

INTERNATIONAL STUDENT REQUEST FOR LETTER

Instructions: Complete the Personal Information section, indicate the type of letter you are requesting, and sign below. Letters will be ready for pick-up within two business days.

Return completed form to:

Truckee Meadows Community College/7000 Dandini Blvd., RDMT 114/Reno, NV/89512-3999

Email: international@tmcc.edu

Personal Information				
Last/Family Name	First/Given Name	Middle Name		
NSHE ID	Current Visa Status	Expected Graduation Date (mm/dd/yyyy)		
Cell Phone Number	Home Phone Number	Work Phone Number		
Local U.S. Address (Not PO Box)	City	State	Postal Code	
Type of Request (check all that apply)				
<input type="checkbox"/> F-1 Visa Renewal				
<input type="checkbox"/> Social Security Attach official job offer letter if you are applying for a Social Security Number (SSN)				
<input type="checkbox"/> Other Please explain:				
Signature				
<i>By signing below, I release this information and acknowledge that the information provided on this request form is true and accurate.</i>				
Student's Signature				Date (mm/dd/yyyy)

For Official Use Only

Finances Balance Due: Y N Academics Full Time: Y N INS Paid: Y N

Date: _____ Initials: _____