
MEETING NOTES FOR SEPT. 11, 2017

Present

Yevonne Allen, Yuliana Chavez, Estella Gutierrez, Robert Hernandez, Hirokazu Kishinami, Andy Hughes, Marcie Iannacchione, Michelle Montoya, Tamera Mooney, Naomi Okada, Nicole Shimabuku, Joan Steinman, Zachary Totans, Sharon Wurm

Guest: Dr. Karin Hilgersom

1. "Think About It" Student Training Launch – Kim Studebaker – N/A
2. Promise Scholarship Mentors – Sharon – We need at least 200 mentors for this program and as of today, we have 31. You must be 21, agree to a background check, and apply by October 1 to be a mentor. At this time, we have 530 student applications for the Promise Scholarship and we are still six weeks out from the application deadline. Please consider being a mentor for this program.
3. HSI Status – Andy – Its official, TMCC is an HSI institution. With this designation, TMCC becomes eligible to apply for grants under Titles III and V through the U.S. Department of Education. TMCC is also a member of the NSHE Hispanic Serving Task Force. Next meeting of the HSI task force is on September 20.
4. CCSSE Project Update – Joan – They will use student focus groups to bring data to life. There will be four groups this Fall. Two with new students and two with continuing students. In the Spring, they will have a focus group with students who stopped out (not currently enrolled).
5. Annual Conference Discussion – SSD Organization Memberships and Attendance Planning – Estella – Nine people requested permission to attend the annual NASPA conference that is in Hawaii this year. Going forward, only three people from the same division may attend the same out of state conference and no more than two of those travelers can be from the same department/unit. If the conference is local, or in-state, then more people can attend.
6. Potluck for Facilities Crew – Estella – Due to all the extra work for SSD by the Facilities Department this summer, we will host a potluck for their crew. Joan and Kaylene are in charge of setting a date and coordinating this event.
7. Estella's Updates:
 - a. There was a unanimous vote in favor of the sports complex at the BOR meeting in Elko last week.
 - b. Focus on a maximum of three new positions from your area and submit them to Estella. Estella and the SSD leadership team will review and rate them.
8. Unit Updates:
 - a. FA & Advisement – Sharon – Fastober is on October 7. They anticipate a large group for this event due to the Promise Scholarship. TMCC is at an all-time high for scholarship awards this year. There is approximately 100k left to award. SOAR II workshops will resume at the end of October.
 - b. Retention & Support Services – Joan –
 - i. They are expanding the definition of the Re-Entry recipient so that displaced homemakers are not the only students who qualify for the program.
 - ii. Students who are registered sex offenders (RSO's) cannot work on campus. There are fewer RSO's this Fall than there were in Fall 2016.
 - iii. DRC and Career Connect are working with special needs students at North Valleys High School and this is helping to provide a pathway for these students. Bill is working with CTE students.
 - c. SGA Student Senator – Hiro – SGA is focusing on enrollment. They are reaching out and increasing student engagement.

- d. Career Services – Marci – On September 13 at 10 a.m. there is an internship workshop and on September 14 an interview workshop at 11 a.m. Both of these workshops are in the Career Center, RDMT 115.
 - e. AOR – Yuli – The Counselor Breakfast is this Thursday, September 14, from 8–10 a.m. at the Edison Campus. Mari Jimenez is working with a GEAR UP cohort group that have been in the program for seven years and are now high school seniors. This is an exciting upcoming class for TMCC! Also, a big thank you to Mari for her work in securing several hundred Promise Scholarship applications.
 - f. TLC – Michelle and Naomi– We want to be sure that our tutors know the services offered through the Student Services and Diversity division, so please let Michelle or Naomi know if you can come to a tutor training and share your program info. Trainings will be available on Canvas as well. TLC is anticipating a huge influx of clients for tutoring due to the Promise Scholarship.
 - g. VRC – Zack – On November 3, the VRC will highlight their program at the Edison campus. On November 6, they will plant a flag at Dandini for every veteran on campus.
 - h. VUB – Robert – TMCC received funding for the VUB Trio grant for another five years! No new TRIO grants received funding and two of the older TRIO programs did not receive funding. Thank you to Estella and TMCC Administration for keeping the program going while we waited for a decision.
 - i. EDIS – Yevonne – Please join EDIS on September 19, for "Campus Community Conversations." Topic is "What is an HSI?" The event is from 12-1, is free, and includes a light lunch and refreshments. Construction is finished and the DISCO is open. They will host an all-day open house for students on September 20. Sustainability Advocate, Kreg Mebust, is hosting office hours now.
 - j. Student Services – Kaylene –
 - i. We have a contract for TMCC's 2018 Commencement. The date is Friday, May 11, 2018, at Lawler Events Center.
 - ii. Send Kaylene your calendar items for October.
 - iii. Let Kaylene know if you are collaborating with other departments for your events/programs. This info is for inclusion in the SS master plan, which is almost complete.
 - k. Admissions & Records – Andy – On September 19, there will be a Student Success Fair in the Eardley Student Center all day. TMCC will host the fall Foster Youth Summit, on October 20, on the Dandini campus.
9. President Hilgersom –
- a. Dr. Hilgersom is pleased about the sports complex approval. Architect, Jim Mickey, designed a concept of the project, which Dr. Hilgersom shared with the SS Council. The actual design and contract will go out for bid, but the design concept gives an idea of how it might look. The EATS project is moving forward. The president is glad to see that Student Services is incorporating organizational culture in their retreats. Brief discussion on campus climate overall and how to address ugly behavior amongst ourselves. Discussion on shared governance. Dr. Hilgersom said she has an incredible leadership team!
 - b. SGA is working on a DACA statement. President Hilgersom may make a statement too. Discussion on U.S. Immigration and Custom Enforcement (ICE). ICE officials may not come in to a learning area to apprehend people, however, they can arrest them in spaces not designated as learning areas, i.e., hallways, lobbies, outside, etc. The SGA is creating an MOU between TMCC and the SGA. They want to put expectations and governing laws between the two in writing.
 - c. CNA may move from Dandini to Meadowood. This move would free up space at Dandini for the dental programs and help the CNA students because there are many bus routes to the Meadowood campus.