

PLANNING COUNCIL MEETING MINUTES

Monday, October 21, 2019

9:00 am

RDMT 256

In attendance: Amy Williams, Anne Flesher, Dr. Ayodele Akinola, Barbara Walden, Brandy Scarnati, Cynthia Pierrott, Diane St. Jacques, Elena Bubnova, Estela Gutierrez, Gwendolyn Clancy, Haruna Takahama, Heather Haddox, Jim New, Dr. Joan Steinman, Julia Bledsoe, Dr. Julia Hammett, Dr. Julie Ellsworth, Dr. Karin Hilgersom, Dr. Marie Murgolo, Dr. Melissa Deadmond, Dr. Paul Allen, Roni Fox, Thomas Dobbert, Dr. Tina Ruff, Valeria Saborio, Dr. Virginia Irintcheva, YeVonne Allen

TMCC Bylaws, Policies and Procedures

Jim New, Vice President of Finance and Administration, presented the Host Policy to the Council for a second reading. The Council voted to approve and adopt the policy unanimously with no objections or abstentions.

Roni Fox, Director of Human Resources, presented the Incentive for Early Retirement Commitment Policy to the Council as a first reading. The Council voted to approve and adopt the policy unanimously with no objections or abstentions.

Process to Apply for Phase In Retirement

The Process to Apply for Phase In Retirement was tabled until the November 2019 meeting.

Athletics Update

Dr. Tina Ruff, Athletics Director, gave an update on the Athletics Program. Dr. Ruff reported on student demographics, degrees and programs, the athletics program fiscal impact and future growth.

Draft Questions for Feedback on Developing Mission & Strategic Plan

Dr. Melissa Deadmond, Associate Dean of Assessment & Planning, reviewed questions that have been drafted for the purpose of gathering input from the campus and external communities on creating a new mission statement and the next iteration of the strategic plan. The draft questions document may be reviewed in the full meeting minutes posed to the Planning Council webpage.

Capital Projects Update: East View & Sciences Building

President Hilgersom reported on the status of East View planning along with presenting documents showing space designs for the outdoor amphitheater, common areas, coding/robotics, culinary and hospitality. The presentation with designs may be viewed in the full meeting minutes posed to the Planning Council webpage.

Long Term Space Planning Process

President Hilgersom shared a proposed plan for long term space planning that would have campus groups and stakeholders come together and give input to help with planning. The expectation at this time would be a team of 8-15 members who meet monthly over a process of two years. We will use the Facilities Master Plan to facilitate the process. Those interested in taking part should contact Facilities Operations Assistant Director, Dr. Ayodele Akinola.

Planning Council Committee Updates

- Academic and Student Services Committee
 - No report at this time, the committee has not met yet for October.
- Accreditation Committee
 - Dr. Melissa Deadmond reported that the committee last met on October 10. The focus is on upcoming 2021 and 2022 reports. Work is also being done on 7 year reports as well as compliance standards.
- Budget Committee – Jim New
 - Jim New note that the committee will meet next week. They are currently going through RAP requests.
- Diversity Committee
 - YeVonne Allen informed the Council of events including the Let's Talk Trash sustainability event, Spartan Pledge, Know Your Rights at Meadowood Center and the upcoming 2020 Northern Nevada Diversity Summit.
- Enrollment Management Committee
 - Dr. Julie Ellsworth shared with the Council a plan to bring in additional members to serve on a NSHE co-requisite task force as a mission of the Enrollment Management Committee so that they may serve as the institutional task force for the implementation of the policy.
- Facilities Committee
 - Dr. Ayodele Akinola, Assistant Director of Facilities Operations, provided an update on campus projects including the sierra lobby and red mountain roof project. Dr. Akinola also announced that Washoe County

will be replacing the Parr Bridge Summer 2020. Access to campus will be limited to Clear Acre. Red light timing will be looked at and message board are expected to be placed on the highway in advance.

- Technology Committee
 - Thomas Dobbert, Chief Technology Officer, reported that RAP request has been submitted for Smartboards.

Constituency Updates

- Student Government Association
 - Vice President Valeria Saborio and Senator Haruna Takahama reported on upcoming events of the SGA including voting events, blood drive and O-Day. Presentations will be made to student on what the SGA is to encourage engagement and communication. At the last SGA meeting concerns were raised about Tutoring & Learning Center drop-ins and a Soccer Field pathway.
- Classified Council
 - President Julia Bledsoe reported that an NSHE Classified Council has been created for representation at the system level. The Halloween office decorating contest is currently going on.
- Faculty Senate
 - Chair Anne Flesher reported that Faculty Senate last met October 4. At the meeting the Senate approved of the Retirement Early Notification. The shared governance document was not passed and will be revised.

New Business / Future Agenda Items

- Social Media Policies – Elena Bubnova

REQUEST FOR POLICY REVIEW

Please complete this form and submit it to the Office of the President for inclusion on the President's Advisory Council Agenda

Please describe the purpose of this review. *(Check all that apply)*

- ☐ Add a policy ☐ Revise a policy ☐ Delete a policy ☐ Other

Please provide the text of the new policy. *(If this request is for a revision, please provide previous policy text with mark ups on a separate sheet.)*

Background

Please provide the reason and justification for request

Impact

Please describe the impact of this request *(cost, legal ramifications, etc.)*

Submitted By

Signature

Date

Legal Review

TMCC Host Guidelines and Procedures

Revised Spring 2019

1. PURPOSE

Host expenditures may be incurred by or on behalf of employees or guests of the institution in the conduct of necessary business activities. Hosting must provide a benefit to the institution through the establishment of goodwill, promotion of programs, or the creation of opportunities in which the mission of the institution may be advanced.

Host expenses are limited to:

- Meals/Food
- Beverages
- Flowers
- Small gifts

All expenditures that are essential and part of a program, such as faculty and student recruitment activities, marketing, employee professional development, participant-funded events, and food supplied for academic programs are normal operating expenses and not host expenditures.

2. HOST EXPENSES AND RESTRICTIONS

Exceptions to these restrictions must be approved in advance by the President in writing. All exceptions must still comply with NSHE and BOR policies.

1. Administrative Division Retreats

Food and beverage expenses incurred for a retreat which is defined as a special event where the only participants are institutional employees or board members in which the primary goal of the event is a planning and/or training session that may include consultants or outside facilitators as well as college community members are considered host expenses.

- a. No more than four retreats may be held in an Administrative Division per year.

2. Institutional Event or Activity

Food and beverage expenses incurred for regular, annual institutional events such as spring and fall kick-off, commencement, classified symposium, or employee recognition are considered host expenses. Incidental expenses such as food service items, table linens, production costs for invitations and programs are not host expenses.

3. Meetings: On-campus

Meals/food purchased for extended meetings only attended by institution employees should be infrequent and will only be eligible for host support if scheduling during normal

meal times is unavoidable. Extended meetings are meetings three or more hours in a single day and may cross over a normal meal time.

- a. Meals/food for advisory board/committee meetings are considered host expenses.
- b. Only one hosted meeting for staff per quarter (four per year) per Host Account Manager.
- c. Hosted staff meetings may only be held on campus.
- d. Meals/food purchased may not exceed the number of individuals expected to participate.
- e. Required documentation for hosted meetings: a published agenda, a list or roster of invitees, and an attendee sign-in sheet.
- f. Light refreshments only (coffee, water, pastries) can be served throughout the day.
- g. Breakfast meetings must begin no later than 8:00 a.m.
- h. Lunch meetings must begin no later than 11:00 a.m. and end no earlier than 2:00 p.m.
- i. Dinner meetings cannot begin earlier than 5:00 p.m.

4. Meetings: Off-campus

Meals at off-campus restaurants are appropriate host expenses if the purpose of the activity is business-related and intended to promote goodwill with external (non-employee) constituents.

- a. Meals at off-campus restaurants where the attendees are only internal institutional employees must be pre-approved by the Office of the President.
- b. While traveling on business, employees cannot claim a host expense for meals covered by per diem or the balance of a meal exceeding allowable per diem amount.
- c. Required documentation:
 - i. Business purpose must include what was discussed at the meeting or an agenda, attendee name(s), and their relationship to the institution.
 - ii. A detailed purchasing/credit card receipt showing number of meals, total cost, alcohol (see section 2.8 below), and tax* must be uploaded.
 - iii. The purchasing/credit card receipt must show the amount of the tip which may not exceed 20%. Reimbursement to the college will be required for any amount exceeding 20%.

**NSHE institutions are exempt from Nevada sales tax; individuals will be required to reimburse the college for any Nevada sales tax paid.*

5. Professional Networking Activity

Tickets purchased for a business-related mealtime activity for professional networking or community advocacy events, such as WINN breakfast, Marketing Association luncheons, EDAWN Opportunity Zone Summit* are considered host expenses but do not count towards the \$30,000 table limit set by NSHE.

**This is not an exhaustive list of events; please consult with the Office of the President if inquiring about a specific event.*

6. Social Events

Refreshments purchased for employee social events where the primary focus is on consumption of food, rather than conducting business or employee recognition, are limited and must be pre-approved by the Office of the President.

