

MEETING MINUTES

For November 10, 2016 at 1500

1. **Call to Order: 1500**

2. **Roll Call:**

- a. Courtney Lambdin
- b. Lynn Cameron
- c. Holly Garvin
- d. Heather Dixon
- e. Jill Skinner
- f. Camille Chalk
- g. Amber Lemon
- h. Kristi Testi
- i. Taney Ratcliffe
- j. Melissa Coffey
- k. Stephanie Torpy
- l. Joel Diamzon
- m. Michon O'Brien
- n. Bonnie Huynh
- o. Carmen Young
- p. Elizabeth Murphy
- q. Amy Wright
- r. Stacey Glaess
- s. Ashley Stone
- t. Jenelle Castillo
- u. Amanda Parziale
- v. Emme Barron

3. **Approval of Minutes (For Possible Action): Cassandra Almario**

The committee will discuss the minutes from the October's meeting. The committee may choose to amend or edit the minutes. Upon conclusion of the discussion the committee may choose to approve the minutes.

4. **Update from Treasurer: Bonnie Huynh**

- a. 903.88
- b. We are no longer doing crafts for the craft fair

5. **Update from Media Coordinator: Cassandra Almario**

6. **Past Events:**

- a. Breast Cancer Walk: October 16
 - i. Chairs: Courtney & Stacey
 - ii. Awesome, new location this year. Rained but it worked well, lots of pictures. Reno Gazette Journal took pictures and we are in their website. Much appreciated.
- b. Be the Match: November 7



- i. Chairs: Courtney & Elizabeth
- ii. 25 new donors, Elizabeth said maybe new event this semester, EMT fire boys here until Friday, opportunities for more donors

7. Upcoming Events:

- a. Friendsgiving
 - i. Chair: Michon & Ashley
 - ii. November 10, 2016
 - iii. After November meeting
- b. Craft Fair
 - i. Chair: Ashley
 - ii. November 30, 2016
 - iii. Approval from Scottie, her event happening on campus. She is the chair rep who puts on this craft fair. We are within another organization to be apart of us. \$30 table charge, can be sent via account (transfer). Table set up at 8 am, to 5 pm. Some restrictions on food – no baked goods, jars of ingredients can be sold to make at home. Lotions, chapsticks, body scrubs, with detailed ingredient list. 2 x 4 table set-up. Decorate table. Fourth semester will be in practicum, other semesters are welcome for this event.
 - iv. Ingredients and supplies – Donations made to the SNA
 - v. Motion: Approve \$30 table charge and participate in Craft Fair
 - 1. Not approved
 - 2. Possibly an idea for next semester (spring 2017)
 - 3. Can be potential fundraiser for Fall 2016
- c. Family Night
 - i. Chair: Michon O'Brien
 - ii. January 19, 2017
 - iii. Update
- d. Ace's Game/ Be the Match
 - i. Chair: Elizabeth M
 - ii. May 2017
 - iii. Update

8. T-Shirts

- a. Budget: \$300
 - i. Picking up shirts possibly Monday
- b. Accepting SNA t-shirts from those graduating this semester or Alzheimer's Event t-shirts ☺

9. Elections

- a. Secretary – Camille
- b. Treasurer - Michon
 - i. Carmen – want to be involved in that capacity for last semester, good fit, single mom, learned responsibility and accountability in 22 years, son in school, went back to school and want to give back to community
 - ii. Michon – believes that any organization gives opportunity to make better version of self, treasurer in HS, house manager in university, drama club secretary, swim club
- c. Vice President – Elizabeth

10. **Fundraising ideas**
 - a. Restaurants or eating establishments
 - i. Post flyers, go to the location on that day; 10% of their bill gets donated to us
 - b. Making apothecary and selling
 - c. Making cheap canvas bags or collaborating with professors and making sweatshirts/t-shirts that say "Maxine S. Jacobs Nursing Program"
 - i. Trial run to see how well it works
 - ii. Maybe clean kanteens or water bottles (President of TMCC installing water fountains everywhere so this would work great)
 - d. NSNA sells things, we can buy things from them and sell them
11. **SNA Cord for Class of Fall 2016**
 - a. Cord count
 - i. Cords will be ready Thursday
 - ii. Requirements met by December
 - b. Deadline for completing active membership
 - i. December 10
12. **Pinning for Class of Fall 2016**
 - a. Pinning Request
 - i. \$100 for pinning
13. **Public Comment:**
 - a. Passing database of contacts in the community, information about steps for events and going through college, treasurer's meetings for new officers – new treasurers could join on 18th, already had secretary and vice president's meeting; walk-through of position
 - b. Renown Children's hospital collecting crayons (preferably Crayola) since they are cheaper in the fall. Poster at renown with contact numbers asking for crayons. Put out boxes (passive event) of crayons.
 - i. Collect crayons & donate
 1. December 2016
 2. Chair: Kristi
 - ii. Caroling
 1. December 2016
 2. Chair: Ashley
14. **Schedule of Next Meeting Date & Time:**
 - a. December 8 at 3:00 pm
15. **Event sign-ups**
 - a. Open for more suggestions to have different events. Approving events may take awhile (On campus is 17 business days prior, Off campus is 30 business days prior)
 - b. Event planning meeting, talk to facilities about tables and chairs. Off campus events need requests, as long as you don't need anything from TMCC
16. **Adjourn**

Agendas are posted online at tmcc.edu/msjsna