

BOARD OF DIRECTORS MEETING MINUTES

December 20, 2018 at 7: 30 - 9: 30 a. m.

TMCC Redfield Campus, Health Science Center, Room 122

1. Welcome, Gigi Chisel, Chair: Gigi Chisel called the meeting to order at 7:30 a.m. Members present include Gigi Chisel, Cary Groth, Mindy Lokshin, Yanus Nelson, Dan Lofrese, and Alan Olive. Ex Officio Members include Executive Director Gretchen Sawyer, President Karin Hilgersom, Mike Holmes (Faculty Senate) and Hallie Madole (Classified Council). Staff and guests include Rod Sanford, Connie Christiansen, Kelly Carter (Vet Tech Faculty), Stefanie Givens, Laura Vargas, Becky Josten, Ashlyn Moreno & Julie Hill.
2. Public comment: None
3. Review September 12, 2018 Foundation Board of Trustees Board Minutes.
 - a. Cary moved, Yanus second, motion passed.
4. Introduction of Executive Board by Gigi Chisel, Chair, and all meeting attendees.
5. Presentation to Rod Sanford – President Hilgersom thanked Rod for his seventeen years of service to the Foundation Board, as a member as well as Chair. Rod thanked the group for the honor and privilege of serving the Foundation Board. Rod was presented with a vase from a local artist, Joe Winter, thanking him for his years of service on the Foundation board.
6. Presentation by Tina Ruff, Athletics Director: Tina updated the group on the development of the new Soccer program beginning Fall 2019 at TMCC. Tina mentioned the efforts made on behalf of the new program with the help of Cary Groth. On November 27, we held a groundbreaking for the new field and Fitness Center and a new Mighty Lizards Booster Club has been created. In addition, an advisory committee has been established and she is working with the Foundation on new fundraising and donor endeavors. The soccer program needs to be ready by August 1, 2019 with their first tournament in late August. President Hilgersom expects no issues with finalizing the athletics plan from the Board of Regents at the next meeting, and requested Board Members help to support the athletics efforts with the Board of Regents if they have the opportunity. Gigi congratulated Tina on her hard work and efforts with the athletics program, especially the community support she has generated and for bringing athletics back to TMCC. Mike Holmes asked for an orientation for the Foundation in regards to the policies and procedures of NCAA rules.
7. President's Update – Pres. Karin Hilgersom praised Tina for her efforts with athletics and the support she is able to create in the community. She also thanked Cary for her role in our athletics program, and the Board members who attended the Groundbreaking in November. President Hilgersom mentioned the graduation at TMCC for J.I.V.E. (Justice Innovational Vocational Re-Entry Program) in early December for inmates leaving prison to gain training and life skills upon release. She mentioned this is a great program to reduce recidivism and help people turn their lives around. President Hilgersom said that Nevada is behind on inmate education compared to most other states. She believes that programs like these help to reduce costs in the long-run by keeping people employed. President Hilgersom said that TMCC is exploring new food service options and we are in talks with the manufacturer of an entity who does the buffet items for Whole Foods. Once this option is further explored by committee, and proceeds through the RFP process, an announcement regarding a food service vendor is expected in late spring, 2019. The

E.A.T.S. project is progressing nicely, as the architects have completed their site selection review. President Hilgersom also spoke about the importance of state WINN funds for community colleges and how TMCC has received tremendous support for scholarships, training and equipment. With a new Governor on board, the hope is that the program will continue and it is important that we all promote the value of the funding to TMCC.

8. Review Gift Report & Financials – Connie presented her financial update to the Board on behalf of the Foundation. Motion to approve Financials – moved by Mindy, second by Dan. Motion passed.

Gigi thanked Connie for her dedication to the Foundation and her support for many projects. Connie mentioned the recent merger between Kohn & Co. and Eide Baily.

Motion to approve Gift Report - Moved by Cary, Mindy second, motion approved. Gretchen updated the group on the Investment Committee's analysis and suggestions.

Action item – United Federal Credit Union CD has matured to approximately \$255,000.00, which will be re-invested with United Federal Credit Union into a 14 month CD with a 2.9% rate.

Action item – Using \$3,360.00 of unrestricted funds to make two endowments whole, which are currently below the \$5,000.00 minimum level to be able to use.

Both action items were rolled into one vote. Moved by Dan, Mindy second, motion approved.

