
MEETING NOTES FOR SEPTEMBER 13, 2021

Present

Estela Gutierrez, Andy Hughes, Natalie Brown, Tina Ruff, Leslie Jia, YeVonne Allen, Kaylene Brady, Sidney Sullivan, Yuliana Chavez, Felipe Gutierrez De Alba, Nicole Shimabuku, Amber Burroughs, Staci Miller, Amanda Stibick, Kelly Brisbois, Karen Saldana, and Maria Sandra Jimenez

1. Estela Updates

- a. COVID-19 Update: YeVonne reported that Human Resources is still working on the employee testing process. Washoe County is still at a 20% positivity rate. They are hoping to begin trending downward in a few weeks. If you have any questions or concerns to bring to the COVID team please send them to YeVonne or Estela. The team is meeting weekly again and the agenda is broad. YeVonne clarified that the information from the COVID Team is sent out in the weekly COVID update messaging from Marketing and Communications.
- b. Vaccination Upload Process: The big lift has been vaccinations for staff and students. Estela added that one of the main parts of the process is in Admissions and Records that includes the proof of vaccination for students. Andy advised that the OnBase form is live and they already received 21 documents. CSN and UNR are mirroring our process. Yuli and Helen's student workers assisted with the testing. The student offered great feedback. Andy added that they are working with legal Andy exemption forms once completed they will send them out. The completed forms will be placed on a standalone webpage. Medical exemptions will need a Nevada doctor or nurse practitioner sign off. Religious exemptions will be a checkbox on the form indicating a strongly held religious belief. Processes for Jumpstart, CTE and international students are being developed within the main NSHE task force. Students have until November 1 to get their proof on file. It is okay to share the link at this time.
- c. Jump Start: Estela advised that the CTE position was collapsed with the Jumpstart program. Karen Saldana is spearheading the pilot effort and will be managing the programs. Her position salary will be paid one half state dollars and one-half grant funds. Thank you to Yuli for moving the successful Jumpstart program to this point. She has gone above and beyond in the RAC.
- d. VPSD Office: Estela advised that she requested to open the Tamera Mooney AAIH position that was part of the budget cuts. Kaylene will be temporarily assuming Megan's duties as she will be out a bit longer. Please be patient. Estela asked the group if they had any questions or concerns they would like to discuss. She emphasized that this was their meeting and their time to ask questions. She needs to hear from you so she can advocate on your behalf. There were no questions or concerns mentioned by the members present.

2. Standing Items

- a. Cabinet: Andy advised to watch for a special meeting to review the policy regarding mandatory vaccinations for all NSHE employees. The policy will include progressive disciplinary action. According to Web IZ the vaccination rate is 75% at TMCC. Andy will share the compensation draft policy once it is sent to Planning Council. They also talked about the process to replace positions that were covered by Grant dollars and develop consistent procedures. Stephanie Walden and Melissa Deadmond created a dashboard that links to the Strategic Master Plan. Andy also recommended that commencement ceremonies be held on Thursday and Friday, May 19 and 20 on campus as a walk-through event. They received a lot of positive feedback from students and family members about last years' ceremonies. We will only have one year of graduates to celebrate this commencement, so two days should be sufficient for the number of students participating.
- b. Planning Council: YeVonne reported that the Planning Council met on August 19. The main focus was the draft Remote Work Policy. There has already been a second draft, which has been distributed through various channels on campus. Faculty Senate, Classified Council, NFA participated. The second read and potential vote is on September 20. If you have any additional feedback, please let YeVonne, VPSD Estela, or Natalie know.

- c. Accreditation Committee: YeVonne reported that the Accreditation Committee met on September 2 and will meet monthly moving forward. The Standards 1.B.1-4 (Institutional Effectiveness) and 1.D.1-4 (Student Achievement) are the current focus. Dr. Olga Mesina was added as a representative from the division.
- d. Enrollment Management Committee: Natalie reported that this group reviewed the dashboard and discussed went to upload vaccination cards.
- e. Academic Standards: Natalie advised that this group is reviewing the PURs and discussing the WICHE passport. The Curriculum Review Committee is approving classes and deleting old ones.

3. Unit Updates

- a. Retention and Support Programs: YeVonne reported that RDMT 115, the ARCCH (Advocacy, Resource, Counseling, and Career Hub), is nearing completion! They hope to be in the office in the next couple weeks.

