

# MEETING MINUTES

**February 9, 2017 @ 3 p.m.**

Note: Below is an agenda of all scheduled items to be considered. Notification is hereby provided that items on the agenda may be taken out of order, two or more agenda items may be combined, an agenda item may be removed from the agenda, and discussion relating to an agenda item may be delayed at any time.

1. **Call to Order: 3:09 p.m.**

2. **Roll Call:**

- a. Jenelle Castillo
- b. Elizabeth Murphy
- c. Holly Garvin
- d. Amber Lemon
- e. Michon O'Brien
- f. Camille Chalk

3. **Approval of Minutes (For Possible Action):**

The committee will discuss the minutes from the December's meeting. The committee may choose to amend or edit the minutes. Upon conclusion of the discussion the committee may choose to approve the minutes.

4. **Update from Treasurer: Michon O'Brien \$903.08**

5. **Update from Media Coordinator: Cassandra Almario**

6. **Past Events:**

- a. Family night: January 19
  - i. Chair: Michon O'Brien
  - ii. Update: Mandatory event from now on
- b. Yogurt Beach Fundraiser: January 26
  - i. Update: \$36 raised. Will e-mail to find out what's going on

7. **Upcoming Events:**

- a. Blood Drive/Be the Match
  - i. Chair: Elizabeth Murphy
  - ii. February 13
  - iii. Update: Calendar is full until May. Probably won't be able to do Be the Match and blood drive on the same day. Thinking that we can do an early April Be the Match.
  - iv. Motion:
- b. St. Baldricks
  - i. Chair: Elizabeth Murphy
  - ii. March 17, 2017
  - iii. Update: Usually do another Be the Match. Lindsay from Northern Nevada Children's Cancer sent the information. We just need to show up. Elizabeth will make a Doodle for the Facebook page.



- c. Health Fair
  - i. March 6-9
  - ii. We can do BPs
  - iii. We can sell products for fundraising. Nursing swag (t-shirts, chapsticks, cardboard pens) We have a wheel that we can write health questions for a prize. How many would we realistically sell? Seedling plants we could sell. Donations might work best. We can also do a raffle to collect donations for a gift certificate. We needs seeds, possibly trays that have the soil in it already, and containers. Motion: Elizabeth; Michon second
  - iv. Chair: Amber
  - v. Jenelle will e-mail the head guy to check which days we can show up and more information.
  - vi. Amount spending on supplies?
- d. Suggestions for April: Be the Match
  - i. We need to figure out which day most everyone will be on campus. Speak to the top paramedic guy.
  - ii. Immunization Awareness
  - iii. JDRF Gala-needs volunteers April 29. Michon will find out information on it
- e. Ace's Game/Be the Match:
  - i. Chair: Elizabeth Murphy
  - ii. May 2017
  - iii. Update: Veterans are taking over the Aces game for donations.
  - iv. Not doing
- f. Elections
  - i. President
  - ii. Update: Amber nominated by Elizabeth
  - iii. Everyone agrees

8. **Fundraising ideas**

- a. Restaurants or eating establishments
  - i. Post flyers, go to the location on that day; 10% of their bill gets donated to us
- b. Making apothecary and selling
- c. Making cheap canvas bags or collaborating with professors and making sweatshirts/t-shirts that say "Maxine S. Jacobs Nursing Program"
  - i. Trial run to see how well it works
  - ii. Maybe clean kanteens or water bottles (President of TMCC installing water fountains everywhere so this would work great)-declined
- d. NSNA sells things, we can buy things from them and sell them

9. **Public Comment:** There is a pizza party run by the Vet tech program Feb 15 Noon-12:45 p.m.

10. **Schedule of Next Meeting Date & Time:**

- a. March 9

11. **May Meeting Date Change:**

- a. May 4

12. **Event sign-ups**

- a. Open for more suggestions to have different events. Approving events may take awhile (On campus is 17 business days prior, Off campus is 30 business days prior)
- b. Event planning meeting, talk to facilities about tables and chairs. Off campus events need requests, as long as you don't need anything from TMCC

13. **Adjourn 3:43 p.m.**

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