
MEETING MINUTES

For October 13, 2016 at 1500

1. **Call to Order: 1510**

2. **Roll Call:**

- a. Courtney Lambdin
- b. Bonnie Huynh
- c. Emme Barron
- d. Elizabeth Murphy
- e. Amy Wright
- f. Carmen Young
- g. Stacey Glaess
- h. Jamie Morris
- i. Valeria Campos
- j. Erica Aviles
- k. Thu Tran
- l. Sarah Rock
- m. Elisabeth Higgins
- n. Michelle Bricker
- o. Rebecca Roleff
- p. Lynn Cameron
- q. Bonnie Le
- r. Stephanie Torpy
- s. Melissa Coffey
- t. Joel Diamzon
- u. Michon O'Brien
- v. Bonnie Huynh
- w. Ashley Stone
- x. Holly Garvin

3. **Approval of Minutes (For Possible Action): Cassandra Almario**

The committee will discuss the minutes from the September's meeting. The committee may choose to amend or edit the minutes. Upon conclusion of the discussion the committee may choose to approve the minutes.

- a. MSC, MSA

4. **Update from Treasurer: Bonnie Huynh**

- a. \$1193.33

5. **Update from Media Coordinator: Cassandra Almario**

6. **Past Events:**

- a. Alzheimer's Walk: September 24
 - i. Chairs: Cassie, Jamie & Jenelle



1. Broke records for trial match as well as other sign-ups. Ten times the amount of trial matches alone. Everyone was helpful and pleased, great event.
2. We are accepting t-shirts from the event to donate to future semesters.

7. **Upcoming Events:**

a. Breast Cancer

- i. Chair: Courtney and Stacey
- ii. October 16, 2016
- iii. Reno City Plaza – downtown Reno
 1. Unsure of how set-up will go; will need to discuss this with Amy again
 2. Unsure if we will be setting up the night before like we have done in the past at GSR
- iv. The most important part of the event is us being booth volunteers. We already have enough volunteers, and appreciate all who have signed up. Rovers and booth workers; rovers go around the race field, chant and cheer people to booths. Education, set up, and clean up at the booth.
- v. Theme: Superhero; green and pink
- vi. Amy, the contact, will not be in town until the night before the event. We will get updates last minute.

b. Friendsgiving

- i. Chair: Michon and Ashley
- ii. November 10, 2016 after November SNA meeting
- iii. Michon will post event on MSJSNA Facebook and possibly Canvas page to have people RSVP
- iv. Family members are welcome
- v. Wanting SNA donations; Michon will be making contact with Jenelle to see what we have
- vi. Tentative expenditure
- vii. Making crafts and donating them to LTC
 1. Motion: Donating \$50 to Friendsgiving for Crafts
 - a. MSC, MSA
 - b. Maybe \$30 instead
 - i. Do we donate \$50 for ornaments to LTC
 - ii. MSC, MSA

8. **By-laws**

- a. Attend four gatherings a semester, 2 must be meetings, 1 must be event, 1 must be event/meeting
- b. There must be majority vote
- c. Meetings will be at 3pm on second Thursday for every month
- d. Scholarship for those who wanted to join but are not financially able

9. **T-Shirts**

- a. Budget: \$300
 - i. Jenelle not present; not sure if new t-shirts have been ordered

10. **Elections**

- a. Elections will be held in November
 - i. Secretary, Treasurer, Vice President
 - ii. Get dues paid if you want to run
 - iii. Please have a reason you want the position in case it is contested

11. Fundraising ideas

- a. Angel's tree and selling it as fundraiser; maybe have a new event where we make crafts and sell them
- b. Asking people to donate ornaments to sell
- c. Big fundraising event is in May at the Ace's Game – need to plan ahead because there is competition with different organizations selling Ace's game tickets from April to August
- d. There is a craft fair (November 30th) where we can sell ornaments that we all make. Must have stipend for the table, about \$30-50. Tables have to be set up by 9 am. We can sell ornaments at the craft fair, the table will be under the names of two students. The funds earned from that will go straight to donation.
 - i. On campus event request, 17 days prior to event is required from SNA.
 - ii. Chair: Ashley
- e. Restaurants or eating establishments
 - i. Post flyers, go to the location on that day; 10% of their bill gets donated to us
- f. Making apothecary and selling
- g. Making cheap canvas bags, or collaborating with professors and making sweatshirts/t-shirts that say "Maxine S. Jacobs Nursing Program"
 - i. Trial run to see how well it works
 - ii. Maybe clean kanteens or water bottles (President of TMCC installing water fountains everywhere so this would work great)
- h. NSNA sells things, we can buy things from them and sell them

12. SNA Member Fees

- a. \$20 one-time fee
- b. Must be active member of NSNA to be a member of MSJSNA

13. SNA Cord for Class of Fall 2016

- a. We need a cord count – will have cord count and MSJSNA member list
 - i. Need to talk with Director Covert, Amber and Jenelle (7) to get count
- b. Deadline for completing active membership
 - i. December 10 – gives time for people to meet by-law requirements
 - ii. Need to vote on date

14. Public Comment:

- a. Graduation Budget - \$793.33
- b. \$100 towards pinning request
- c. Be The Match event
 - i. Get more events in there that people can do, that you can get credit for
 - ii. November 7
 - 1. Redfield campus
 - 2. Education involved
 - a. Must get training prior to the event if you want to volunteer for the event Motion
 - 3. MSC, MSA
 - iii. Motion: 9 am to 4 pm
 - 1. MSC, MSA
 - iv. Motion: One hour time slots
 - 1. MSC, MSA
 - v. Chair: Courtney and Elizabeth

d. Breast Cancer Event

- i. 14 volunteers – we will have Rovers and booth people; possibly split shifts for first half and second half of the event

15. **Schedule of Next Meeting Date & Time:**

- a. November 10 at 3:00 pm

16. **Event sign-ups**

- a. Open for more suggestions to have different events. Approving events may take awhile (Off campus is 17 business days prior, On campus is 30 business days prior)

17. **Adjourn**

Agendas are posted online at tmcc.edu/msjsna