



GRANT PREPARATION STIPEND

Instructions

In order to ensure that College leadership approves the grant proposal in advance, please meet with the TMCC Grant Writer prior to completing this form. To set up an appointment, please [contact us](#).

After the necessary approvals are received, submit the completed stipend application form to the [Vice President of Academic Affairs](#).

APPLICANT INFORMATION

Last Name		First Name	
Email	Department		Daytime Telephone
Will you be the only individual applying for a stipend to work on this grant? <input type="checkbox"/> Yes <input type="checkbox"/> No			
If "No", include the names and percentage of the stipend to be received by each participant, below.			
Name		Percentage	
		%	
Name		Percentage	
		%	
Name		Percentage	
		%	
Are you requesting more than the standard \$1,000 stipend? <input type="checkbox"/> Yes <input type="checkbox"/> No			
If "Yes", amount requested: \$			
Justification:			

GRANT INFORMATION

Funding Agency	Grant/Solicitation Title
Grant Deadline (mm/dd/yyyy)	Anticipated Amount of Request
Cost Share Required? <input type="checkbox"/> Yes <input type="checkbox"/> No	Indirect Eligible? <input type="checkbox"/> Yes <input type="checkbox"/> No
If "Yes", include percentage required: %	If "Yes", include maximum percentage: %

SUMMARY OF PROPOSED PROJECT

Please summarize your proposed project in the space provided:

RESPONSIBILITIES OF STIPEND RECIPIENT

Please summarize the deliverables you will be responsible for to receive the stipend:

Grant Preparation Stipend Approved

Dean of Applicant: _____

Vice President of Academic Affairs: _____