discussed that Commencement is on Friday, May 20. The ceremony is split up by division with a 1-hour lunch break. They are still working on situating faculty in a seating section on the floor with seating platform. Facilities and Grounds will be handling traffic. Plan for snacks for volunteers, faculty and platform party and a reception planned for after ceremony. They reviewed GoIn and GoEd virtual reality demonstrations. Building some simulations - 25 in skilled trades. Wes Evans is building one for HVAC. They also spoke about open education resources with a vendor that has text books available and the TMCC SMP and use of technology in the future.
- b. Accreditation Committee: YeVonne Reported that they are working on Year 7 Evaluation of Institutional Effectiveness EIE. The next meeting February 16.
- c. Planning Council: YeVonne reported that they met on January 31. The group completed small edits to the language of the Merit award bylaw (1st reading), discussed the future of community colleges with the rise of AI and robotics, health risks, and changing technology. There was a great suggestion from Thomas with the DRC on an EPIC (or even for-credit) course on how to make accessible content.
- d. Academic Affairs & Student Services: Natalie reported that this group met last week and SSD presented an overview of our SSD SMP. They had questions about career and job exploration. SSD has major exploration and job exploration for students. They discussed what we have in place and our various efforts.

- e. Enrollment Management Committee: Andy reported that they spent time on applications for Fall22 compared to Fall 21 - up 37% in new applications from Fall21. Hispanic students up 38%. Female up students up 31% and recent grads is up to 53%. He noted that the traditional gap year has turned into a two-year gap. They are working on the new admissions application and testing it now. FAFSA completion efforts - small decline in completion. Leslie pointed out the FA team working hard to connect and get students to complete the FAFSA. Staff are also working in schools to connect with students. Financial aid has events in February - trying to get students to connect with us on campus. Leslie noted that the number of PELL disbursements impacts the future opportunities to apply for future grants. She is proposing doing a campaign to reach students – a college wide effort since benefits the whole college. Natalie added that new students are getting a lot of contact. An effort to reach continuing students through faculty and other areas of the college would be helpful.

3. Unit Updates

- a. Retention and Support Programs: YeVonne reported that Counseling is maintaining their partnership with the UNR Downing Clinic with a Practicum student, Rebecca, this semester on Wednesdays - Vitality Unlimited - Behavioral Health Clinics resource. They are re-establishing partnership Eddy House. The Wizards Warehouse at Edison reopened!

Career Hub: The Job Search Skills workshop schedule is posted on the TMCC calendar and Career Hub website. New offerings include Handshake 101 and a workshop on the actual Job Search Process and Steps, which needs a catchy name if anyone has any ideas. The SANDI Grant Navigator Search is underway. Applications are being reviewed. Getting ready to launch the 5th cohort of students in the Coding Camp program.

DRC: They currently have 263 students enrolled with the DRC, with 156 students who have participated in either getting their accommodations or saying no thanks. This is a 59% engagement rate.

Student Conduct addressed 8 separate classes on the Edison Campus last week on their behavior.

The Food Bank of Northern Nevada will be on campus over Spring semester to assist students with signing up for SNAP. Thank you to the Financial Aid office for this collaboration!

- b. Admissions and Records: Andy reported that the VRC enrollment is 256 students with 48 pursuing the guard waiver. The VRC is working on renovation of space ideas to expand and make the VRC space more useful and engaging for students. Felipe is working with the Foundations to identify funds.
- c. Will be sharing out the audit report soon. WC very busy. 505 id photos, phone calls 193 ACCUPLACER and other tests. A&R 2199 applications 362 fraudulent!! Process 4150 OnBase forms.
- d. Advising and Access Services: Natalie reported that Advising is back to scheduled virtual and in person appointments with limited same day appointments. The GRS advisement appointments were placed. The Academic Advisor position posted. The Faculty Advising pilot has 16 faculty advisors and they were provided lists of 25 students to start working with.