7. Snacks and Beverages

Snacks and beverage items purchased for business meetings with official administrative functions such as advisory boards or institutional committees may be necessary and for these extended meetings are allowable hosting expenses.

- a. The purchase of snacks and beverages for personal consumption in staff offices or general reception areas (i.e. coffee, soft drinks, bottled water, disposable paper and plastic ware, water delivery or filtered water service, etc.), is strictly prohibited.

8. Alcoholic Beverages

Alcoholic consumption must comply with policies outlined in the Board of Regents handbook Title 4, Chapter 1, Section 10. The purchase of alcohol with institutional funds, regardless of the type of funding, is subject to the following limitations:

- a. The purchase of alcoholic beverages is only appropriate for official institutional functions such as receptions and special events where the serving of alcohol is usual and customary and must be pre-approved by the Office of the President.
- b. Reimbursement to an employee for personal consumption of alcohol while in travel status is prohibited.

9. Flowers

Flowers purchased for condolences or recognition such as retirement are considered host expenses. Flowers and other decorations purchased for official college events or functions such as pinning ceremonies or commencement are considered operating expenses.

10. Host Expenditures that can only be made through the Office of the President

a. Small Gifts

Small gifts purchased for specific individuals (i.e. students, faculty, staff, community members) as an expression of gratitude, appreciation, or recognition are permissible host expenses but can only be purchased through host accounts managed by the Office of the President and must be pre-approved. This includes employee exemplary service recognition (such as a plaque, or personal item).

- i. Small gifts in this context are \$75.00 or less.
- ii. The purchase of gift certificates or gift cards is *strictly* prohibited.

b. Table Purchases

Table purchases are limited to a \$30,000 limit annually by NSHE policy. Any purchase of tables (including individual seats) at charity events or award ceremonies are coordinated through the Office of the President who tracks the institution's annual limit on table purchases. Chapter 5, Section 1.7 of the NSHE Procedures and Guidelines Manual must be followed.

- i. Purchases of four (4) or more tickets or seats is considered a table purchase and must be coordinated through the Office of the President.
- ii. Purchases of up to three (3) tickets or seats are considered host but do not count towards the table limit.
- iii. Tickets purchased for professional networking and community advocacy events (see section 2.5 above) are considered host expenses but do not count as a table purchase.

3. PROGRAM (OPERATING) EXPENSES

Food and beverages that are an essential part of a program may be considered normal operating expenses and not host expenses:

- Faculty and Executive Search/Recruitment
- Prospective Student Recruitment Activities
- Employee Professional Development
- Participant-funded Events
- Food for Academic Programs
- Marketing

1. Faculty and Executive Search/Recruitment

Meals served to candidates and search committee members as part of a search process for faculty (administrative or academic) or executive positions are considered program expenses. These expenditures are paid by the Human Resources Department.

2. Prospective Student Recruitment Activities

Food and beverage purchases for events held for the recruitment of prospective students are considered program expenses.

- Individuals who have matriculated to TMCC are no longer considered prospective students.
- Food and beverage purchases for events consisting of both prospective and current students do not qualify as a program expense.

3. Employee Professional Development

Food and beverages purchased for professional development training programs are considered program expenses and must have the following elements:

- a. Training is coordinated and scheduled through the Professional Development Office or facilitated by a subject matter expert approved by the Professional Development Office;
- b. Training must be clearly defined with a training outline with topics and objectives;
- c. There must be a participant assessment of the training;
- d. There must be a list of participants and a sign-in sheet;
- e. Description of training must state that refreshments will be served.

The following events are NOT considered professional development:

- Retreats
- Regularly scheduled meetings
- Regularly scheduled events such as an annual orientation, day to compile assessment results, etc.

4. Participant-funded Events

TMCC-hosted events where participants pay admission that includes the cost of food and beverages served qualify as a program expense. Marketing and documentation for the event must clearly show that refreshments are included.

5. Food for Academic Programs

Food and beverages purchased for teaching an academic program such as Culinary Arts and the Child Care Center are considered program expenses, not host expenses.

6. Marketing

Food and beverages purchased for events and activities that promote the college and/or its programs to the external community are considered program expenses, not host expenses and must be coordinated through the Marketing and Communications Office. Examples could include groundbreaking ceremonies where community members and board members are present or a booth at a community event.

4. PRIZES AND SWAG

Prizes and SWAG are not qualifying host expenses. All TMCC promotional items must be coordinated and purchased through the Marketing and Communications department.

○ Prizes

Unlike small gifts, a prize is merchandise or other product that will be given as part of a contest or raffle drawing to an individual who is unknown at the time of purchase.

Generally, prizes can only be purchased with non-state funds. Exceptions, however, are allowed for prizes purchased for Prospective Student Recruitment, Employee Professional Development, and Marketing.

Note: These items could be considered taxable income at fair market value and recipients may be required to provide a completed W-9 form to the institution that will be used for issuing a 1099 form for tax purposes.

- Promotional Items (SWAG)

Marketing merchandise or products promoting a specific College event, campaign, or other function that are distributed at no cost to participants are considered a program expense and may be purchased with state operating funds through the Marketing and Communications Office.

5. PROHIBITED PURCHASES

As general policy guidance, the following are not host or program expenditures and may not be purchased with any institutional funds. This is not an exhaustive list; if you have specific questions please contact the VPFA or Budget and Planning offices.

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6. PROCEDURES

Host expenditures may only be charged to a designated TMCC Host Account with an appropriate Workday Detail Code:

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permission from the P-card Administrator to use their purchasing cards at a restaurant or grocery store for specific events.

Record of Revisions and Reviews

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Truckee Meadows Community College

Incentive for Early Retirement Commitment

TMCC Professional Employees

Full-time TMCC academic and administrative faculty are eligible to receive an incentive payment for early notification of their pending retirement date to facilitate budget and personnel planning.

1. Eligibility - All full-time academic and administrative faculty meeting one of the following conditions:
 - a. The employee must have attained the age of 65 and completed at least 5 years of service with TMCC at the date of retirement; or
 - b. The employee must have attained the age of 60 and completed at least 10 years of service with TMCC at the date of retirement; or
 - c. The employee would have completed 30 years or more of service with the institution at the date of retirement
2. Benefit – \$1,500 incentive will be paid to eligible individuals who submit their application for retirement early.
 - a. The incentive will be added to the employee's paycheck in the pay period following the date when the employee can rescind their original notification to the Human Resources office.
 - b. The incentive is considered compensation and will be subject to all applicable taxes.
3. Restrictions
 - a. For academic faculty, eligible employees must submit their official application at least three months prior to the start of their final semester (excluding Summer Session).
 - i. For the 2019-20 academic year, applications will be accepted until November 1, 2019, for retirements at the conclusion of the 2020 Spring Semester.
 - b. For administrative faculty, eligible employees must submit their official application at least six (6) months prior to their retirement date.
 - c. Employees who fail to submit their application within these established guidelines will not be eligible for the incentive.
 - d. Employees initiating a phase-in retirement plan are not eligible for this benefit.
4. Procedure - Complete the required forms with the TMCC Human Resources Office.
5. This program is subject to change without advance notification.

DRAFT

Questions to Solicit Input on TMCC's Next Iteration of its Mission and Strategic Plan

Introduction: TMCC is preparing to draft a new mission statement and next iteration of its Strategic Plan. The college is seeking input from the campus and external communities to help inform the first draft. Once drafted, opportunities for further input and refining will be available in various constituency meetings (e.g. Planning Council, Faculty Senate) and open forums.

Mechanisms to distribute questions:

- Link to online form/survey via ALL Mailboxes, student, and alumni lists
- Link to online form/survey and/or hard copies distributed at Faculty Senate, IAC
- Public announcement with link to online form/survey
-

Questions:

1. What is your primary affiliation with TMCC? [drop-down selection]
 - TMCC Student
 - TMCC teaching/library faculty
 - TMCC administrative faculty
 - TMCC Classified Staff
 - TMCC Alumnus/a
 - Institutional Advisory Committee (IAC) member
 - Program advisory board member
 - Community member
2. What do you see as important elements of TMCC's mission? [open-ended]

TMCC's current mission and Strategic Plan are built around "Core Themes" as required by its regional accreditors, the Northwest Commission of Colleges and Universities (NWCCU). TMCC's existing Core Themes are Student Success, Academic Excellence, Access to Lifelong Learning, and Stewardship of Resources. Beginning January 2020, the NWCCU will no longer require the Core Theme structure.

