

# MEETING MINUTES

## Foundation Board Meeting

March 7, 2018 at 7:30 a.m.

TMCC Meadowood Center, room 104

1. **Welcome: Gigi Chisel, Chair**

Gigi Chisel called the meeting to order at 7:35 a.m.

Members present include Gigi Chisel, Jesse Murray, Sean French, Rod Sanford, Alan Olive, Mindy Lokshin, and Cary Groth. Ex Officio Members include Gretchen Sawyer, Karin Hilgersom, Cheryl Cardoza. Staff and Guests include: Connie Christensen, Cheryl Olson, Becky Josten, Stefanie Givens, Laura Vargas, Tammy Freeman and John Albrecht.

2. **Public Comment**

None

3. The minutes, financials and board member/officer approvals were voted on from the November 15 meeting to comply with Open Meeting Law (items 4-6).

4. **Review September 13, 2017 Foundation Board of Trustees Board Minutes.**

- a. Mindy Lokshin moved, Cary Groth second, motion passed.

5. **Board Members and Officers Approval: Brad Woodring from November 15, 2017 meeting.**

- a. Two-year term: January 2018–December 2019
- b. Officers: Gigi Chisel, Chair; Jesse Murray, Vice-Chair and Mindy Lokshin, Treasurer, Brad Woodring, Past Chair
- c. Mindy Lokshin moved, Cary Groth second. Motion passed

6. **Review Gift Report & Financials from November 15, 2017 meeting: Gretchen Sawyer and Connie Christensen**

- a. Cary Groth moved, Mindy Lokshin second, motion passed

7. **Review November 15, 2017 Foundation Board of Trustees Board Minutes.**

- a. Jesse Murray moved, Rod Sanford second, motion passed

## **8. TMCC Apprenticeship Update: Cheryl Olson, Project Director, Nevada's Apprenticeship Project**

- a. Apprenticeship is a time-tested model that helps businesses build a competitive workforce. It has been utilized with trades quite extensively in the last several decades. Department of Labor is hoping to expand apprenticeships in more than just the skilled trades.

TMCC received a \$2.9M grant from the DOL in 2015 to create apprentices with employers. The model is adaptable and flexible and is a time-based program. It can be adaptable to each business' needs so that they can choose which specific courses they need. Apprenticeship and Internships are different in that apprenticeships have course work and on the job training at the business' facility. Internships are usually a short time, work based learning opportunity that is not as structured and are not always paid. Apprenticeships are always paid. Many different industries use apprenticeships. Examples are Information Technology, Banking, Health Care and Manufacturing.

Currently TMCC has apprenticeship programs in Health Care, Manufacturing and Service industries. TMCC has become an Apprenticeship sponsor, which means the college is registered with the State Apprenticeship Council, and is responsible for the apprenticeship and for collaborating with the employers that are interested in hiring apprentices.

TMCC will handle all the administrative duties as well as recruitment. TMCC has six approved apprenticeship programs: CNA apprenticeship with Renown, Industrial Maintenance Mechanic, CNC Machine Operator, Workforce Development Specialist, Production Operator Program (supporting businesses at the Giga Factory-using our P3 curriculum), and Personal Care Aid.

## **9. President Update: President Karin Hilgersom**

- a. TMCC is a grant-winning team sponsored by the the U.S. Department of State, SEMPRA Energy and CAF: the Development Bank of Latin America. TMCC will create the TMCC-SENATI International Student Exchange Program in partnership with Servicio Nacional de Adiestramiento de Trabajo Industrial (SENATI) in Lima, Peru. Three students and a faculty member will travel to Reno this summer from Peru and participate in advanced short-term training in the manufacturing for the Gigafactory and then TMCC will send students to Peru in summer 2019 to study their advanced automotive technology program. TMCC was the only community college partnered with another community college that was awarded this grant. The goal is to expand this fund and more corporate entities who are giving to it: economic growth through international partnerships.
- b. Possible TMCC name change: Elena Bubnova, Associate VP of Institutional Research and Communications was tasked with overseeing the project, which began with a survey. The survey came back 50/50 in favor and opposed to changing. Because of the cost and the lack of resounding interest, the College is probably not going to change the name. However, Elena Bubnova was asked to convene a task force to try to come up with a way to recognize the students who are obtaining their bachelor's degrees.
- c. NV Promise: Currently, we have 1,080 students eligible for NV Promise. The next deadline is April 1. Students must turn in their FAFSA by then whether or not they will qualify for need-based aid. The state allocated \$3.5M for first year with no idea how much money will be needed to continue the program. NSHE would like to approach external donors to cover the gap.
- d. New degrees: Two new degrees and one new pathway were approved by the Board of Regents at their March meeting. BOR passed the new degree for our Hospitality program, making it the only hospitality degree in N. NV. Graphic Design now has a 3-year certificate, which includes an AA, and another year at TMCC followed by last year at TMCC but offered through Nevada State College. BOR also passed a new rule that will now allow students to enroll in a workforce applied degree program while completing the high school equivalence.

