

INSTITUTIONAL ADVISORY COUNCIL MINUTES

Inaugural Institutional Advisory Council Meeting

Wednesday, February 4, 2015

9 a.m. - Noon

SIER 108

Call to Order of the Statewide Video Conference with all NSHE Institutional Advisory Councils

1. Opening Remarks and Keynote Introduction, Frank Woodbeck, Executive Director Nevada College Collaborative

Director Woodbeck opened the meeting and called for public comment at each location. He welcomed the Councils and explained that their creation would help bridge community colleges and the Nevada System of Higher Education. The Chair of each Council would serve as an ex officio officer of the standing Board of Regents Committee on Community Colleges. Director Woodbeck then introduced Dr. Walter Bumphus of the American Association of Community Colleges.

2. Keynote Speaker, Dr. Walter Bumphus, President and CEO of the American Association of Community Colleges

Dr. Bumphus welcomed the Institutional Advisory Councils and gave a presentation on "The National Agenda for Community Colleges" (Attachment 1).

3. Questions and Answer Session between Meeting Attendees and Dr. Walter Bumphus

Dr. Bumphus took questions from each of the locations. Topics ranged from how to reach veterans and non-traditional students, to vocational and trade training & apprenticeship opportunities. Dr. Bumphus also advised the IACs to learn as much about the colleges as they could in order to have a better understanding of the mission of their individual colleges and to collaborate with college leaders in order to be a good advocates for each institution.

4. Public Comment

Mr. Woodbeck called for public comment. There was none.

5. Adjourn Video Conference

The joint meeting adjourned at 10:08 a.m.

A recess was called at 10:08 a.m.

Call to Order of the TMCC Institutional Advisory Councils

Roll Call:

Present: Councilmembers: Michonne Ascuaga, Marissa Brown, Collie Hutter, Chief Michael Hernandez, Mike Kazmierski, Nancy McCormack, John Thurman, Bradley Woodring.

Ex Officio Members: Ron Marston-Faculty Senate Chairman, Donna Clifford-Classified Council Chairperson, Henry Sosnowski-Nevada Faculty Alliance Representative, Stephanie Prevost-Student Government Association President.

Staff: Dr. María C. Sheehan-President, Dr. Kyle Dalpe-Associate Dean/Chief of Staff, Dr. Rachel Solemsaas-Vice President of Finance & Administration, Nadine Winslow-Recording Secretary.

Absent: Councilmembers: Chris Bender, Traci Davis, Knute Knudson

The meeting reconvened at 10:13 a.m.

1. Presentation: Nevada Open Meeting Law, John Albrecht, TMCC General Counsel

Mr. John Albrecht, General Counsel for Truckee Meadows Community College, gave a short presentation on the Nevada Open Meeting Law. Members of the Institutional Advisory Councils for TMCC and Great Basin College participated in an interactive test and review on the Open Meeting Law statutes.

2. Remarks from TMCC President María C. Sheehan

Dr. María C. Sheehan gave a brief overview of the role and responsibilities of the Council. The Council was formed as part of the discussion that came out of Nevada Senate Bill 391 interim study to address how to best address workforce development needs. The Chairman of each institution's Council will serve as an ex officio member of the Nevada System of Higher Education's standing committee for community colleges. Members of the Council are expected to act as liaisons between the College and area employers in order to facilitate assessment of employment, training and education needs. The Council will respond to the Chancellor and Board of Regents, while representing the services and programs in the community.

Councilmembers then introduced themselves and told a little about their background.

3. Public Comment

Dr. María Sheehan called for public comment, there was none.

4. College Overview and Community Impact provided by Dr. Kyle Dalpe, Chief of Staff

Dr. Kyle Dalpe gave an overview presentation (Attachment 2) of the history of TMCC and the programs and services provided by the College and how they affect the community and students.