9. Executive Director Update – Gretchen updated the group on Nevada Promise, (scholarships for incoming local freshmen), which is in need of mentors for students. Mindy mentioned her experience as a mentor and how little time it took with the five students she helped throughout the year and how rewarding it was to help them. Gigi requested a PDF copy of the information regarding the mentor program that she can send along to others who may be interested. Gretchen informed the group that TMCC would be moving the Vet Tech program from the HSC to the Meadowood Center, which will assist with growing programs at Redfield and Meadowood and will allow enrollment in the Vet Tech program to increase along with the addition of a Vet Assistant program. This will include the first wet lab at Meadowood, allowing students to complete their entire degree at Meadowood. Gretchen mentioned the move will cost more than a million dollars and, there is a \$500,000 grant that is contingent on the Foundation raising \$215,000 by June 30, 2019. The college is putting in \$280,000 to round out the expenses of this move.

10. Kelly Carter Presentation – Instructor with the Vet Tech program. She gave a presentation regarding the program as well as the move. She explained all the services her students are trained on including pediatric, adult, geriatric care of animals; wellness care and treatment; anesthesia and surgical tech; pharmacology and phlebotomy; clinical pathology testing; dental hygiene; and rad tech. The Vet Tech program not only works with dogs and cats, but large animals, exotic animals, and farm animals including chickens and other fowl throughout the community. The Vet Tech program works closely with the county and the services they provide for animal care in the community. Kelly explained it is a full time, two-year program. Many students stay local upon graduation, and there is a 90% pass rate for the national exam in the program. Licensing includes CA as well as NV to be able to work in both states. Kelly detailed to the board members how the Vet Tech program will have more space to include even more opportunities in the program once the move to Meadowood happens. Mike Holmes told the group that Kelly has been exceptional over the last 4 years with TMCC, participating in research, lectures, and workshops for her department. She is also Faculty Advisor of the Year last year, and is one of our new tenured professors next Fall semester. Gretchen stated that the move date to Meadowood is fall of 2019.

11. Strategic Master Plan – Included in the packet. Action item: Motion to approve Strategic Master Plan, moved by Dan, Alan second. Motion approved.

12. Development Report – Stefanie Givens – Stefanie updated the group on the overall success of Beatles and Beer. Giving Tuesday was in support of Dental Hygiene this year. The 1971 Society has 29 members, with a goal of 50 by the end of the year. Stefanie continued to update the group on Corporate Partners and the Faculty and Staff Innovation grants. Also, be looking in your mailbox for the New Year card, designed by one of our students.

13. Grant Update – Laura Vargas, Proposal Development Specialist – Laura provided a report to the board, including information regarding a fundraising push for the Dental program for their recent renovation. A thank you to US Bank for the \$10,000 gift for continued support of the Summer Bridge program. TMCC received a grant for \$180,000 for the Re-Entry program from State WINN Funds. Laura outlined a potential new grant for the Re-Entry program that may become a statewide effort, or TMCC may take the lead on a northern effort if successful. TMCC

is waiting to hear about a possible \$12 million dollar Dept. of Labor grant submitted this past fall for an apprenticeship program grant working with partners outside the state. TMCC has committed to 500 internships out of the 12,000 required by the grant.

Ashlyn Moreno, Grants Specialist, updated the group on the Perkins grant, which are federal funds that come through the state and the Department of Education that provides support for career and technical education throughout the college. Ashlyn mentioned the monitoring visit at TMCC recently, and the reaction from the representatives was very positive.

14. Scholarship Update – Rebecca Josten, Scholarship Manager – Becky provided the group with a report in the packet. She updated the group on potential new endowments including the Galena Volunteer Firefighters that would like to help our Fire Science students including scholarships and purchasing their uniforms. We had 1,427 scholarship applications this year as compared to 1,700 last year. To date, \$690,000 has been awarded so far this year, which is up from \$587,000 last year. Becky informed the group about a new scholarship for a nursing student funded from the recently graduating class of nursing students in memory of nursing faculty xxx, who recently passed away. The Legacy Scholarship event was well attended this year by both students and donors. Becky attributes the attendance to a new format for the event, allowing donors and students to sit together and get to know one another.

15. Old Business - none

16. New Business - none

17. Public comment - none

18. Next Meeting Dates

a. Wednesday, March 6, 2019

19. **Adjourn, 9:31am**

