

---

# MEETING NOTES FOR FEB. 12, 2018

---

## Present

Yevonne Allen, Kaylene Brady, Yuliana Chavez, Rick Floyd, Tony Futia, Estella Gutierrez, Hirokazu Kishinami, Andy Hughes, Marcie Iannacchione, Michelle Montoya, Tamera Mooney, Joan Steinman, Zachary Totans, Cameron Tuttle

1. Introduction – Rick Floyd – Rick introduced himself and explained that he is working in the Student Life and Development department as an advisor and that he will be filling in for Nicole Shimabuku while she is on leave.
2. NSLS and CEEP – Rick
  - a. The National Society of Leadership and Success (NSLS) is the nation's largest collegiate leadership honor society. Members are nominated by their college based on academic, or leadership skills. Once they are nominated and enrolled in NSLS, students complete a step-by-step program provided by the society to become inducted. TMCC will have an induction ceremony for successful step completers. Membership is for life and provides access to many benefits. TMCC established an NSLS chapter in August, 2017 and 156 students signed up for Fall 2017. So far, there are 60 students signed up for Spring 2018. The deadline to sign up for Spring is Tuesday, February 13. There are some challenges with the program including a one-time \$85 membership fee which there are currently no scholarship options for at TMCC. Rick also felt that some of the steps could use improvement in their content.
  - b. The Campus Election Engagement Project (CEEP) is a Student Government Association (SGA) initiative. The project will include campus events designed to educate people and get them registered to vote.
3. Estella's Updates:
  - a. Enrollment for new students is up by 11% and new student enrollment for the high school is up by 72%.
  - b. The NV Energy Foundation is holding a "Power of Good Giveaway" and TMCC's Veteran's Resource Center is a participant. Organizations that serve veterans and active military members are this year's focus. The VRC has a chance to win 10 k (1<sup>st</sup> prize) 3 k (2<sup>nd</sup> prize) or 2 k (3<sup>rd</sup> prize). The organization with the most votes wins. Voting begins in March and people may vote once per day. Voting information will be sent via email to the campus community.
  - c. Timeline for completion of the sports complex and wellness center is Fall 2019. This will free up space for SSD in the Student Center. The EATS project does not have a timeline yet.
  - d. If you or anyone in your areas are sick, please stay home and take care of yourselves!
4. Unit Updates:
  - a. Student Conduct – Tony – They are getting lots of calls to go offsite right now, so Tony is scheduling some of his time at other TMCC sites. The Student Conduct web page is now linked on the VPSD web page and the page views are up substantially since the move. Currently, Student Conduct is working on how best to vet students who may not be eligible to attend TMCC.
  - b. Veterans Resource Center – Zack – The Truckee Meadows Veterans Club will pre-screen an episode of National Geographic's docuseries "The Chain of Command" on February, 26, at 6 p.m. in SIER 108. They are working on establishing TMCC as the first "Purple Heart" college in the state of Nevada. As a Purple Heart college, TMCC asserts that it supports current and future Purple Heart recipients and dedicates a parking spot on campus to them.
  - c. Career Center – Marcie – The Career Center Advisory Board (CCAB) had a productive roundtable discussion at their meeting last week. They are busy putting the information they learned at the meeting to work. The CCAB is comprised of Career Center staff, academic faculty, area employers and students.

- d. Access, Outreach and Recruitment – Yuli – They have their open house at William N. Pennington Applied Technology Center on Wednesday, February 21 at 6:30 p.m. They will hold an open house at the Dandini campus in April. The Nevada Promise mentor/mentee meetings are happening now. TMCC is ahead of the game on the Nevada Promise Scholarship initiative.
- e. Equity, Inclusion and Sustainability- Yevonne – The next Diversity meeting is on February 23. On January 25, 2018, TMCC participated in the "Washoe County Point in Time Homeless Youth Count" which surveyed and provided resources for 104 homeless youth. There is a need for a 24/7 homeless youth center. They are having lunchtime showings of the documentary "Eyes on the Prize" in the DISCO; RDMT 114 on February, 20-22, from 11 a.m.–1 p.m. February is Black History Month. President Hilgersom and the Sustainability Advocates team attended the Second Nature Higher Education Leadership Summit in Arizona. They are still having Wii on Wednesdays in the DISCO. They will have PI day on March 14.
- f. Academic Advising – Natalie – They are really busy right now. In January, Advisors had 1097 student appointments, 1201 quick answer student questions and 221 new student orientation completers. Right now they are seeing GRS 2017 students. Linda Heiss from NSHE will be reviewing their Gateway goals and where they are currently with the Gateway initiative. Natalie will be out of the office for two weeks for international recruitment beginning Friday, February, 16. Natalie was chosen to serve as Chair of the Association of International Educators (NAFSA) Region XII Nevada District.
- g. Admissions & Records – Andy – Graduation is on Friday, May 11 this year. They may livestream the ceremony. The HSI taskforce met and finalized their webpage. They are waiting for the VPSD to approve. 49% of the Promise Scholarship students are Hispanic. The Professional Standards Committee is working on an updated FERPA video with animation. They are also working on a professional standards document for the college community. This would be a guide based on mutual respect of property and ideas and not meant to be punitive. The Enrollment Management committee is revisiting the Steps to Enroll process.
- h. Counseling – Cameron – Cameron introduced himself as the new Counseling Coordinator. He is happy to be here. Cameron invited all present to come by the Counseling Center at 15 minutes past the hour, every hour for a minute of exercise to get us up and moving.
- i. Student Government Association Advisor – Rick – Please encourage your students to participate in the upcoming SGA election.
- j. Student Government Association Student Senator– Hiro – They had a successful Kickoff Week and handed out survival kits again this year. They revised the SGA constitution and are waiting for it to be finalized. They will have a "Movie Night" in the Student Center on Thursday, February 22, at 6 p.m. featuring the movie Thor: Ragnarok. Blood Drive is February 27–28.
- k. Tutoring and Learning Center – Michelle – They are super busy right now. They received an increase in funding for "Embedded Tutoring" which is having tutors embedded in a class to help facilitate learning, projects, etc. They are upping offerings of Supplemental Instruction for higher level math and science classes. They are also extending collaborative efforts to Student Services and Diversity workshops and working more with student cohorts within the SSD division.
- l. Student Services & Diversity – Kaylene – Remember to send Kaylene your department events for March. Assessment reports are due this week. There are six volunteers for the SSD Taskforce.
- m. Retention and Support Services – Joan – Destiny Wright, a vocational rehabilitation counselor, will begin working at TMCC on the Dandini campus in RDMT 329 next week. We are able to offer this service because of our partnership with the Bureau of Vocational Rehabilitation. Destiny will work with current "CareerConnect" students and she will also be able to see prospective participants/students who need/want vocational rehabilitation services. The Counseling faculty and staff are getting organized with their processes. The SAMHSA grant we applied for will allow us to have more services for students who have mental health and/or substance abuse challenges.