

# MEETING MINUTES

## September 10, 2015 @ 1700

Note: Below is an agenda of all scheduled items to be considered. Notification is hereby provided that items on the agenda may be taken out of order, two or more agenda items may be combined, an agenda item may be removed from the agenda, and discussion relating to an agenda item may be delayed at any time.

**1. Call to Order 1710**

**2. Roll Call**

- a. Britney Avila
- b. Cassandra Almario
- c. Michelle Bricker
- d. Jamie Morris
- e. Sarah Rock
- f. Rebecca Roleff
- g. Kadie McMullan
- h. Ray DiBona
- i. Sarah Oxford
- j. Christina Seiler
- k. Brandee Shipman
- l. Annie Dickerson
- m. Annie Rutledge
- n. Courtney Lambdin

**3. Approval of Minutes (For Possible Action):**

- a. This committee will discuss the minutes from the August's meeting. The committee may choose to amend or edit the minutes. Upon conclusion of the discussion, the committee may choose to approve the minutes.
- b. Minutes for 08-2015 meeting approving.

**4. Update from the Treasurer:**

- a. Amount we have in account: \$753.00
- b. Luncheon was paid by the Nursing program-thanks to Professor Covert.
- c. Went over process of paying for SNA-\$20 for 2 years.
- d. Pending \$50.00 for ice cream social

**5. Update from the Media Coordinator:**

- a. Update about the Maxine S. Jacobs' Student Nurses' Association (SNA) website.
- b. Update about approved, upcoming events that will be added to the SNA website, via Web Master.
- c. Updating our TMCC Canvas calendar so that nursing cohorts will be informed on an additional platform regarding events and/or volunteer opportunities.

**6. Past events:**

- a. Mentoring Program:
  - i. Chair: Andi Dela Cueva (August 20)
  - ii. Follow up:



- iii. First semester students really enjoyed having this as a resource. Helps to receive information from different nursing students.
- iv. Great success and calms fears. – General feedback from first semester students.
- b. Family Orientation Night:
  - i. Chair: Brandee Shipman (August 20)
  - ii. Follow up
  - iii. Up Date From Brandee: It went really well. Lots of family.
  - iv. Serving dinner really helped to pull in the students
  - v. Planning on having money to provide “pizza” dinner for December orientation night.
  - vi. Thanks Brandee for a great event!

**7. Upcoming Events:**

- a. Ice cream social:
  - i. Chair: Sarah O
  - ii. Update
  - iii. Suppose to be 9-10-2015 but site manager did not want to schedule anything until October.
  - iv. Sarah will work on figuring out when will be the best time to schedule, approval of event, and what faculty prefers.
  - v. Will talk to faculty at the faculty meeting on September 18th, at 9:00 am in 170
  - vi. Thanks Sarah O. for all your hard work!
- b. Alzheimer’s walk:
  - i. Chair: Annie D. (9-26-15)
  - ii. Volunteers/Doodle Sign-Ups.
  - iii. Is an off-site meeting; Do NOT need approval for event.
  - iv. Received approval for lizard mascot for our shirts. Annie is working on a slogan and design for shirt.
  - v. Approval for all shirts with TMCC logos and lizard: Brandie L. Davis, Graphic designer II. Phone #: 775-673-7070 email: bdavis@tmcc.edu (specific color of green for TMMC is PMS 583-for any logos-use for screen printers).
  - vi. Thanks to Professor Calhoun for donating the shirts to volunteers!
  - vii. Facebook page for doodle sign up; You can access and sign-up on Doodle outside of Facebook.
  - viii. \$275 donations raised for the walk so far!
- c. Susan G. Komen walk:
  - i. Chair: Courtney Lambdin (10-04-15)
  - ii. Volunteers/Doodle sign-up.
  - iii. Date is incorrect on Doodle! (10-04-15 is the CORRECT date).
  - iv. Will have a TMCC table to inform about and discuss breast health.
  - v. Courtney and Katy McMullan will be meeting with Amy Genova to talk about the information we will be providing at the TMCC table and theme for table.
  - vi. Will find out information about volunteering on Saturday.
- d. Friendsgiving: Social gathering just for students
  - i. Co-Chair: Christina Seiler and Annie Dickerson (11-12-15)
  - ii. Volunteers.
  - iii. Potluck sign-up.

- iv. Possibly selling meal tickets to raise money to support food costs.
- v. Donation of clothing for the homeless?
- e. Renown Caroling:
  - i. Chair: Bonnie
  - ii. Continuing to organize.

**8. Fundraising Ideas:**

- a. Raffle for the ice-cream social has been approved by SGA

**9. Public Comment:**

The chair will take public comment on any information or action items on this agenda. The chair may impose responsible limits on the length members of the public may speak.

- a. Reimbursing Christina Seiler for family night pizza. \$165.83.
- b. Change the process of approval of majority vote of money expense of things.
- c. Approval of reimbursement of Christina Seller for \$165.83 for pizza.

**10. Schedule of Next Meeting Date & Time: 10-8-15. RM 122: 5:00**

**11. Event sign-ups**

- a. Continue on Doodle for signing up.

**12. Adjourn**

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