3. Should TMCC continue to use a structure of Core Themes when developing its new mission and Strategic Plan? [Yes/no with open-ended comment box]
4. (If selected yes) Should TMCC continue to use any of its existing Core Themes: Student Success, Academic Excellence, Access to Lifelong Learning, Stewardship of Resources? If so, which ones? [open-ended comment box]

TMCC would like to align its mission and Strategic Plan to the Nevada System of Higher Education's (NSHE's) Strategic Goals:

- **Goal: ACCESS**
Metric: Increase participation in post-secondary education
- **Goal: SUCCESS**
Metric: Increase student success
- **Goal: CLOSE THE ACHIEVEMENT GAP**
Metric: Close the achievement gap among underserved populations
- **Goal: WORKFORCE**
Metric: Collaboratively address the challenges of the workforce and industry education needs of Nevada
- **Goal: RESEARCH**
Metric: Co-develop solutions to the critical solutions facing 21st century Nevada and raise the overall research profile

5. What do you see as important objectives for TMCC to incorporate into its Strategic Plan that would align to NSHE's goals? [open-ended]
6. Are there any other objectives that TMCC should incorporate into its Strategic Plan? [open-ended]
7. Other comments: [open-ended]

TMCC

Legislative Priorities

October 1, 2019

TMCC Mission

Truckee Meadows Community College

promotes *student success*,
academic excellence and *access*
to lifelong learning by supporting
high-quality education and
services within our diverse
community.



Economic Impact of TMCC

- According to EMSI, the return on investment for every state dollar is **4.40:1**



TAXPAYERS



=



\$4.40

in added taxes and public sector savings



TMCC Student Enrollment Trends

As of Friday, 9/27/19, TMCC is:

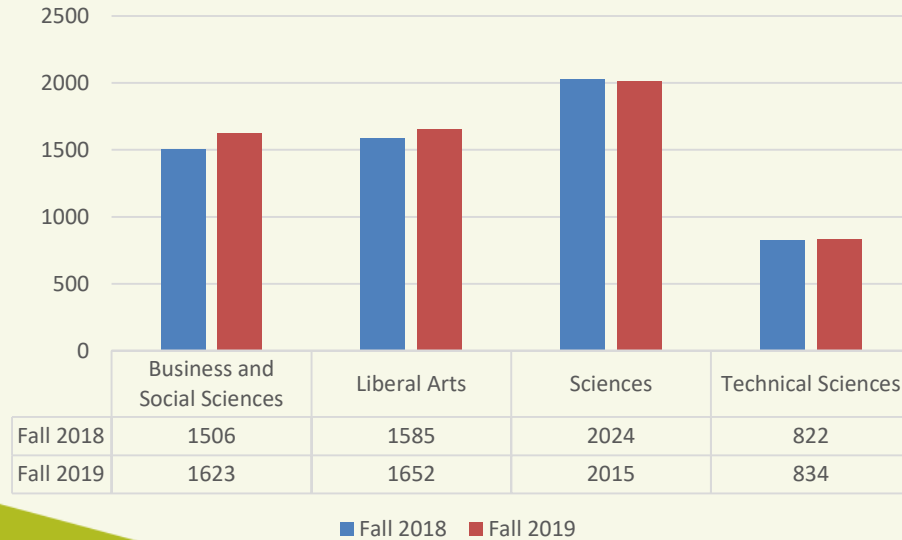
up 3% in FTE in the college overall

up 4% in Headcount

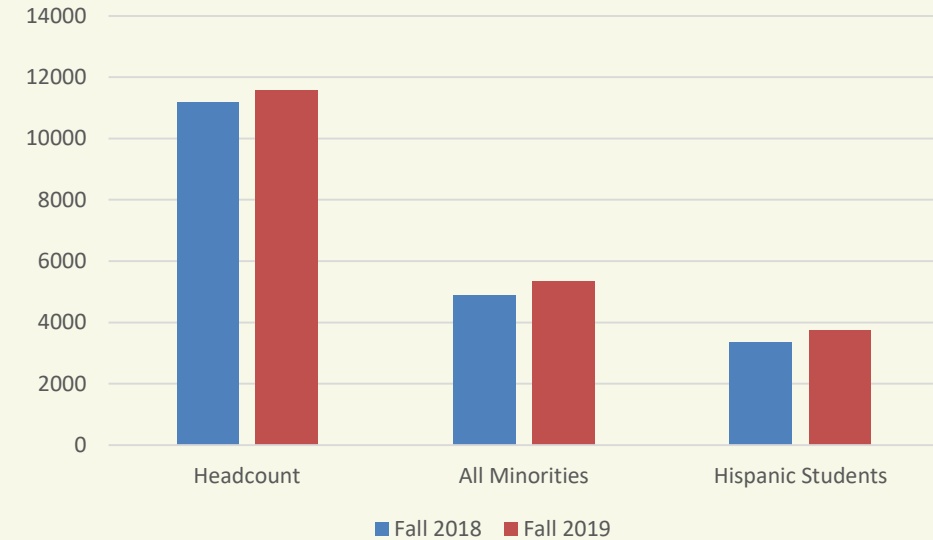
up 10% in minority students

up 11% in Hispanic students who now comprise 30% of the entire student body

FTE by Division

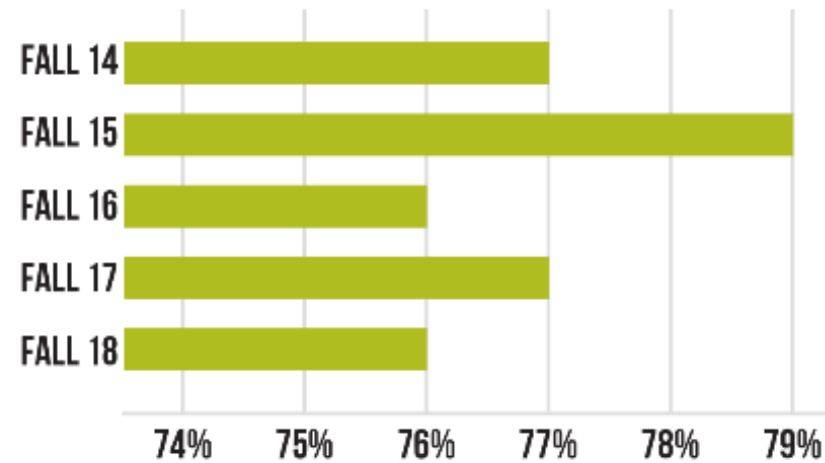


Headcount



TMCC Student Outcomes and Trends

Average Course Pass Rate

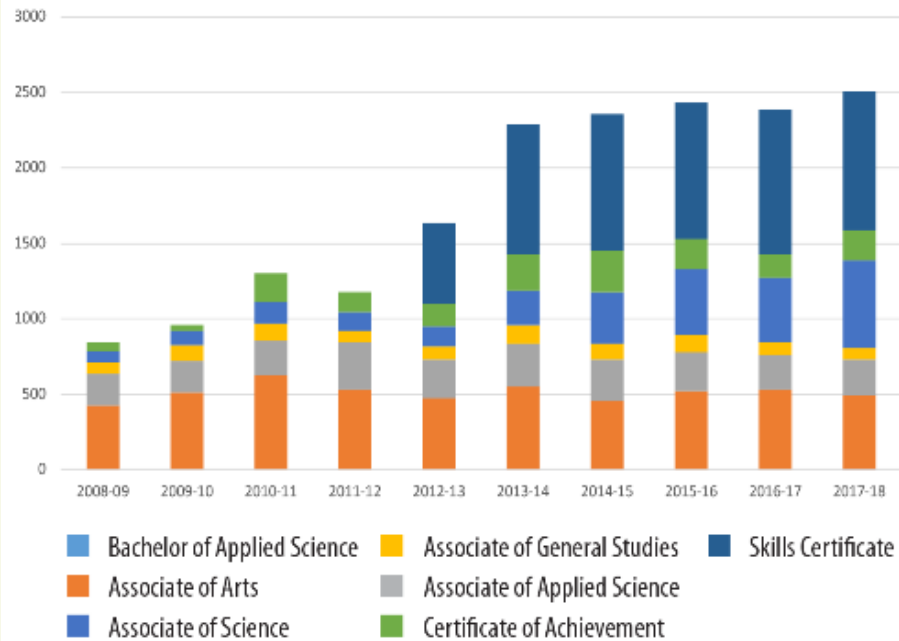


Persistence of New, Full-Time, Degree-Seeking Students

Term	1-term Persistence (fall to spring)	2-term Persistence (fall to fall)
Fall 14	77%	62%
Fall 15	76%	59%
Fall 16	75%	59%
Fall 17	74%	60%
Fall 18	75%	n/a