RAC: The CTE Open House will be this Wednesday, February 16 at 6:30 p.m. at the Edison campus. Everyone is welcome to attend. Recruitment for Summer Bridge is in full swing, please refer any students that might be interested to Jennifer Zarco. They are still looking for NV Promise mentors, if you haven't signed up to participate, please do. Also, if you know of anyone that might be interested, please pass along the information.

ISS: ISS welcomed 7 new students from 6 countries this spring semester. We are processing applications for the fall semester: 40 applications, 8 admits, 17 deferrals from Spring. Students are still facing challenges with obtaining visas worldwide.

- e. Veterans Upward Bound: Estela advised that she looked at his book about managing your emotions and self-preparedness. She requested that Robert build an overview of his book topic and present at the next SSD Council

meeting. Robert agreed. Robert introduced Jenny Kurowski, the new program specialist and Joann the new student worker. Robert reported that they completed their next performance report. The grant needs to be resubmitted so he is working on that project. VUB received a donation of \$2500.00 from Washoe County Commissioner Hermann!

- f. Athletics, Health and Wellness: Estela advised that they are starting the process for a national search for the Athletic Director replacement and are wrapping up search for the Retention and Support Services Executive Director. Geoffrey Hawkins reported that the Fitness Center is open and hours are Mon-Fri from 8 a.m.-6 p.m. They are onboarding a new worker and gathering lots of new signups. Some student fitness center members are being joined by their parents which is creating new students! Recruiting in Athletics is going well. They are almost at capacity. Geoff is excited about upcoming season and signed two letters of intent. He had one male graduate receive a Division 1 commitment and scholarship to play soccer. He also completed the athletics annual report and is presenting to the BOR in March.
- g. Financial Aid: Leslie reported that they filled the AAVI position. Lisa Boldman came to TMCC from DETER. She is supporting outreach and student employment. There are still a few events remaining in February for Financial Aid awareness month. Outrageous Money Games, Music and Money and the Financial Aid Drop in event. If you need a flyer, please contact Leslie and she will share them.
- h. Equity, inclusion and Sustainability: YeVonne reported that TMCC is a Bee Campus USA Designated Affiliate! The Walter S Johnson Foundation funded the Fostering College Success grant for 3 years. They supported that NSHE BOR Non-discrimination proclamation. There are lots of events such as game night, community clean ups, and student headshots upcoming.

SGA: National Society of Leadership and Success 2,479 students qualified and were sent invitations to this semester's TMCC NSLS program. 1,353 of whom qualified for Presidential Honors with a cumulative GPA of 3.3 or higher. The SGA hosts its spring semester Club Fair Fro Yo Event this Wednesday (2/16) and Thursday (2/17) in the Student Center from 11:00 a.m.-2:00 p.m. The SGA hosted multiple Welcome Week(s) Events at all 4 campus sites. They distributed 800 bags 800 to students and 476 students received Doughboy doughnuts. Upcoming Events: EISO and SGA for the first of our monthly Game Day events Wednesday (2/23) from 12:00-4:00 p.m. Students can join by attending the drop-in event in-person at the DISCO (RDMT 114) or virtually through a Zoom address or QR code to play various Jackbox games. Students can win one of five \$10 vouchers to Cafe Verde by participating.

The SGA senators continue to work on projects including a project to bring valentines to a veteran's hospice center where due to covid restrictions visitors are not allowed. President Richards attended the National Community College Legislative Summit on February 5-9. The election application for the SGA is now open and will continue to accept applications until February 18. Student masks provided by SGA are available at all campus sites. Electoral Engagement: They are working on a video to add to the Electoral Engagement Website.

- i. TRIO Student Support Services: Maria Sandra reported that they We successfully submitted our 1st TRIO SSS Annual Performance Report (APR) last week. Despite all the challenges we encountered while attempting to roll out a new program in the middle of the pandemic, we learned a lot, particularly areas we can improve on, areas we did well and managed to make small gains. I am grateful for all of the support, assistance and encouragement received by everyone (from academic advisement, financial aid, admissions & records, career hub, counseling, to name a few). I am excited about our grant year and the gains we will make.

End: 3:50 p.m.