
MEETING NOTES FOR MAR. 11, 2019

Present

Yevonne Allen, Kaylene Brady, Natalie Brown, Yuliana Chavez, Estela Gutierrez, Felipe Gutierrez De Alba, Robert Hernandez, Andy Hughes, Michelle Montoya, Tamera Mooney, Karen Rubio, Tina Ruff, Joan Steinman, Sidney Sullivan, Cameron Tuttle, Sharon Wurm

1. Estela's Updates:

- a. VIPs Invitations, New Protocol-A new protocol for inviting VIPs to college events is being developed. Due to the confusion it causes to have multiple invitations going out to regents, elected officials and other influential people, there will be one point of contact from each division who will disseminate the information to the Marketing and Communications office. The Marketing and Communications office will then create an invitation to be sent via the President's office to all VIPs being invited for college programs and/or events. For Student Services and Diversity, the point of contact is Kaylene Brady. Email VIP invite requests to Kaylene with a cc to Estela and please have patience as the process is not yet perfected. Hold program events during the week whenever possible to keep weekend events to a minimum and try to get your event information to Kaylene and Estela as soon as possible prior to the event.
- b. Co-Requisite Policy Proposal-Nevada System of Higher Education (NSHE) is proposing a new co-requisite and college ready gateway policy that would eliminate remedial classes unless they are offered with a co-requisite college level course. This policy will go to the Board of Regents for a vote in June.
- c. Mandatory Advising Policy Proposal-NSHE is proposing to mandate academic advising for all first time degree or certificate seeking students by Fall 2020. In addition, the goal is for all NSHE institutions to maintain a student-to-advisor ratio of no greater than 350:1 by academic year 2023-24.
- d. Zachary Totans, Program Coordinator for Veterans Services, accepted a position with the Department of Veterans Affairs (VA). Zachary's last day is April 13. This is a career promotion for Zachary and we wish him all the best!

2. Standing Items:

- a. Academic Affairs & Student Services- N/A
- b. Accreditation-TMCC is in the last cycle of its current Accreditation through the Northwest Commission on Colleges and Universities (NWCCU). They are reviewing the Strategic Master Plan for changes and to ensure that it aligns with NSHE's strategic goals.
- c. Budget Allocation Committee-The Resource Allocation Process (RAP) is open through the end of March. This committee will have its last meeting of the semester on April 26.
- d. Enrollment Management Committee-The enrollment dashboard is updated to March 15.
- e. Going forward, we will include the Cabinet and Planning Council meetings in the Standing Items section of these notes.

3. Unit Updates:

- a. Jump Start Dual Credit Program: Karen
The Jump Start Dual Credit Program received a College and Career Readiness grant for \$301,000! There is an online application being developed for the Jump Start Program which should be ready soon.
- b. Access, Outreach and Recruitment (AOR): Yuli
Adult and Non-Traditional Student Recruitment is having a FAFSA event for adults. AOR is sponsoring a Washoe County School District (WCSD) Jobs for America's Graduates (JAG) conference on the Dandini campus this Saturday, March 16. JAG targets students in the middle of the academic spectrum and matches them to careers. They are beginning heavy recruitment for the Success First Summer Bridge program and new students are not placing into Math 96, or Math 126.
- c. Veterans Resource Center: Felipe
Their current students are all certified with the VA. Since Zachary will be leaving, Felipe will take his spot on the "Mayor's Challenge to Prevent Suicide Among Service Members, Veterans and their Families". Felipe is also working on plans for the "Operation Battle Born Ruck to Remember" march. If you would like to participate in the march, please contact Felipe.
- d. Tutoring and Learning: Michelle
The grand opening of the Learning Commons was on March 6, but they are still giving tours if anyone is interested. It is an energetic and vibrant space. Drop-in tutoring and appointments are now available at the Edison and Meadowood sites.
- e. Financial Aid and Student Success: Sharon
The last big event for the Free Application for Federal Student Aid (FAFSA) completion challenge grant was the FAFSA Fiesta on February 28. They are nearing completion on this challenge grant. The last phase is to help the students with their verifications.
- f. Equity, Inclusion and Sustainability (EIS): Yevonne
Thursday is PI Day! They will have fruit pies, pizza pies and prizes in the DISCO and a presentation on under-represented populations in the Science, Technology, Engineering and Math (STEM) fields. The event is sponsored by EIS, Sciences Division, STEM Society, Student Government Association (SGA), Nevada INBRE and UNR College of Engineering. The American Indian/Alaskan Native Education Summit sponsored by the Nevada Department of Education and the Nevada Public Health Foundation will be held at Dandini campus on March 21 and 22. EIS is working on putting together a women's history panel. The Equity, Diversity and Inclusion Council (EDIC) is working on a process for software accessibility for NSHE. Yevonne is presenting with President Hilgersom on April 12 at NSHE's "Closing the Achievement Gap" summit.
- g. Career Center: Sidney
The employer appreciation event was a huge success! They are offering boot camp workshops on a variety of topics during spring break. They will drop a webinar on success into Canvas for student workers. Pearson is unveiling their new career success software.
- h. Athletics, Health and Wellness: Tina
Coach Nick is recruiting in Las Vegas every weekend for five weeks straight because this is the soccer tournament and tryout season. Open tryouts for women's soccer is on April 18 and open tryouts for men's soccer is on April 19. Game schedules and student-athlete rosters will roll out in May and they are very close to having the official game schedule set. The Mascot team is working on a new Mighty Lizard mascot. There are over 124 new memberships in the Fitness Center since January! They are in the process of making aesthetic changes to the Fitness Center as well as updating the equipment.
- i. Student Services and Diversity: Kaylene
April calendar events are due on March 15.

- j. Admissions & Records: Andy
Class search opens for Summer and Fall on March 15. Last day to audit and/or withdraw is April 4. Commencement is May 24 and there will be a walkthrough on May 23.

- k. Retention and Support Services: Joan
The SGA is accepting applications for candidacy through March 15. The Lizard Transit Authority, a shuttle for students that will run between TMCC and UNR, is set to begin transit operations in August. The shuttle will operate between 9 a.m.–2 p.m. on weekdays. TMCC is hosting the Nevada Association on Higher Education and Disability (AHEAD) conference Friday, April 5. On April 12, the TMCC Counseling Center, the National Council of Juvenile and Family Court Judges and the Office of Juvenile Justice and Delinquency Prevention are sponsoring a workshop through Professional Development entitled “Domestic Child Sex Trafficking”.

- l. Veterans Upward Bound (VUB): Robert
The VUB is working on incorporating wellness workshops for their students. Military Day at the Legislature is March 20.

- m. Counseling Center: Cameron
Thank you to everyone who participated in the Fill a Bag campaign this year! They received a very large amount of donations and will be able to help a great many students with them. April is Sexual Assault Awareness Month and Counseling will have several workshops on the topic. There are five teams participating in the wellness committee’s weight loss challenge.

- n. Academic Advisement, Transfer Center and International Services: Natalie
They are starting to get busier now that registration is close. Appointments are three days out at this time. They are calling students who still have holds and have lifted approximately 22 percent of the holds. The orientation programs begin on April 2. At the end of March, three advisor positions and an international program manager position will open. Two of the advisor positions are permanent and one is a one-year temporary position. The international program manager position is also permanent. We have 12 students coming from Japan to TMCC this fall! TMCC is hosting a Delegation from Ghana on March 26. Natalie will be traveling to China and Costa Rica for recruitment in April.