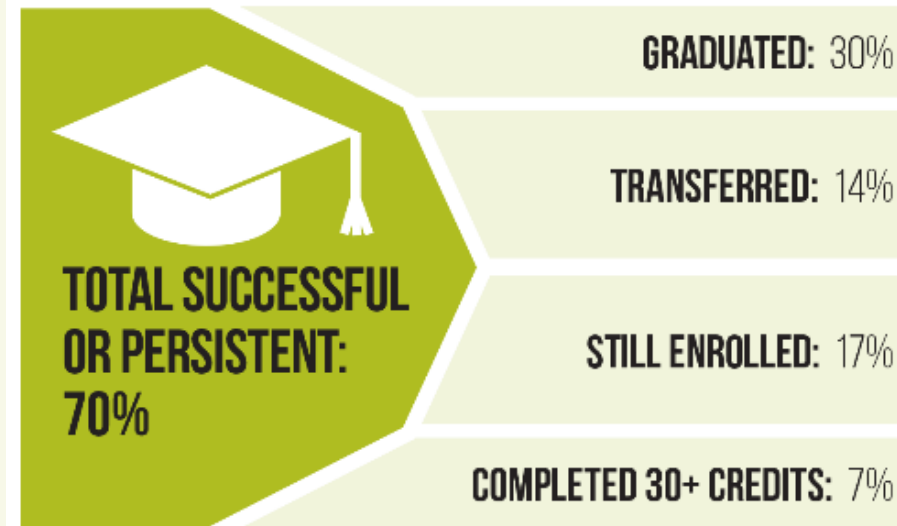
TMCC Student Outcomes and Trends

Number of Awards Conferred

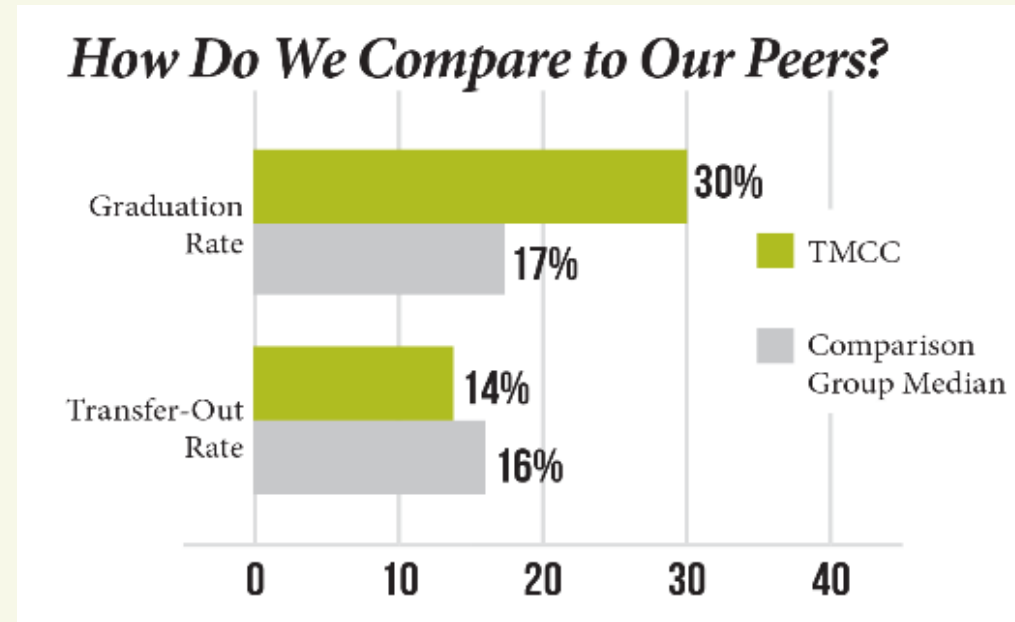


2018-19 IPEDS Graduation Rate

Fall 2012 New, Full-Time, Degree-seeking Cohort (N = 543)
Outcomes within 150% of normal time to completion



TMCC Student Outcomes and Trends



Source: IPEDS Feedback Report (peers comprised of Associate's Colleges, mixed transfer/career & technical, mixed traditional/nontraditional, public, similar size enrollment)

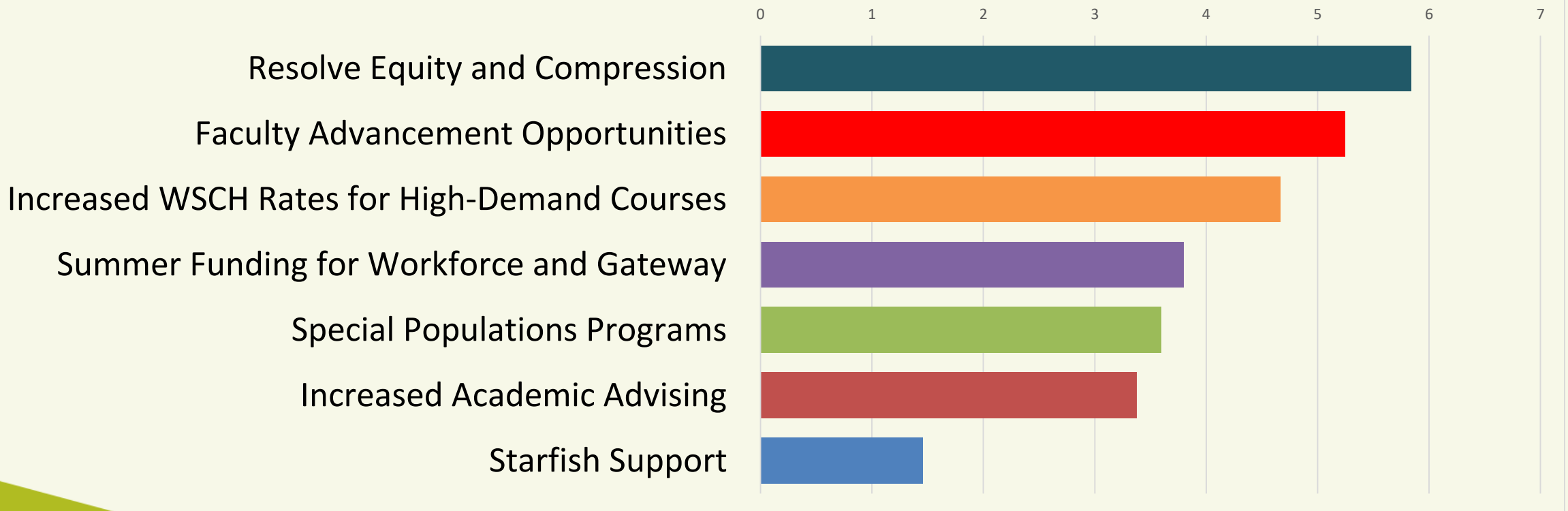
Student Support and Access Initiatives

Millennium Scholarship, Silver State Opportunity Grant & Nevada Promise

Source	2018-19 Headcount	TMCC Disbursements
Millennium Scholarship	770	\$799,160
Silver State Opportunity Grant	307	\$838,544
Nevada Promise Scholarship	202	\$422,863

Faculty Senate Survey

Faculty Budget Priorities



Employee Compensation



Address Professional Salary Issues

\$750,000 annually

- Without recurring grade advancement, existing employee salaries compressed by new employees placed on schedule
- Housing costs in Reno/Sparks problematic for new employees
- Consider updated step system

Flexible Policy Allowing Academic Faculty Advancement

\$250,000 annually

- 1% of base bi-annually
- Rigorous, competitive, limited promotions based on available funding
- Revise Title 2, Chapter 5, Section 5.11.2 to permit compensation tied to titles



Capacity Enhancement 2019-21

Continued focus on increasing capacity and improving completion in science, math, and English courses.

- Funded faculty positions:
 - Math
 - Biology
- Funded wrap-around services:
 - Academic Advisors
 - Academic Technical Support
 - Part-time faculty mentors
- Added two critically-needed science labs (RDMT & MDWN)



Capacity Enhancement Request

Fund years 4 and 5 of Capacity Enhancement

\$4 million annually

- Support NSHE Initiatives
 - Sustain and Expand FY21 Allocation for Gateway Initiatives - \$3.5 million
- Respond to Workforce Needs
 - Tahoe Reno Industrial Center Workforce Training Facility - \$500,000 startup



Capacity Enhancement

Gateway Initiatives

\$3.5 million annually

- Expand instructional capacity to offer adequate sections of co-requisite classes and learning communities
 - Full-time faculty and support positions - \$2 million
 - Part-time wages - \$350,000
 - Tutoring Support - \$250,000
 - Operating and other expenses - \$70,000
- Facilities upgrades - \$800,000
- Professional development - \$30,000



Capacity Enhancement - Tentative

TRI Center Workforce Training Facility

\$500,000 startup

- 40,000 sq ft state-of-the art center
 - Flexible, customizable manufacturing and infrastructure training facilities
- Lease and Staffing - \$500,000
 - Anticipate industry partners to provide support through tuition reimbursement and in-kind matches -OR-
- Revenue from space rental and enrollment anticipated



Sustaining the Capacity Enhancement

On-going funding beyond Year 5,
2023

\$1.7 million annually

- Continued funding for non-WSCH generating expenses
 - Student Support staff
 - Learning Commons support
 - Operations



New Enhancement

Mandatory Advising Initiative *\$1.9 million annually*

- Expand existing capacity to approach student:advisor ratio to 350:1
 - Full-time academic advisors - \$1.3 million
 - 3.0 credit release time for 110+ faculty advisors - \$300,000
 - \$5,000 stipends for 20 part-time faculty advisors - \$100,000
 - Equipment, Operating, and O&M - \$200,000



Special Populations Enhancement

Getting Ahead Re-Entry Program *\$165,000 annually*

- Supports formerly incarcerated individuals re-entering post-secondary education
 - 100 Individuals served annually
 - Attain skills for gainful employment
 - Financial Literacy
 - OSHA-10 certification



Foster Youth Initiative

Formula and Policy Assessment

- Reinforce mission differentiation
- Increase weight for lower-division health profession courses
- Summer Funding of CTE and health profession courses
- Dual Enrollment support
- COLA



