
MEETING NOTES FOR SEPT. 10, 2018

Present

Yevonne Allen, Kaylene Brady, Yuliana Chavez, Tony Futia, Robert Hernandez, Andy Hughes, Tamera Mooney, Naomi Okada, Joan Steinman, Sidney Sullivan, Cameron Tuttle

1. Unit Updates

a. Career Center: Sidney

Most of the jobs listed the on-campus job board list are filling. Sidney is currently working on a satisfaction survey for employers. Career workshops and job fairs for the fall semester are scheduled. They created a guide/booklet using the eight career readiness competencies employers today are looking for as identified by the National Association of Colleges and Employers (NACE). If you have students who are unsure if they are career ready, please have them contact Marcie Iannacchione to learn more about these highly sought competencies and how to achieve them.

b. Equity, Inclusion and Sustainability (EIS): Yevonne

Dr. Steven Bale, Dr. Hieu Do, Dr. Precious Hall and Dr. Micaela Rubalcava are the Faculty Diversity Advocates for EIS. These four positions are additional assignments that will run from September 2018 through May 2019. The Diversity Advocates will help promote and incorporate inclusive principles and practices into academic programs as well as assist with the collection and analysis of data. The Tutoring and Learning Center (TLC) and the Diversity and International Student Center Office (DISCO) are partnering to offer tutoring in the DISCO on Tuesdays and Thursdays this semester as a pilot program. The DISCO is also a hub for voter registration this fall and the Diversity Peer Mentors are voter registration helpers. Please send students to the DISCO to register. They will also have SWAG for students. Two current initiatives in EIS are the "In it Together" campus inclusivity campaign (workshop available through the Professional Development office) and the TMCC NV GreenEnergy Rider Program which will increase our renewable energy usage from 25% to 100% making TMCC the first institution in Nevada to be 100% green based on industry standards. Yevonne is the Chair of NSHE's Equity, Diversity, and Inclusion Council (EDIC) this year.

c. Veterans Upward Bound (VUB): Robert

VUB just ended its fiscal year because it is a federally funded TRIO program with a grant cycle which runs from September through August. This fiscal year they received a 4.25% increase in TRIO funding. VUB received a \$5,000 donation from Supporting Education and Employment for Veterans (S.E.E.4Vets) an organization in Arizona, to fund scholarships for veterans. So far they have awarded five scholarships and they will award five more in the spring. The organization invited TMCC to their Arizona meeting of institutional scholarship recipients and Felipe Gutierrez de Alba will be attending to represent TMCC.

d. Disability Resource Center (DRC): Jay

They have approximately 300 DRC students this semester which is slightly lower than last year. They are busy, but everything is going well so far.

e. Counseling: Cameron

September is National Suicide Prevention month and September 9–5 is National Suicide Prevention week. The Counseling Center will have a Suicide Awareness and Prevention table outside the café from September 10-14 where counselors will offer screenings, assessments, printed resources and encouragement activities. On Wednesday, October 17, they will have a Student Resource and Wellness Fair with community resource tables operated by agencies outside of TMCC. Counseling is doing well right now.

f. **Student Conduct: Tony**

There are seven registered sex offenders enrolled this semester. This is down from last semester when we had seventeen, some of which carried into the summer semester. There are three tiers of offense with level three being the highest offense. Tony does not allow any level/tier of offenders attend classes with minors. In October, Nevada will switch to a different calculation for the tier system. Instead of severity of offense, it will be based on the age of the victim. This will probably result in more tier threes, but we have a good plan in place.

g. **Retention and Support Services: Joan**

Travis will move from CareerConnect to Re-Entry where the need is greater. Joan is looking at both programs and current needs to see how best the students can be served.

h. **Tutoring and Learning Center (TLC): Naomi**

They are super busy right now. Although construction is ongoing, it should be finished by the middle of November. A big thank you to the Career Center staff for sharing space with the TLC.

i. **Academic Advising: Natalie**

Over the last three weeks, they saw approximately 2,800 students in person. This effort helps to ensure that all students get advisement before the semester begins. Tara Connolly and Sione Lavaka will give their presentation "Academic Advising for Double Dose First Generation Students" through a national NACADA webinar. Transfer Day is on October 16 from 11 a.m.-2 p.m. in the Student Center. They are considering a "Transfer Week" for next year. They now offer two pre-professional workshops per month. The schedule is listed on Academic Advisement's web page under events. The International Orientation went well. The International Coffee Hour is back this fall in the DISCO. Next dates are September 11, from 1 p.m. -2 p.m. with a focus on Japan and September 24, from 2 p.m.-3 p.m. with a focus on France. The Gateway blocks are being lifted to accommodate students. Natalie will let us know when drop holds are in place. So far, everyone has been great!

