

## MEETING MINUTES FOR 2/27/2018

**In Attendance:** Armaan Aguilar, Steve Bale, Beverly Bavaro, Gabriela Brochu, Ed Corbett, Miguel Diaz-Bonilla, Thomas Dobbert, Ricky Genz, Scott Huber, Peter Miller, David Misner, Bo Murdock, Chris Quantrell, Amanda Sabiniano, Ygnacio Vasquez, Scott Weissman

**Absent:** Cal Anderson, Lee Anderson, Gwen Clancy, Bob Fletcher, Patrick Guiberson, Cynthia Pierrott, Brandy Scarnati, Barbara Walden

### Web Advisory Update

- The committee is in the process of redoing TMCC website. A preliminary mockup of the design was released to the web advisory committee and received positive feedback. October 2018 is still the launch date for the release of the new website. Currently the web services team is working on wire frames, mega menu, and other things simultaneously. The membership of the committee consists of 17 members who include SGA, faculty, and administrative reps. There is no IT presence on the committee, Thomas Dobbert suggests Susan Lundahl be on committee. Committee meets every 3 months.

### Upcoming Construction Projects that Involve IT

- Biggest project coming soon is the Meadowood North Building; moving the CNA program to the north building (first floor). IT will be building a new server room for network and cabling. The building will have wireless network. MDWD North 107 will be a classroom with a teacher station and 32 seats.
- Learning Commons – This project is a domino effect. Professional Development has to move out of RDMT 211, Cathy Brewster gets relocated to SIER 104 temporarily, HR moves to 211, then the construction starts on the 2nd floor of the library. Thomas has the blueprints in his office and is willing to share if anyone would like to take a look at it. The building plan is going to state board for approval right now. Then construction will begin. Computers in Cathy's professional development lab need to be stored. Once construction of the 2nd floor in the library is finished, Cathy will have a lab for the computers. Same number of computers.
- 4th floor Dental Hygiene - When CNA moves, construction begins on 4th floor. 412A and 412 will be combined. Dental hygiene will add two more dental chairs on fourth floor. There is a need to find a new location for computers in 412A and a new video conferencing room.
- RDMT 311 and 312 – third floor by biology lab. Will be combined for one big room with one teacher station.
- President's Office Expansion – RDMT 202 is currently a classroom but will be turned into an office. RDMT 204 as of this morning, will be turned into a regular classroom. The computers will have to be removed, but the decision hasn't been finalized. Question from Scott—is the president's office going to be expanded? No, not specifically her office. The people working under her will need to be re-located to be in President's office because they are being moved out of their current office locations.
- The server rooms in RDMT and Edison will need to update air conditioning.
- The networking team will need to extend the data closet in RDMT 315 into the office space of RDMT 315A.

## RAP Requests

- RAP request to be approved by cabinet. IT needs to re-cable all of SIER building, bring to CAT 6. 190k project. Effects all classrooms and office. The old cabling is over 20 year old and needs to be updated. When approved, re-cabling will begin during spring break.
- RAP request for \$57,000 was put in for additional administrative computer life cycle replacement. This will help replace instructor and administrative computers.
- RAP request for \$48,000 was put in from IT to upgrade SQL servers).

## Academic Computer Lifecycle Replacement

- A final copy of all the academic computers to be replaced will be posted on the website. SIER 100 and SIER 105 are slated for updates on the 5 year replacement plan. This year, there will be replacing about 300 machines. Replacing more laptops this year than desk tops. The Lenovo laptops have been working fine, so will continue to replace laptops with Lenovo. All replacements will have new SSD so they have faster start-ups. MDWS and Redfield will get some academic computer replacements as well. Budget has already been allocated for lifecycle replacements on academic computers.

## DRC Policy

- Scott Weissman is on the ADA Committee and stated there is a general push to make things accessible for all students. DRC is looking to vet software that may not be accessible. Thomas will invite Thomas Kearns to speak about this at the next meeting.

## iPads

- iPads that were purchased in the Fall are being used this Spring. Committee will still invite John Reid at end of semester to share his experience with the iPads. Instructor is wanting to purchase Apple TV for classrooms to enhance mobile use of iPads in classroom. Cresteron is another projecting device that can be used for all devices (Google, Android, and Apple). More to follow.

## Other Topics

- Power DVD was installed on all teacher stations as opposed to VNC, the previous DVD reader program.
- Bill Doherty wants to have 26 virtual machines for his classes. IT is researching how to accommodate this request and future requests similar.
- Web services specialist position is open for 2 more weeks because they didn't have enough applicants. Requirements are broad and the department is willing to train. This is a permanent and professional position. They would like someone with a PHP background and the salary starts at \$48,000.
- Programmer Position in IT has closed. There are also two other IT positions that are going through a permanent hire. Then after those positions have been solidified, two media services position will be next. Next is a database position, server position, then mobile device specialist position.
- Next meeting is on Tuesday, March 27 in RDMT 255 at 10 a.m.