Mission Differentiation

Clarify mission differentiation between universities and community colleges

- Align admission standards, developmental education, and dual enrollment

Assess funding formula's long-term impact on community colleges

- Predominantly part-time student population stresses support services
- Adapt part of the formula for unduplicated headcount



Increase Weight for Health Professions

- Raise weight to 4.0 for lower-division CIP 51 Courses - Health Professions
- Budget impact occurs in FY24 - **\$3.5 million**

Program	Increased Allocation
Advanced Medical Imaging	\$44,000
Community Health Sciences	\$513,000
Clinical Lab Specialist	\$170,000
Dental Assisting	\$192,000
Dental Hygiene	\$240,000
Emergency Medical Services	\$778,000
Health Information Management	\$78,000
Nursing	\$1,290,000
Radiology	\$251,000
Total	\$3,556,000

State Support of Summer Workforce Courses

- Summer funding for Community College Workforce Courses - \$1.7 million starting FY23
- Responsive to labor market needs of employers
- Instruction aligned to State's economic development priorities

CIP Code	Category	Allocation
46	Construction Trades	\$350,000
47	Mechanic & Repair Technologies	\$100,000
48	Precision Production	\$400,000
49	Transportation & Materials Moving	\$150,000
51	Health Professions	\$700,000
	Total	\$1,700,000

Dual Enrollment Tuition Offset Program

- Expand the **Nevada Promise** funding model to include dual enrollment of students in high school
- Discuss with Governor's Office and team a **win/win tuition discount**



COLA

- Prioritize on-going Cost of Living Adjustments - *\$1.1 million annually at 3%*
- Refine State formula to account for Higher Education's distinct professional workforce
- Clarify obligation of fee and tuition revenue contribution to COLA



Big Hairy Audacious Goals

✓ Health and Athletics

❑ EastView

- Entrepreneurial focus
 - ActionLink: Coding, Robotics
 - Sierra Culinary Institute
 - Hospitality
 - TMCC Theater



Deferred Maintenance - Progress

Operating Pool Distribution

- Resurfaced all Dandini and Meadowood Parking Lots
- HVAC Equipment and Controls Replacement
- Life Safety and Environmental Compliance Updates
- Roof replacements on-going



Deferred Maintenance - Needs

Prioritized Projects

\$6.6 million

- Planned reduction and maintenance issues in aging buildings

Urgency	Project	Cost
Infrastructure	*Red Mtn Exterior/Envelope Repairs	800,000
Life Safety	*Red Mtn Mechanical Shaft Fire Safety Improvements	330,000
Accessibility	Meadowood Elevator Refurbishments	250,000
Accessibility	Meadowood Additional Elevators (Vertical Transportation)	1,200,000
Infrastructure	Sierra Boilers and Cooling Tower Replacement	2,500,000

Capital Projects

Capital Projects History

- 2001 was the last new construction funded by the State at TMCC
 - Student Center - \$11 million, equivalent to \$16 million today
 - 2001-02 Annualized FTE: 4,891
 - 2018-19 Annualized FTE: 6,045 (23% increase)



Capital New Construction Request

DRI-TMCC Science Commons - Planning and Preparation *\$6 million*

- Planning, Site Preparation, Redundant Fiber
 - Includes Redundant Fiber Optics Network Connection - \$744,000
- 30,000 sq ft building - \$25 million
 - Chemistry Labs & Prep
 - Undergraduate Research Labs
 - Classrooms
 - Faculty Offices
 - Large Auditorium
 - DRI Engineering Research Labs



Let the Tour Begin



Questions?

