

# BOARD OF DIRECTORS MEETING MINUTES

**December 7, 2022 7:30–9:30 a.m.**

Pennington Health Science Center, Room 166

1. **Welcome & Introductions:** Dr. Mindy Lokshin called the meeting to order at 7:35 a.m. Members present include Gigi Chisel, Katy Simon Holland, Matt Thornton, Yanus Nelson, Mindy Lokshin and Dan Lofrese. Ex Officio members present include Dr. Karin Hilgersom, Gretchen Sawyer, Tina May, John Fenton and Amy Cavanaugh. Guests and staff include Becky Josten, Karen McKenna, Connie Christiansen, Stuart Golder, Mike Schulz, Jeff Frame, Ryan Costella, Stephanie Sellers and Krystyna Sokowski.
2. **Public Comment:** None
3. **Review Sept. 14, 2022 Foundation Board of Trustees Board Minutes:**
  - a. Dan moved to approve the minutes, Katy seconds and motion passes.
4. **Approve New Board Members, Jeff Frame and Ryan Costella:**
  - a. Katy moves to approve Jeff Frame as a member of the Foundation Board, Yanus seconds and motion passes.
  - b. Matt moves to approve Ryan Costella as a member of the Foundation Board, Katy seconds and motion passes.
5. **Emergency Medical Services (EMS), Fire Technology, Emergency Mgmt. Homeland Security Programs Update by Mike Schulz, Director, Public Safety Department:**
  - a. TMCC now has 4 full-time faculty for the program on the tenure track, up from two; Mike also had good news about many other members of his program.
  - b. The paramedic program has expanded beyond the instructors' abilities, so other LOA instructors have been added to lessen that burden.
  - c. Wildland and Fire classes had over 600 students for training last year; the program has grown a lot, and is under the EPIC Program, but they are working to develop it into an associate's degree.
  - d. The Fire Academy in Carson City is designed to train entry-level firefighters. It is helping to make up for a lack of firefighters, but the commute is an issue for Reno-based students and many programs are using the space, which makes growth challenging.
  - e. Enrollment for the EMS program has increased by almost 40%. The hybrid program has allowed for students to continue to work while attending college, and has made the program more accessible for students.
  - f. The paramedic program has expanded from one cohort per year to six currently; they would like to expand the program further since the need is there.
  - g. In January, we will be adding another program to the Public Health Division. Criminal Justice (CRJ) is currently housed under Tech Science but will be moved to Public Health. We have recently been approved for the Dispatch program which is very much needed in the area.
6. **Review Gift Report & Financials - Gretchen Sawyer and Connie Christensen:**
  - a. Cash is up \$1.6 million. When we look at the operating income and expenses, we're up \$9,000 from prior year. A little bit of that is management fees and majority from dividends and interest. Our Packard stock is also up in unrealized gain about \$116,000. When we look at budget to actuals on Income and Expenses, we are over budget in income about \$4,000 and under budget in expenses by \$8,000. Our unrestricted cash is at \$500,000. Our deferred revenue is comprised of endowments that have not been transferred to

NSHE yet, which is about \$76,000. Program support has \$4.6 million and scholarships has just over a million. The remaining deferred revenue of \$682,000 is in pledges.

- b. We have about \$1.1 million in gifts received as of Nov. 27, 2022. Pennington has supplied \$390,000 in scholarships this year. We continue to have a good relationship with the Herb & Maxine S. Jacobs Foundation as they have committed to four additional years of support. The gift report supplied in the packet will show the many contributions received for scholarship and program support.
  - i. Yanus moved to approve the gift report and financials, Dan seconds and the motion passes.

**7. President's Update, Dr. Karin Hilgersom:**

- a. NSHE had its quarterly Board of Regents meeting and the Foundation presented its annual update. Mindy did a great job presenting.
- b. The budget submitted in September represents a 17% budget cut, which is unprecedented. The most important items to TMCC are enrollment recovery, using ARP funds to restore that budget hit, and the passing of the Workforce Investment and Economic Development fund.
- c. We are almost done with a one-page talking points sheet for Foundation Board members as well.
- d. Gretchen Sawyer asked for the President's thoughts on the five new Regents; Dr. Hilgersom was very impressed with the ones she had long conversations with, and is optimistic about the new members.
- e. The President has also been offered a position on a to-be-named education committee formed by the governor, which she plans to accept.