j. **Access, Outreach and Recruitment (AOR): Yuli**

If you notice something is off with your grant budgets, it might be because some grants (including AOR's) are not showing the correct dollar amounts in the Workday system and Accounting will not build the budgets until the amounts are corrected. The Gear Up program's final award year from cycle 2 ends in 2019. Nevada Promise is up and running and students are being more cautious this year. Thank you to all mentors. Please be a mentor. Karen Rubio accepted the position of Jump Start Academic and Community Liaison. AOR is now recruiting to fill Karen's previous position of Jump Start Specialist. The job posting will close on September 20.

k. **Student Services & Diversity (SSD): Kaylene**

Thanks to everyone for helping update our SSD documents. We have received numerous compliments on our Helping Students to Succeed document. Remember to send Kaylene your department events for October.

l. **Financial Aid and Student Success (FA): Sharon**

It was a busy August in FA. The Nevada Promise students were easy to assist due to the fact that they had to complete their FA in April, however, the older students were particularly needy this year. FA will hold their annual Fastober event on Saturday, October 6. In addition to Fastober, the FA department will host FAFSA Fiesta Night on February 28. These events are to encourage students to complete their Free Application for Federal Student Aid (FAFSA) in order to increase TMCC's FAFSA completion rate for WCSD students by at least 5% in 2019. The increased efforts are because TMCC was awarded and is participating in the FAFSA Completion Challenge Grant. This year's Silver State Opportunity Grant (SSOG) is awarded in full. There was not enough funding for year one of the grant and year two (last year) we were unable to disburse the whole award. Promise is helping us to spend SSOG. Due to a recent NSHE audit on host funds, the process and rules for hosting and programming expenses are being revised. As of now, the process is not finalized. If you are interested in being on the Administrative Faculty Committee that is

being created through the Faculty Senate, please respond to the email about it that was sent to all professionals.

m. **Veterans Resource Center (VRC): Sharon**

They held their welcome back event for veterans last week. On October 4, VRC will screen "Almost Sunrise" a film about two veterans who walk across America to bring awareness about of the pandemic of suicide among veterans and for suicide prevention. The veterans' ENGAGE event will be held in Reno this fall and is scheduled for November 2.

n. **Admissions & Records: Andy**

The Student Success Fair is tomorrow, Tuesday, September 11, from 9 a.m. to 2 p.m. in the Student Center. They are looking into how best to accommodate part-time students such as evening hours.

2. Standing Items

a. Academic Affairs & Student Services: Sharon

Met regarding Gateway progress.

b. Accreditation Committee: Joan

Accreditors will be on campus on October 21 and 22 for a mid-cycle check.

c. Budget Allocation Committee: Sharon

List of approved RAPS for SSD was shared with the Council. There will likely be only three new positions approved campus wide for FY 20. You can request mid-year RAPS for a good cause, but these need to be discussed with your supervisor and then sent to SSD Directors and VP for approval before submission.

d. Enrollment Management Committee: Andy

Wait listing and/or swapping classes by students is not functional for TMCC in PeopleSoft and will not be implemented. Late, late classes for Spring had dismal results and no persistence. There will be a waiver of tuition and some lab fees for qualifying Foster Youth students.

3. Updates

a. Fall 2018 Committee Member Changes: Sharon

Andy Hughes will be a member of Cabinet; Joan Steinman and Sharon Wurm will be members of the Planning Council and Natalie Brown, Andy Hughes, and Sidney Sullivan will be members of Enrollment Management. Sharon Wurm will represent SSD at most Faculty Senate meetings. Three SSD staff members are senators and also attend the meetings.

b. SSD Annual Report

Will be shared with SSD first. Please do not disseminate until after the Report Forum on October 12.

c. Board Of Regents (BOR)

Discussion on flat tuition. Guaranteed tuition if you graduate in two or three years with the third year being a grace year. Career Connect needs match of time/money. Dr. Joan Steinman participated in a presentation requesting the match at the BOR meeting. The presentation was well received.

d. Equity, Diversity & Inclusion Council (EDIC): Yevonne

We are a Hispanic Serving Institution (HSI) and we are now at 29% for this population. MGM will sign a Memorandum of Understanding (MOU) with NSHE on tuition assistance for all MGM employees.