EastView

10-1-19 PROGRAMMING DOCUMENT

FRONT ENTRY - NORTH SIDE



ACTION LINK - SOUTH SIDE



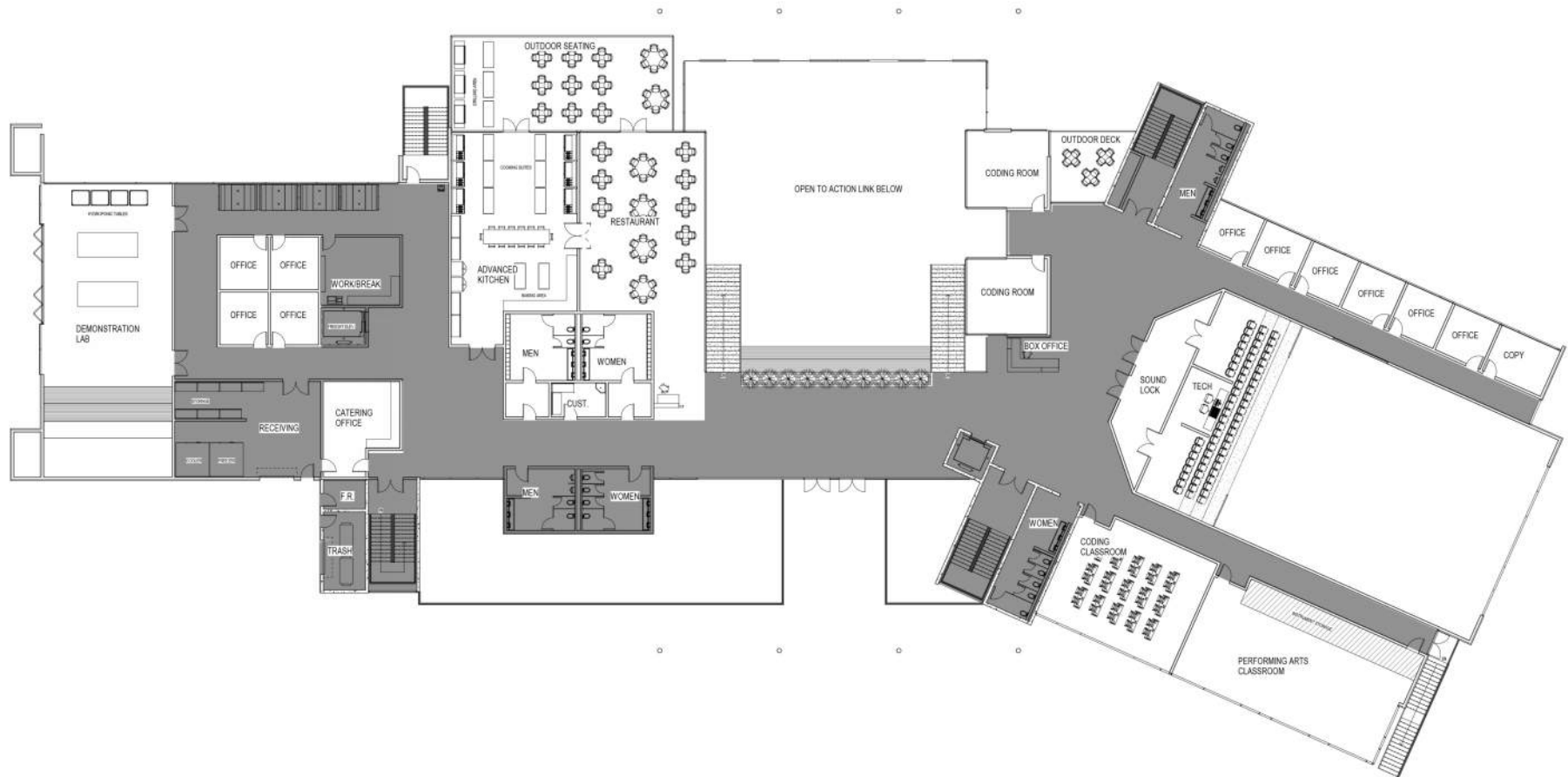
OUTDOOR AMPITHEATER - WEST SIDE



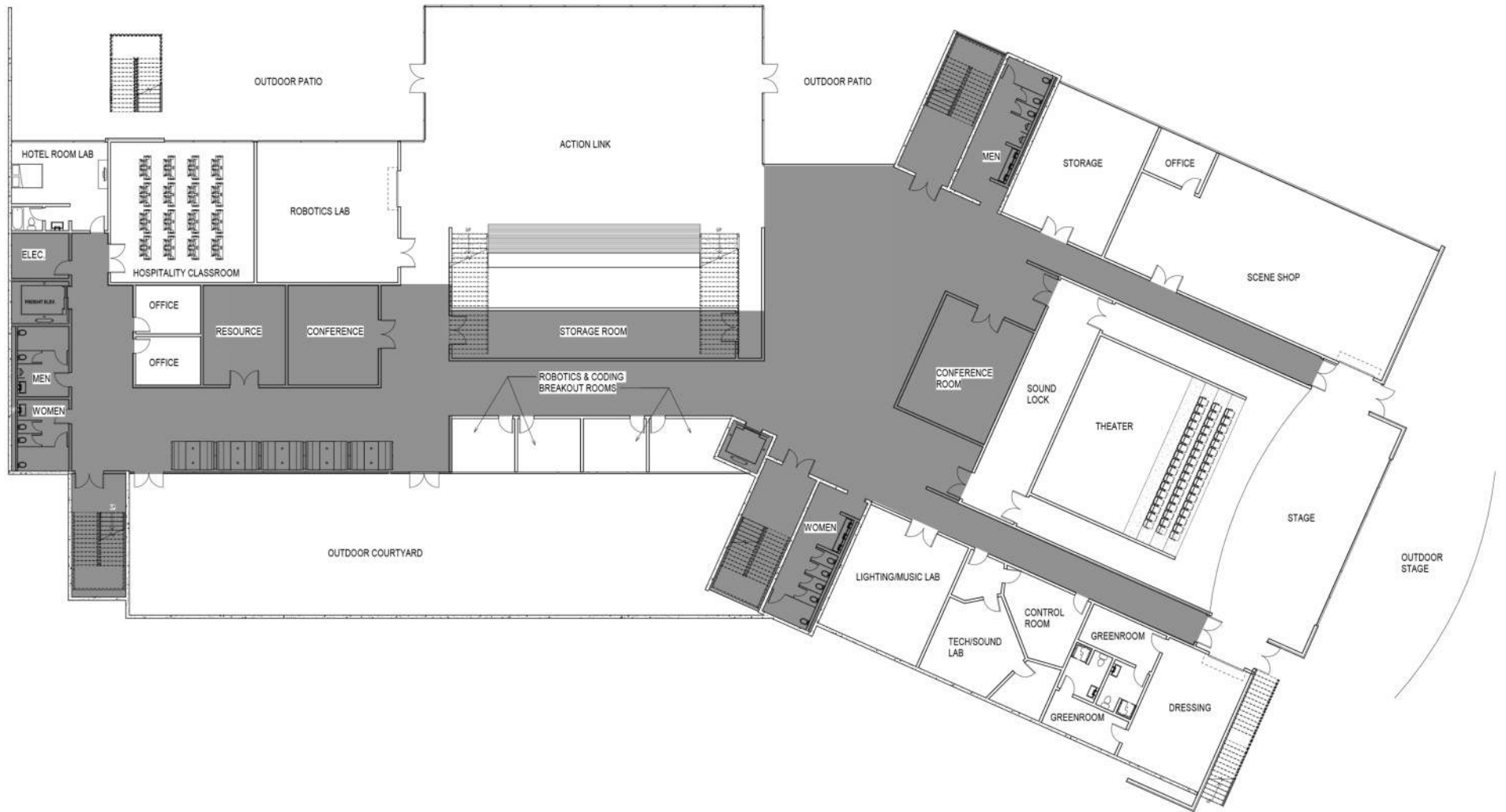
COMMON BUILDING SPACES

- LOBBY/COMMON SPACE-
 - a. "Innovation Spaces": Their goal is to "create community", "facilitate collaboration" and "create serendipitous encounters". These shared spaces will be designed to foster face-to-face creative interaction.
 - b. "Display Space": The goal is to create "student recognition", "student creativity", "community inspiration". These common spaces will be designed to promote and celebrate ideas.
- RESTROOMS - Design team requests TMCC's position on Inclusive and GENERAL USE.
- CONFERENCE ROOMS - There two large conference rooms for all to use on the lower level outside the theater and by hospitality.
- STAFF BREAKROOM/WORKROOM - One is currently allocated, one on the culinary side.
 - a. Dual use "42 inch bar height" table for Staff Breaktime use and Layout/Prep space. 4 Bar heights stools.
 - b. Breakroom fixtures: Sink, Refrigerator, Microwave
 - c. Work room equipment: Standard Printer copier
 - d. Counter top space with combination open and closed storage base cabinets and upper cabinets.
- CIRCULATION
- FIRE RISER ROOM
- ELECTRICAL ROOMS - Will potentially need more. Will confirm with the electrical consultant.
- MECHANICAL ROOMS/CHASES - Will need to confirm with mechanical consultant what type of mechanical system will be best for this building before we can begin to allocate space.
- TRASH/RECEIVING
- OUTDOOR PATIOS - Located outside culinary (on the east), hospitality (on the north), and action link (on the south) to provide students with numerous options for gathering, group study, and student retention.
- STORAGE - located under the seat steps for action link.