**8. Grants Update – Stuart Golder, Associate Dir. of Grants and Karen McKenna, Grant Administrator:**

- a. The TMCC Counseling Center was awarded a grant of \$172,000 through the Substance Abuse & Mental Health Services Administration (SAMHSA) to participate in the NSHE Mental Health Services Pilot Project. The goal is to train faculty, staff and student workers to identify signs of mental health distress as part of the Mental Health First Aid Program.
- b. TMCC Student Services and Diversity program was awarded \$192,000 to address health disparities within LGBTQ+ populations; this grant is meant to help educate and promote awareness as well as encourage open thinking and the establishment of safe zones on campus.
- c. Gretchen Sawyer added that TMCC is working in collaboration with UNR and WNC on a Department of Agriculture grant for \$10 million for 5 years; TMCC is the lead as an HSI, and the grant has the potential to greatly help minority students here and at the other colleges.

**9. Scholarship Update – Rebecca Josten, Scholarship Manager:**

- a. Fair market value for endowments has decreased significantly; \$913,000 from Aug. 2021 to Aug. 2022 with new contributions totaling \$260,000, and market returns have decreased by \$1,174,000. Several endowments are underwater, including Garrett Lauf and Arthur Brenes.
- b. New endowments include Alta Skilled Nursing, Soroptimist, and the Steve Malaglowicz Memorial Endowment.
- c. We are currently raising funds for two pending scholarships, the Cheseldine Spanish Endowment and Team Smith Scholarship Endowment.
- d. There were two Legacy Scholarship events; the first had 270 students attend as well as 75 donors and staff and was very successful, and second reception for recipients of the Pennington scholarships had 91 students and 21 faculty and staff present.
- e. The Won Family has given additional funds for scholarships now totaling \$5,000. They are passionate about community college and supporting TMCC students.
- f. There were 2,200 submitted applications for scholarships and 211 drafted; this is higher than last year, and we awarded 621 awards for \$740,000 to 540 students.

**10. Development Update – Stephanie Sellers, Associate Director of Development:**

- a. We exceeded our Giving Tuesday goal of \$15,000, which is very important as this money goes to the student Emergency Resource Fund, which was essentially depleted.

- b. We were able to recognize employee donors after a two-year hiatus with a reception at the Golden Frog. Over 30 employee donors attended.
- c. The employee giving campaign, which will continue into 2023, has so far resulted in 31 new employee donors.
- d. Four Faculty and Staff Sustainability Grants were awarded for \$4,000 this fall; since there is \$6,000 remaining and faculty are interested, proposals for grants will be accepted this spring as well.
- e. We need help from Board members to identify potential 1971 Society members. While we gained one new member this fall and more renewed their membership, we need more robust membership.

11. **Executive Director Update, Gretchen Sawyer:**

- a. Gretchen reiterated the importance of Board members to the success of initiatives like Giving Tuesday, citing a \$10,000 anonymous contribution that came from a feasibility study that provided contacts in 2020.
- b. We have started the renovations on the Pennington Health Science Center that is being funded through private donations as well as a \$2 million appropriation that is helping to provide three additional classrooms, additional office space and an expansion to the nursing lab. Eventually this will extend the nursing cohort to 56 each semester.
- c. We are hopeful that the Nevada Legislature will approve funding to assist with nursing faculty salaries to address the nursing shortage in Nevada.
- d. Enrollment was down a bit, but Technical Sciences enrollment is up 23% and new student enrollment is up 9%, which is good news and points to recovery from the pandemic.

12. **Board Member Updates/Take Aways:**

- a. Dan Lofrese mentioned it would be good to know what 1971 Society funds are used for; Gretchen added that there is a quarterly e-newsletter that addresses this, and it also will have announcements regarding events, though those are often sent out via email.
- b. Jeff Frame mentioned that he is concerned with the legislature's potential response to the 17% budget cut and what will be done about that.
- c. Yanus mentioned the higher rate of scholarship applications, which Becky added were in part due to scholarship texts sent out to encourage students to apply.

13. **Old Business**

- a. No old business

14. **New Business**

- a. No new business

15. **Public comment**

- a. No public comment

16. **2023 Meeting Dates**

- a. Wednesday, March 15
- b. Wednesday, June 14
- c. Wednesday, Sept. 13
- d. Wednesday, Dec. 6

Adjourned at 9:19 a.m.