Counseling is engaging students virtually with Lizard's Lounge and in-person with the Take 5 events every Thursday and the Getting Ahead programs. They have current and future searches for the Career Hub Specialist, Counselor, and Clinical Counselor. Tech Careers Fast Track is launching its third cohort, bringing the total students to about 45. They launched the first cohort in April, and the second in July. This is the coding camp that is funded through the SANDI grant from the Governor's office. The Educational Partnerships Program is busy with the CTE Academy, SNAP E&T recipients, prison education, Perkins students, and ARISE.

Estela added that the Retention and Support Services executive director job was posted and is a national search. It closes October 5. Andy is chairing the search committee.

- b. Equity, inclusion and Sustainability: YeVonne added that the next Diversity Committee meeting is this Friday, September 17 at 9 a.m. The NSHE Southern Nevada Diversity Summit will be virtual this year on October 1. All are welcome to join! The Men of Color Mentorship Program is happy to report that they are recruiting and meeting back in physical high schools again! They are adding a new "virtual cohort" to include small numbers of students from schools where we do not have established cohorts. The next Students of Color Mentorship Program information session is Thursday, September 16 at Noon in the DISCO. The Foster Youth Faculty Mentor is Virginia Castleman for this year; and the Faculty Diversity Advocates are Dr. Micaela Rubalcava and Dr. Joylin Namie. They are working diligently with the other NSHE institutions on the NASH Equity Framework focused on diversity faculty hiring and retention.

SGA: The National Society of Leadership and Success is sending invitations to 2,415 TMCC student's that have earned consideration. Fall semester Club Fair & Field Days events will be held September 22 & 23 from 11:30 a.m.-2:30 p.m. The SGA welcomed back students with two weeks of Welcome Week SWAG Bag Giveaway Events on all four TMCC campuses. Over the eight days of events, 950 TMCC 50th Anniversary and SGA logoed tote bags. They also hosted a Free Donuts, Coffee or Hot Chocolate "Show Your TMCC ID" Event during the first week of classes, which was enjoyed by 155 students. The SGA opted to "adopt a spot" through the Keep Truckee Meadows Beautiful Program. They adopted Dandini Blvd. Electoral Engagement is September 28 - National Voter Registration Day.

- c. Admissions and Records: Andy reported that Operation Battle Born ended at the Sparks Marina. Felipe and his group did a great job! There is an excellent drone footage. Andy invited the group to view the Always Lost art project in the main art gallery. There will be a reception on Wednesday at 3-7 p.m. Admissions and Records is busy building the vaccination process. They also received and approved 33 Native American fee waivers and there are three pending. The Welcome Center is extremely busy. They have not experienced a lot of problems regarding COVID masking. They have disposable masks available at the desk. Jovonna Puertos is leaving to pursue another opportunity. One of their student workers got a job at Nevada Hopes. The Veterans Resource Center has been busy with major events and a VA audit. Andy reminded the group to practice good self-care as we all remain very busy.

- d. Advising and Access Services: Natalie reported that the Recruitment and Access Center created a handout listing all of the upcoming TMCC information days/night events. The Nevada Promise deadline is October 31. Financial Aid welcomed new team member Jairon Castellanos-Boteo. Jairon will oversee the GEAR UP grant and assist with high school recruitment. RAC's front desk has gone back to 'the back.' RAC's work area is between RDMT 315-P and RDMT 315-U. The front desk area now belongs to Jump Start Dual Credit. The Jacobs Presidential Scholarship recruitment is going very well. They are on track to meet their goals in the next couple of weeks. The Air Races and Fiesta on Wells are this weekend. Stop by the TMCC table to say hi!
International Student Services: Natalie reported that TMCC is leading the discussion regarding COVID vaccinations for international students.
- e. Athletics, Health and Wellness: Tina reported that the men's soccer team is 3-3-1 and the women's team is 1-5. The men's team went into double overtime during their game with CSN. The Fitness Center is seeing 100 members per day with 80-95% of them being students using the facility. The basketball gymnasium it is also well used.
- f. Financial Aid: Leslie reminded the group that the FASTOBER event is in person this semester. It will be held on October 9 from 8:30 a.m.-1 p.m. Students must RSVP and no extra family members will be admitted into the classroom. Financial Aid distributed \$5.5 million in HEERF dollars. They are still getting applications and still awarding funds.
- g. TRIO SSS: Sandra reported that they are settling into their new space. They are doing an NSHE search for the TRIO coordinator position. Twenty-three new students were admitted into the program and they had 42 student contacts since the beginning of the semester. They have several events scheduled in September and October. Estela observed that students are excited to be here at TMCC.

End: 4 p.m.