COMMON BUILDING SPACES MAIN/ENTRY LEVEL



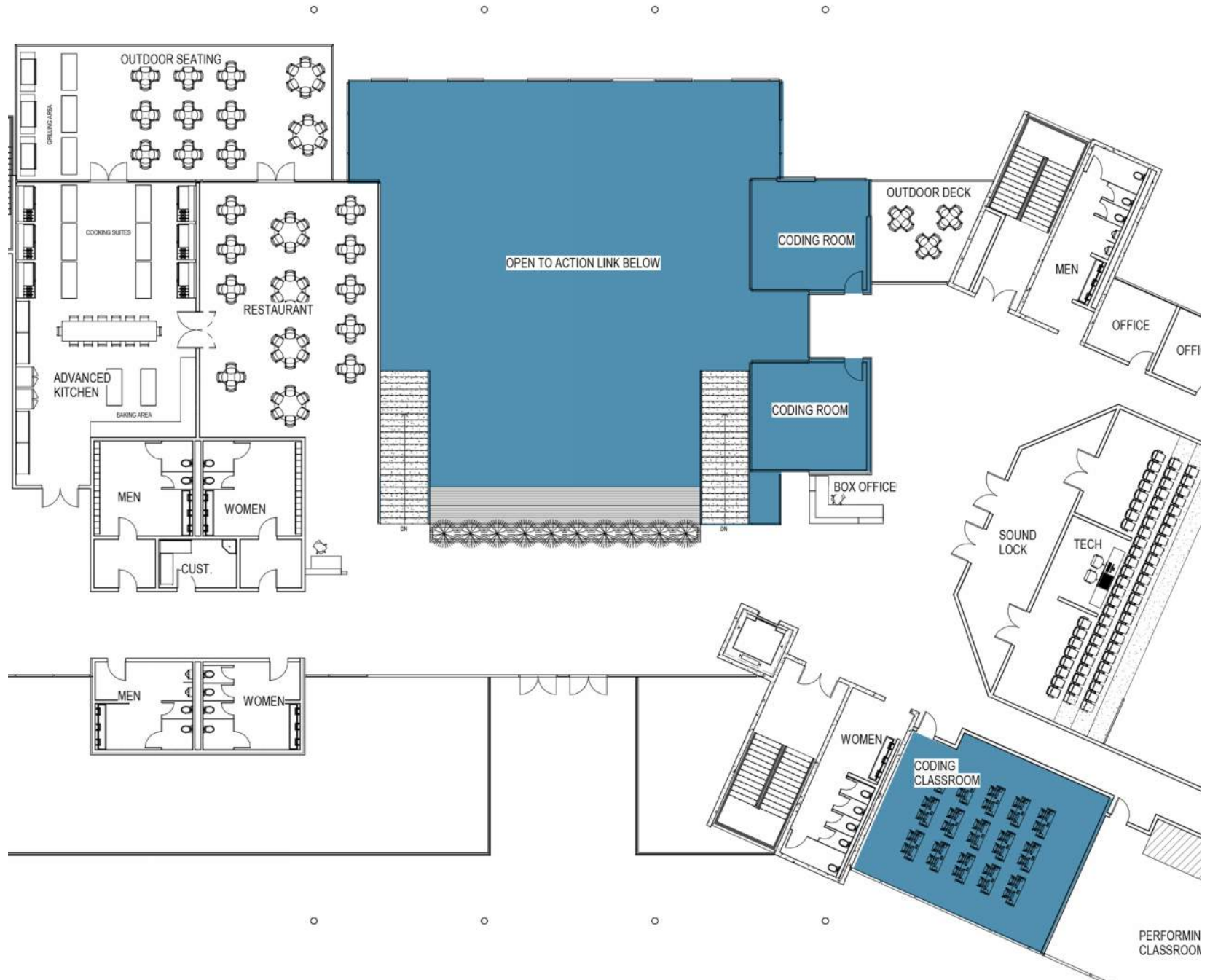
COMMON BUILDING SPACES LOWER LEVEL



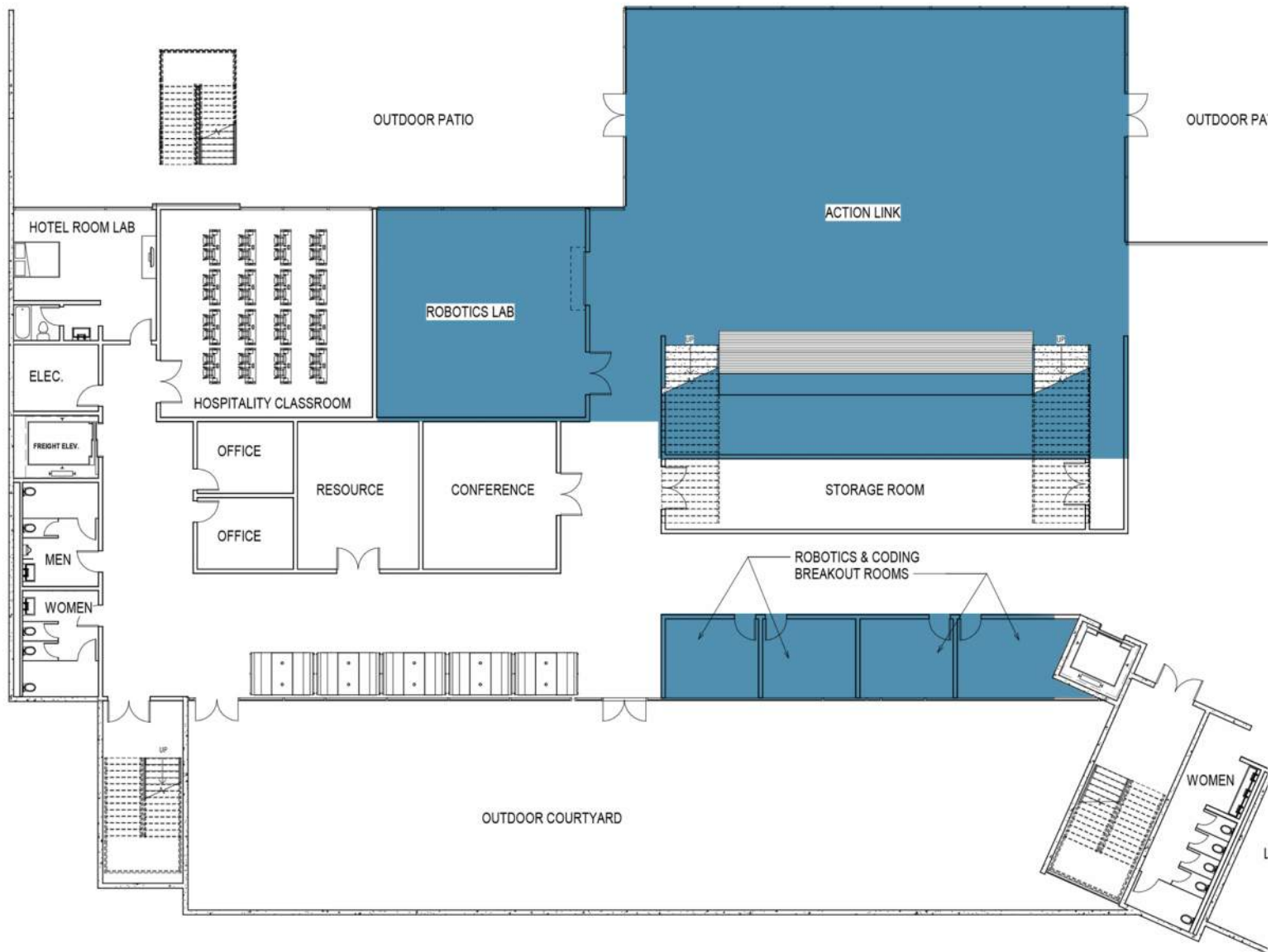
CODING/ROBOTICS SPACES

- CODING ROOMS - There are two coding rooms on the main level that overlook the action link. They will be mostly glass with frosted areas for writing and coding.
- ROBOTICS LAB - Located on the lower level with direct overhead garage door access to the Action Link where they will hold competitions. This space will have tables and tools for adjustments to robots/build space.
- CODING COMPUTER LAB - This will be an Apple Lab with 15-20 Computers located on the main level close to the coding rooms.
- ACTION LINK - Used for competitions and general student population. Also can be used for dinner events for theater, TED talks, and many other functions. Will need a counter/serving area where food/beverages can be located for events.
- ROBOTICS/CODING BREAKOUT ROOMS - Four breakout rooms can be used by all, but will be used by robotics on the day of competitions. A freight elevator has been added to the program for larger robotics to be transported to lower level.

CODING/ROBOTICS SPACES MAIN/ENTRY LEVEL



CODING/ROBOTICS SPACES LOWER LEVEL



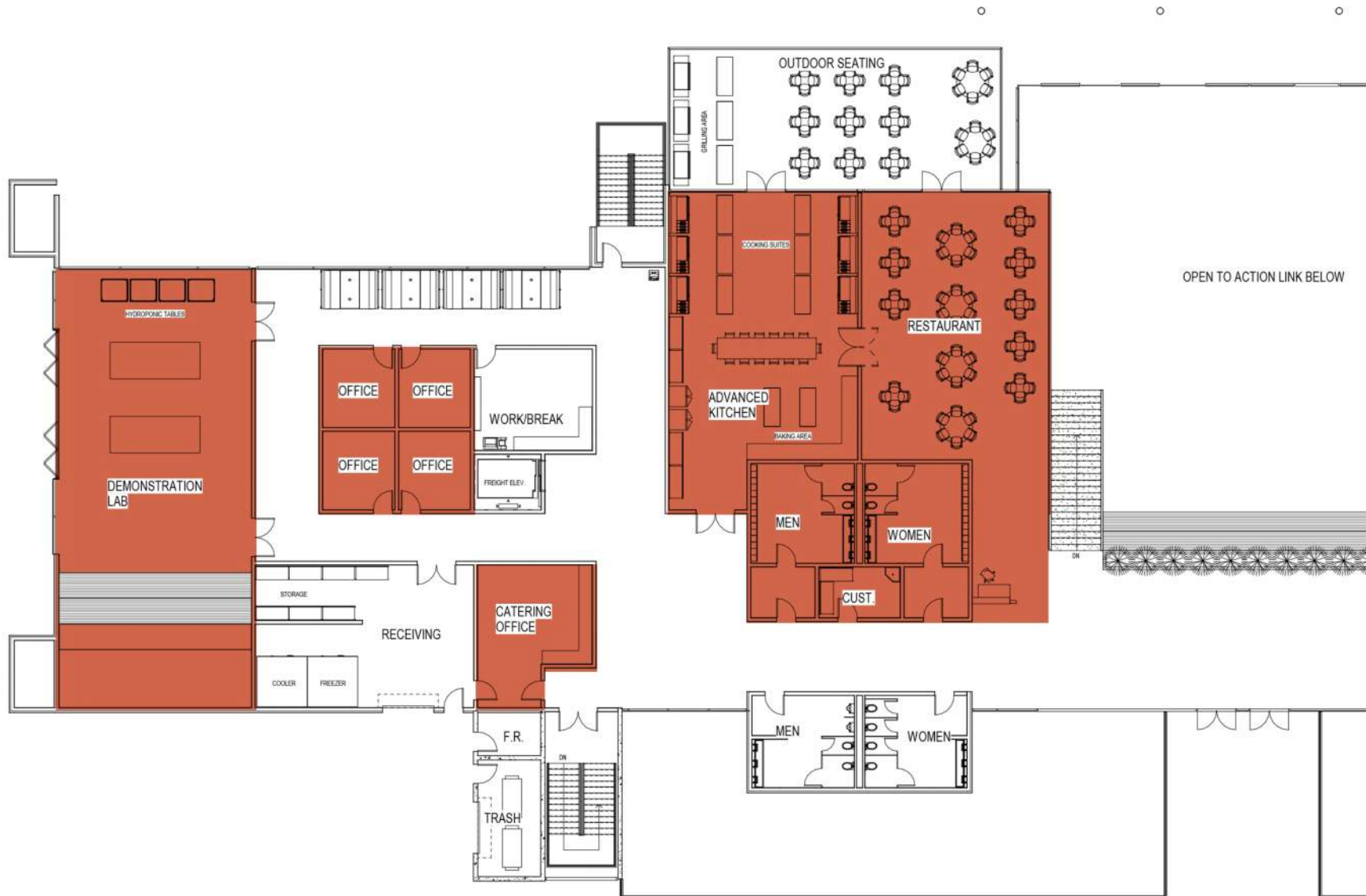
ACTION LINK
PERSPECTIVE



CULINARY SPACES

- OFFICES - Four offices are allocated for Culinary.
- RESTAURANT - Seating indoor/outdoor. Will need further discussion on how often the restaurant will be open and the use of the advanced kitchen to provide the food.
- ADVANCED KITCHEN/CATERING- Accommodation of 12 students in 2-3 different discipline areas; Advanced Equipment for large-scale production; Advanced equipment and work space for baking / pastry (i.e.: mixers, deck oven); Mini-hot line for limited restaurant service
- DEMONSTRATION LAB - Tiered seating to allow easy viewing of demonstrations for teaching or events. Room for food science and hydroponics.
- STUDENT SOCIAL ZONE/RESOURCE - comfortable seating that allows for group or single study and is powered for easy plug in of labtops, phones, etc. Resource room is located on the lower level for use by culinary.
- LOCKER ROOMS - Contains (15) two tiered lockers in both mens and womens for a total of 30 combined long with a few water closets and lavs.
- FOOD/GENERAL STORAGE- Receiving area has room for a walk in cooler, walk in freezer and dry storage for food and pots/pans.
- CATERING OFFICE - Located off of receiving to accept shipments and includes counter space as needed to fulfill orders. There is also a reception desk outside the catering office if needed that can be multi-functional for other areas of the building.