- e. At the Dec. BOR meeting, we were awarded \$1 million for EATS. Project is moving ahead with the hiring of an architect.
- f. Sports and Health Complex: Ground breaking could be as soon as August 2018. Will provide thorough update at next meeting.
- g. New VPAA: Dr. Marie Murglo-Poore has been approved as the new VPAA.

10. **Executive Director Update: Gretchen Sawyer**

The executive director report was included in the materials.

- a. NV Energy Power of Good program for veteran organization that will award \$15,000 for north and \$15,000 for the south. People can vote each day for one of the 115 organizations. We will be mobilizing a large group of voters. The top 10 organizations will move on to the finals on Friday. Voting begins on March 12.
- b. Faculty and Staff Grants: We received 15 applications that totaled \$49k. We awarded six grants totaling \$16k. Faculty, staff giving, and parking meters revenue provide the funding for these grants. Last year partial awards were given and the feedback was that it was difficult for those did not receive full funding so this year all but one received the full award. There might be other college funds for some of the applications that were not selected.
- c. Strategic plan for the Foundation: Mindy is helping the foundation put together a strategic master plan. The committee will meet on March 21 to prepare a draft that will be presented to the full board in June.
- d. The board is looking for new members. Gretchen provided two candidates to the board to review, with hopes to vote on them in June. The board has asked for a document that includes all of the current board members and what field they represent.

11. **Volunteer Forms for Errors and Omissions Insurance: John Albrecht, General Counsel, TMCC, DRI and GBC**

John presented the volunteer forms and asked the board to complete them so that the members would be covered by the state insurance when doing work for the board.

12. **Review Gift Report & Financials: Gretchen Sawyer and Connie Christensen**

- a. Action item: approve gift report
- b. Gifts are on target with budgets and investments are doing well. Although we were expecting a reduction, the management fee it has actually been higher than anticipated. All of the expenses are below budget. Mindy provided a flow chart for the revenue and expenses, which will be discussed in detail at the June, meeting. A motion was made to approve the financial report by Sean and Mindy seconded the motion. Motion carried.

13. **1971 Program and Fundraising Initiatives update: Stefanie Givens, Development Officer**

Stefanie provided a report that was included in the board packet. We will be focusing our efforts on alumni, faculty and staff and friends of the college. The current initiatives are the 1971 program, Big Give and faculty and staff giving.

14. **Scholarship Update: Rebecca Josten, Scholarship Manager**

Becky provided a report in the packet. Updated scholarship totals include \$726,286, which equals 685 awards to 551 students. The 2018-2019 scholarship application closed with 1,235 applications submitted.

15. **Grant Update: Tammy Freeman, Grants Manager & Laura Vargas, Proposal Development Specialist**  
A report was provided to the board. The grant update included a highlight of the OSIT grant for \$50,000 to support the marketing of the HVAC certificate programs, and \$3,000 for marketing the UAV certificate program. Gifts totaled \$20,000 from the Robert Z. Hawkins Foundation and \$25,000 from the E.L. Cord Foundation to provide 3D human anatomical models for the Science Tutoring Lab located library.
16. **Old Business**  
None.
17. **New Business**  
None.
18. **Public Comment**  
None.
19. **Next Meeting Dates**
  - a. June 13, 2018
  - b. September 12, 2018, Annual Meeting
  - c. December 5, 2018
20. **Adjourn at 9 a.m.**