

MEETING MINUTES - 9/26/2017

In Attendance: Lee Anderson, Beverly Bavaro, Edward Corbett, Miguel Diaz-Bonilla, Thomas Dobbert, Bob Fletcher, Ricky Genz, Patrick Guiberson, Scott Huber, Bo Murdock, Cynthia Pierrott, Chris Quentrell, Amanda Sabiniano, Ygnacio Vasquez, Barbara Walden, Scott Weissman

Absent: Cal Anderson, Steve Bale, Gaby Brochu, Peter Miller, David Misner, Brandy Scarnati

Membership Confirmation/Updates

- Updated membership list to include and remove current members. Updated members will be listed on the Technology Committee website <http://www.tmcc.edu/committees/technology-committee/>.

Meeting Dates

- Tuesday October 24 from 10–11 in RDMT 211
- Tuesday November 28 from 10–11 in RDMT 211
- Future meetings will be sent out at November meeting.

Rap Requests and Implementations Status

- Smart Classroom for RDMT 217 and SIER 107 – the funds for the smart classroom exist however the smart tables that were built for all the classrooms aren't being built anymore. Also appears that in RDMT 103 the cable for the table to make it up go and down isn't working. Media Services will look into warranty for the tables as well.
- Projector for RDMT 214 – Media Services experienced problems with the Epson projector and got it replaced with a new one.
- RAM for computer stations in SIER 217 and SIER 205 – Two orders for additional RAM were installed on the MAC computer stations in these rooms. Both rooms are operational. Main use for these stations are graphic design and digital photography.
- iPad cart in SIER 204 – 20 iPads were purchased and are being used today, September 26. Original request was for 40 iPads but Tech Committee agreed to have them pilot only 20. There was an inconsistency to configure the iPads, but got it figured out. Also installed on the iPads are some software to be able to track them if they were ever stolen. If stolen, they would be rendered useless. iPad cart is being stored in faculty office until a different solution is figured out. A suggestion is made to have Fred speak to the committee on behalf of enhancing the student learning when using iPads in the classroom.
- iPads for SIER 212 – Jill Channing has half the iPads working now. Also the Apple TV that was purchased is live in this classroom. Chris Quentrell provided a demonstration on the equipment and instructor is excited to use it. Tech Committee is interested in seeing a live demo of the equipment outside of regular tech committee meetings.
- Library Mobile App – App was declined through RAP request. The app was going to be used to promote the library.
- Teacher Stations – A little over 300 academic computers were replaced in the classrooms over the summer. No solution has been sought when replacements of tablets are needed.

New Business

- Clicker Software – IT is in touch with a different clicker software company called Quizdom. The math department just purchased clickers and the nursing program is considering using clickers as well. Physical science has dated Quizdom clickers that may be useful if a department would like to use them. Technology Committee is interested in a live demo on the clicker software outside of regular tech committee meetings.
- Software Request Form – The problem with software requests is requestors never come and test the software before it gets pushed out to all images. If nobody tests it during testing period, IT assumes everything is working okay. Bo Murdock's team is swamped first two weeks of the term because of software requests that aren't working properly or software that is needed but no request hasn't been made, etc. Instructors state that predictability and functionality are most important to them when testing out new software. A said solution is to address full and part time instructors to follow up with their software request in RDMT 205 when testing is available and to encourage more active communication with department assistants. It is understood that testing will be out of faculty contract dates.