CULINARY SPACES MAIN/ENTRY LEVEL



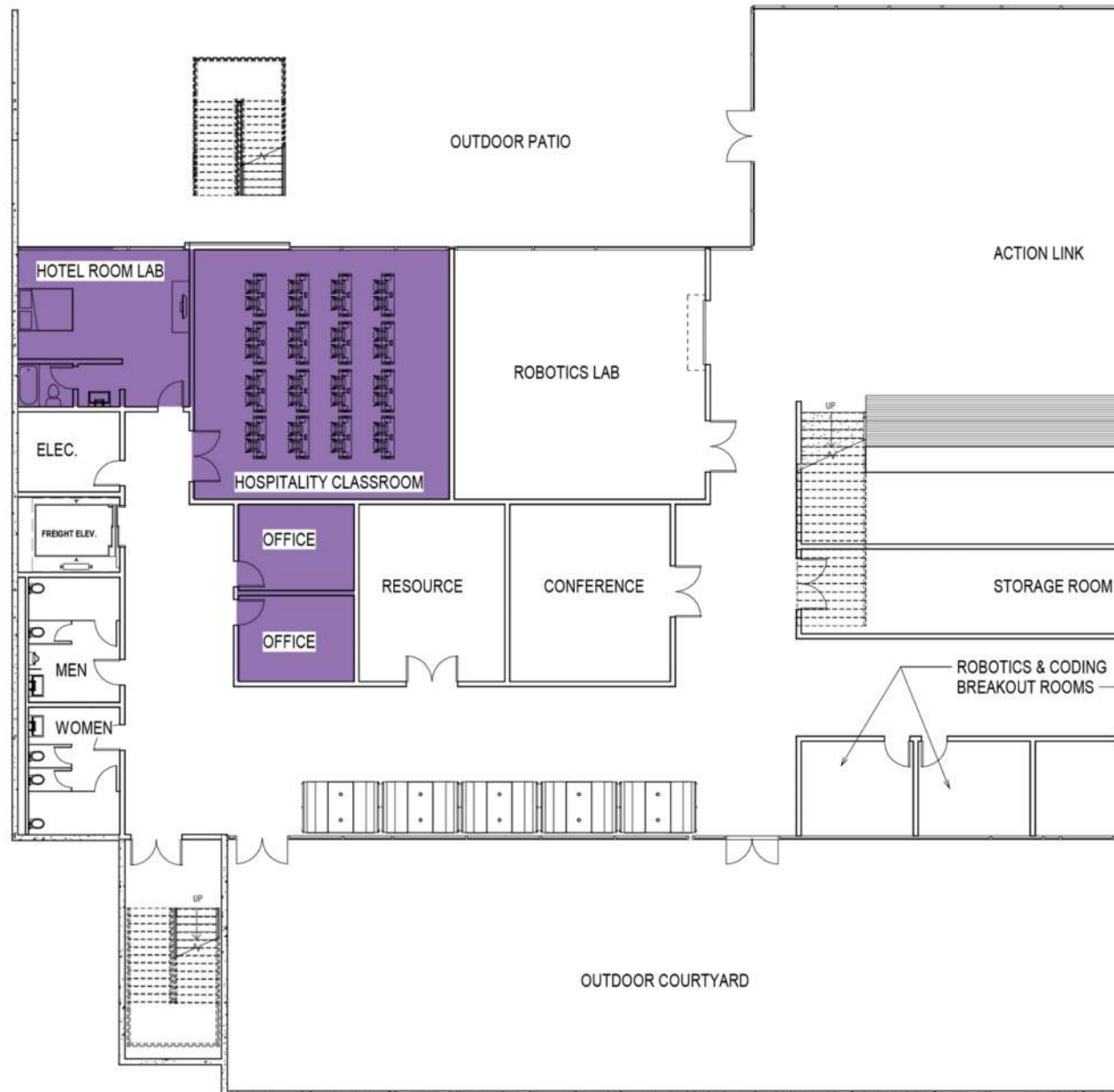
RESTAURANT/ACTION LINK
PERSPECTIVE



HOSPITALITY SPACES

- OFFICES - Two offices are provided for Hospitality.
- CLASSROOMS - One general classrooms are provided for hospitality.
- SOCIAL HUB SPACE - Social space with comfortable seating/study can be shared with robotics.
- HOTEL ROOM LAB - One room dedicated to a hotel lab with a hotel room layout/bathroom.

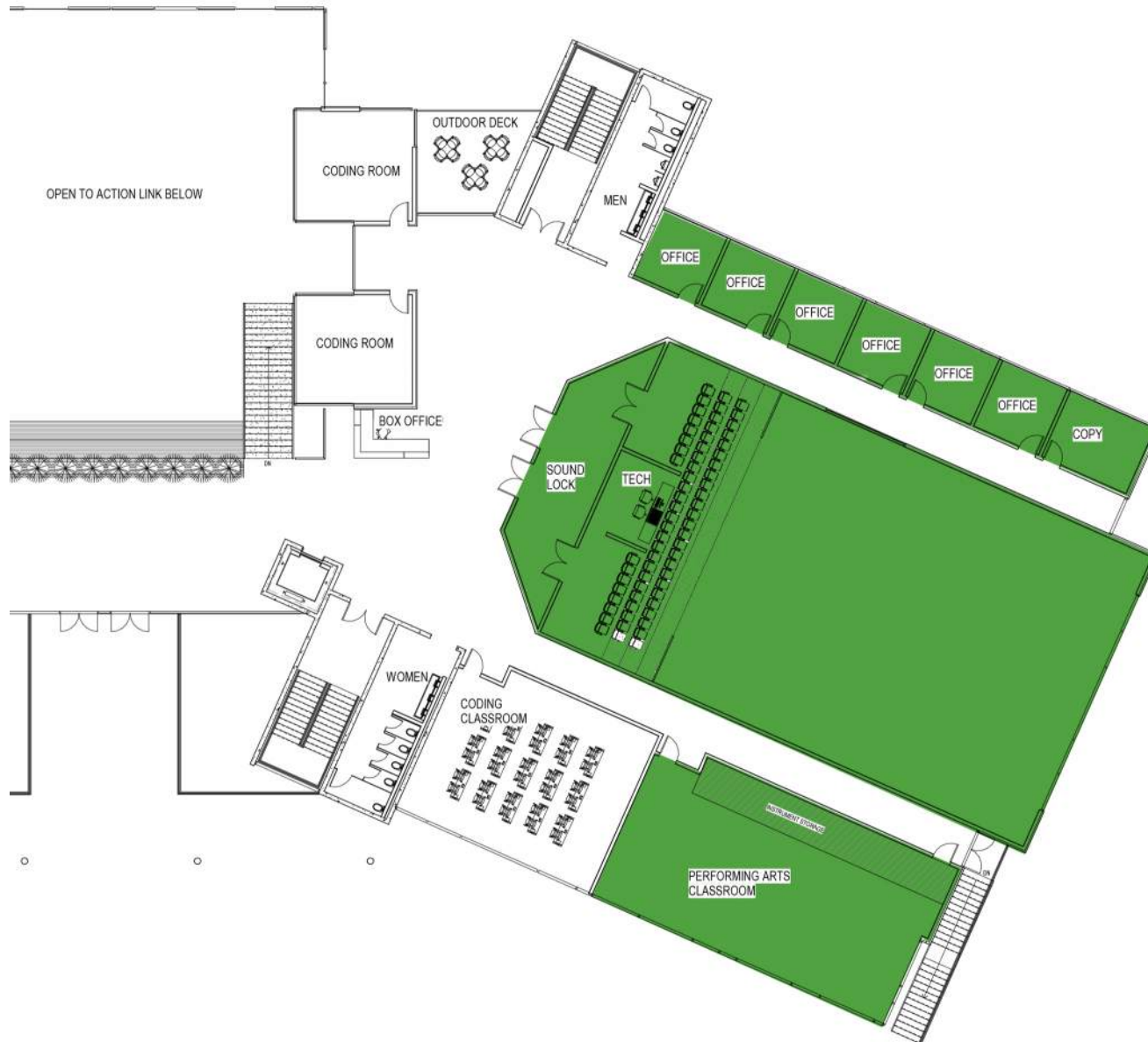
HOSPITALITY SPACES LOWER LEVEL



PERFORMING ARTS SPACES

- OFFICES - Six offices are allocated for performing arts and potentially culinary on the main level and one office in the scene shop on the lower level.
- CLASSROOM - There is one large performing arts classroom on the main level for with instrument storage.
- THEATER - 275 Seats
- OUTDOOR AMPHITHEATER
- SCENE SHOP - One office located in the scene shop. Will have an exterior loading dock and an overhead door to access the stage. Room for tools, storage etc.
- LIGHTING LAB/MUSIC TECH - On the lower level
- TECH/SOUND LAB - The recording lab has an sound isolation entrance, a studio, a control room, and a vocal booth.
- STORAGE - Located next to the scene shop, this will be for general storage.
- DRESSING - Just off the stage with a roll up door for easy stage access and to roll scenes in and out during a performance.
- GREEN ROOMS - Two located within the dressing area with easy access to the stage, each with their own restroom.

PERFORMING ARTS SPACES MAIN/ENTRY LEVEL



PERFORMING ARTS SPACES LOWER LEVEL



PERFORMING ARTS THEATER PERSPECTIVE

