

# MEETING MINUTES

## Foundation Board Meeting

September 13, 2017 at 7:30 a.m.

TMCC William N. Pennington Health Science Center, room 167

1. **Welcome: Brad Woodring, Chair**

Brad Woodring called the meeting to order 7:35 a.m. Members present include Brad Woodring, Jesse Murray, Mindy Lokshin, Gigi Chisel, Rod Sanford, and Alan Olive. Ex Officio members include: Cheryl Cardoza, Cynthia Olivo, Dr. Karin Hilgersom, Gretchen Sawyer and Becky Josten. Guests/Staff include: Angela South, Sharon Wurm, Tara Hawkins, Laura Vargas, Tammy Freeman, Mike Aurnague, Elena Bubnova and Connie Christensen (via phone).

2. **Public comment**

None.

3. **Review June 14, 2017 Foundation Board of Trustees Board Minutes**

- a. Jesse Murray moved, Rod Sanford second. Motion passes.

4. **Nevada Promise Scholarship: Sharon Wurm, Executive Director of Financial Aid and Angela South, Promise Scholarship Coordinator**

- a. The Nevada Promise Scholarship passed in the 2017 legislature. We have had 550 applications as of this morning. Currently there are 850 applications for the state. Students are awarded up to three years of no cost registration fees as long as they meet all 12 steps required. In order to be eligible for the Nevada Promise Scholarship, a student must be classified as a Nevada resident, a NV high school graduate (or earn a GED), less than 20 years old, not have earned a prior associate or bachelor's degree, and not be in default on any federal student loan or aid. The students must complete the application no later than 11:59 p.m. on October 31, 2017 for Fall 2018. They must also attend at least one training meeting offered by the college no later than December 30, 2017, complete the FAFSA no later than April 1, 2018. Prior to April 30, 2018, the students must meet at least once with their mentor; complete at least 20 hours of eligible community service; attend a second training meeting offered by the college and enroll in a minimum of 12 semester credit hours for each semester of the school year immediately following the school year in which the student graduates from high school.
- b. TMCC is looking for volunteer mentors and will need at least 200. Currently we have 35 mentor applications. The mentors must be at least 21 years old, submit an application, complete a background check, complete training, contact student/s in January, meet with them once before April 30 and meet with their student/s once per semester. All mentors must be trained by December 31. Here is the link for the mentor application: <http://www.tmcc.edu/nevada-promise-scholarship/mentorship/>

5. **Communications Update – new Marketing campaign: Elena Bubnova**

- a. We have been working with KPS3 and the Abbi Agency on a new ad campaign and have debuted a new tagline, The College for the new Nevada, and slogan, TMCC Pays Off. We are targeting recent graduates, students 16-24 years old, parents of young adults or students still in high school participating in dual enrollment, and Latina families.

- b. TMCC has also published a new view book for students and will be launching an updated website soon.

6. **President Update: President Karin Hilgersom**

- a. Government Trade Mission: The President and VP Estela Gutierrez attended the trade mission in Peru and Chile where they made a number of contacts. The college has a target of 200 international students in 3-4 years. The Grants office is working on a grant for exchange of three students and an instructor from Lima, Peru to come for training specific to the production of lithium ion batteries in Tesla vehicles.
- b. Thom Reilley – New Chancellor: The President is very excited about our new Chancellor and Vice Chancellor for Community College, Nate Mackinnon. WNC President Chet Burton has now moved to NSHE as the Chief Financial Officer.
- c. BOR approved TMCC's Soccer field and Fitness Center at the most recent BOR meeting.
- d. The college has committed to a new sustainability program, which will be headed by Yevonne Allen and Kreg Mebust.
- e. TMCC will have a possible name change. With the addition of new bachelor degrees, there is a discussion about having community in the college's name. Before the end of the year, we would like to have focus groups to weigh the options and make a decision soon. The board will be included in these discussions.

7. **Review and Approve draft Audited Financial Statements June 30, 2017: Pangborn & Co., Ltd.**

- a. Mike Aurnague presented the draft audit, which had no findings. Motion to accept: Jesse, Gigi second. Motion approved.

8. **Potential Board Members and Officers Discussion: Brad Woodring and Gretchen Sawyer**

Brad and Gretchen recently met to discuss new members and have provided an outline with the representation that we currently have and the areas that we are missing. If the board has, ideas please let Brad or Gretchen know.

9. **Review Gift Report & Financials: Gretchen Sawyer and Connie Christensen**

- a. The gift report was presented. The Foundation is in a strong financial position. Jesse made the motion to accept the report and Mindy seconded. Motion was approved.
- b. Gretchen provided the board with the Foundation office's expenses that are provided by state funds. The board was also provided with a list of all donors and their donations from fiscal year 2017, which totals \$3.2 million dollars. Alan made the motion to accept the gifts and Jesse seconded. Motion was approved.

10. **Scholarship Update: Tara Hawkins, Development Officer/Scholarship Manager**

Tara provided an update to the board for the endowments and scholarships. Her written report was provided in the board packet. We have awarded scholarship funds to more students this year from this same time last year. The Legacy reception is October 6 at 4:30 and we encourage all board members to attend. Tara has recently taken a position in the Accounting Services area at TMCC.

11. **Grant Update**

The written report was provided in the board packet as well as a highlight of the Terry Lee Wells Foundation. We have recently submitted a proposal to the Pennington Foundation for an expansion of the dental area.

12. **Executive Director Update**

Gretchen provided a written report that was included in the board packet. Gretchen made note of the SNC reception on Oct 12 at the SNC President's home. She also made note of the staffing changes in the Foundation

office. There will continue to be six positions, but the Annual Fund Coordinator has become a Development officer to assist with major gift solicitation.

13. **Old Business**

None.

14. **New Business**

None.

15. **Public Comment**

None.

16. **Next Meeting Dates**

- a. November 15, 2017 at 7:30am Meadowood Center

17. **Adjourn at 9:20 a.m.**