

RECOGNITION/RENEWAL

For TMCC Clubs/Organizations



Instructions: Please complete this form and submit to the TMCC Student Government Association (SGA) office. Detailed information and procedures are available on the [SGA website](#). All forms must be typed in (*not handwritten*).

<input type="checkbox"/> New Club Recognition				<input type="checkbox"/> Continuing Club Renewal			
Name of Club/Organization							
Formal Name				Acronym			
For Continuing Club Renewals: Have you updated your constitution or bylaws in the last semester? <input type="checkbox"/> Yes <input type="checkbox"/> No If "Yes", please attach the updated version.							
Club/Organization Rationale <i>(please detail how your organization will benefit the entire TMCC student population)</i>							
Club/Organization's President							
First Name		Middle Initial		Last Name			
TMCC Email		TMCC Student ID Number		Telephone			
Club/Organization's Vice President							
First Name		Middle Initial		Last Name			
TMCC Email		TMCC Student ID Number		Telephone			
Club/Organization's Secretary							
First Name		Middle Initial		Last Name			
TMCC Email		TMCC Student ID Number		Telephone			
Club/Organization's Treasurer							
First Name		Middle Initial		Last Name			
TMCC Email		TMCC Student ID Number		Telephone			
Club/Organization's Advisor							
First Name		Middle Initial		Last Name			
TMCC Email		Telephone					
Club/Organization's Co-Advisor							
First Name		Middle Initial		Last Name			
TMCC Email		Telephone					

Club Contact Information <i>(to be published on SGA's Website)</i>		
First Name	Middle Initial	Last Name
TMCC Email		Telephone
Club/Organization's Meeting Information		
Location		
Days		Times
Can club meeting dates, times and locations be posted to SGA's website? <input type="checkbox"/> Yes <input type="checkbox"/> No		
Agreement and Signatures		
<i>I have read and understand the SGA Constitution, Bylaws and the Policy and Procedure Manual in their entirety and agree to follow them as well as all TMCC and NSHE Policies and Procedures.</i>		
SGA Club/Organization President's Signature		Date
SGA Club/Organization Vice-President's Signature		Date
SGA Club/Organization Treasurer's Signature		Date
SGA Club/Organization Secretary's Signature		Date
SGA Club/Organization Advisor's Signature		Date
SGA Club/Organization Co-Advisor's Signature		Date

FOR STUDENT GOVERNMENT ASSOCIATION USE ONLY

Online Canvas Training	In-Person Training
Club President has completed <input type="checkbox"/> Yes <input type="checkbox"/> No Date Completed:	<input type="checkbox"/> Yes <input type="checkbox"/> No Date Completed:
Club Vice President has completed <input type="checkbox"/> Yes <input type="checkbox"/> No Date Completed:	<input type="checkbox"/> Yes <input type="checkbox"/> No Date Completed:
Club Treasurer has completed <input type="checkbox"/> Yes <input type="checkbox"/> No Date Completed:	<input type="checkbox"/> Yes <input type="checkbox"/> No Date Completed:
Club Secretary has completed <input type="checkbox"/> Yes <input type="checkbox"/> No Date Completed:	<input type="checkbox"/> Yes <input type="checkbox"/> No Date Completed:
Club Advisor has completed <input type="checkbox"/> Yes <input type="checkbox"/> No Date Completed:	<input type="checkbox"/> Yes <input type="checkbox"/> No Date Completed:
Club Co-Advisor has completed <input type="checkbox"/> Yes <input type="checkbox"/> No Date Completed:	<input type="checkbox"/> Yes <input type="checkbox"/> No Date Completed:
For New Clubs	
Constitution has been reviewed and is attached <input type="checkbox"/> Yes <input type="checkbox"/> No	
Approval	
<input type="checkbox"/> Approved <input type="checkbox"/> Declined Approval Date	
Signatures	
SGA Student Organization Assistant Signature	
SGA President Signature	
SGA Student Life and Development Associate Signature	

