

MEETING MINUTES

November 2, 2017

1. Welcome
 - a. Huong Ngo will be taking Stephanie's place on the committee to represent the Washoe County Health District.
 - b. Zachary, SGA senator has joined our committee.
2. Policy update and status
 - a. Many questions and concerns regarding the policy have arisen and the committee has decided to take a step back and focus on education and outreach to garner more support for the policy. Breathe Easy efforts will continue and the policy will be tabled until further notice.
3. Truth Initiative Grant
 - a. The grant cycle will be coming to an end in December and there are about \$1,200 remaining in funds. The remaining funds will be used to purchase cessation materials.
4. Tabling events
 - a. November 16 11:30-1:30 in front of the Cafeteria: American Cancer Society Great American Smokeout (National awareness day to support a tobacco-free life and encourage smokers to quit for 1 day).
 - b. Weekly Tabling: November 15-December 14, the committee will table in front of the cafeteria twice a week on Wednesdays and Thursdays from 11:30 a.m.-1:30 p.m. to share information about the Breathe Easy initiative, share cessation resources, collect petition signatures, and tell individuals about the upcoming survey that will be sent out. For this effort to be successful, we will need the participation of all committee members. Please sign-up for as many 30 minute shifts you can assist with. Sign-up [here](#).
5. Tobacco-Free Fall Survey
 - a. A survey will be conducted soon to gather more information about the thoughts of students, faculty, and staff regarding a tobacco-free campus. The committee decided on a short survey with only 5 questions to encourage participation. Please review the survey questions [here](#) and provide feedback by 11/8/17.
 - b. Survey results from the spring of 2016 is attached to the email.
6. Future Meetings
 - a. We are exploring a new meeting day/time to increase attendance of our meetings. There is much more value when the committee can come together as a whole and provide input in their areas of expertise. Please [take this poll](#) to identify the preferred day/time frame and a second poll will be sent with options for time.
7. Committee Updates

- a. I'm saddened to announce that Julia has decided to step down as chair of the committee; however she will still serve as a committee member. Julia's work and effort has been tremendous and her time and commitment to this effort is greatly appreciated.
- b. Committee Chairs: Hallie Madole has expressed interest to serve as committee chair. In addition, we are seeking a student to co-chair the committee to help champion this effort in unity. Please share this information with those who may be interested.