5. College Budget Related Vision and Mission provided by Dr. Rachel Solemsaas, Vice President, Finance & Administration

Dr. Rachel Solemsaas, Vice President of Finance and Administration, gave a presentation (Attachment 3) explaining how TMCC receives funding and how the funding formula is calculated. Discussion followed regarding how the funding is split statewide between the community colleges and the universities and how factors like enrollment and completion rates affect the distribution of funds.

6. Election of Institutional Advisory Council Officers

Councilmember Woodring MOVED TO NOMINATE COLLIE HUTTER AS CHAIRMAN. Councilmember Ascuaga seconded the motion. Councilmember Hutter accepted the nomination, there were no other nominations. The motion was APPROVED by unanimous vote 8-0-0.

Councilmember Woodring MOVED TO NOMINATE MICHONNE ASCUAGA AS VICE CHAIR. Councilmember Hernandez seconded the motion. Councilmember Ascuaga accepted the nomination, there were no other nominations. The motion was APPROVED by unanimous vote 8-0-0.

Dr. Sheehan thanked those elected for stepping up to lead the Council. In the Council packet was a list of tentative dates for future Council meetings. A final list would be provided as soon as the Board of Regents schedule was announced for the Community College standing committee meeting dates were announced.

7. Discussion of Legislative Session, Dr. María C. Sheehan

Included in the Council packet was a copy of priorities for the College during the current Legislative session. Dr. Sheehan gave a brief overview of the items important to the College including restoration of furloughs, an additional \$5 per weighted student credit hour (WSCH) and mitigation funding for WNC, GBC, and DRI.

There are additional budget requests for funding including workforce development (\$6M), need based financial aid, and STEM workforce challenge grant (\$3.5M) for community colleges, not included in the Executive Budget.

8. Discussion and Possible Action to Set the 2015 Meeting Schedule and Location

9. New Business

Dr. Sheehan suggested a future agenda item to address the student profile with help from the Dean of Student Services and the Executive Director of Institutional Research and the ex officio Councilmembers. Another item for the next agenda was a presentation on accreditation. Dr. Sheehan requested that these agenda items be allotted only half of the meeting time in order to allow for Council discussion.

Chairperson Hutter agreed it would be beneficial to be able to allow time for discussion amongst the Councilmembers to formulate as a group, how they can contribute. She asked for another agenda item to have a more in-depth conversation on the budget, including what the financial gap is between the cost of preparing for workforce training now and potentially recouping the expense from the increased number of students taking the courses in the future.

Councilmember Woodring asked for a discussion on where future job skills and assets will be in order to understand what needs to be done in order to be prepared. Councilmember Kazmierski suggested the item be focused on how to determine what the needs are. EDawn can relay information on where the jobs are, but can't provide what specific needs exist. This discussion should include some other key players such as JobConnect. Councilmember Thurman suggested including some information on Burning Glass as part of the discussion. Councilmember Woodring thought including some representatives from industry associations may be beneficial as well.

Councilmember Hernandez asked for further discussion about student success (W's, F's, and FN's).

Vice-Chair Ascuaga asked if there were opportunities for the College to look for additional funding within the existing items in front of the Legislature. Dr. Sheehan said it was difficult for TMCC to promote its needs with other institutions at such high risk, TMCC supports the NSHE Legislative priorities. She thought the best bet was to partner with K-12 as it was focused on workforce development. Councilmember Kazmierski thought the voice of the community college is muted when NSHE approaches the Legislature. He said it was important for the Council to lobby on behalf of the College to make a point that all levels of education are important. Vice-Chairman Ascuaga added that it would be important to have a strong voice for NSHE to carry forward. Discussion followed regarding how important the flow from K-12 to the community

colleges for workforce development is. Councilmember Thurman relayed that the funding in those workforce development programs for education were fairly limited. Dr. Dalpe is the legislative liaison for the College. He explained it would be important for members of the Council to speak at the Legislature on behalf of TMCC in relation to items like workforce development.

10. Public Comment

11. Adjourn

Councilmember Hernandez MOVED TO ADJOURN. Councilmember Woodring seconded the motion was APPROVED by unanimous vote 8-0-0. The meeting adjourned at 11:53 a.m.