



Truckee Meadows Community College

Faculty Senate WebCollege Faculty Advisory Committee

MEETING MINUTES DEC. 1, 2023

11-12 p.m. via Zoom

Meeting called to order at: 11:00 a.m.

In attendance: Azu Alfaro, Frank Amankonah (Chair), Sameer Bhattarai, Tom Cardoza, Lisa Buehler, Jencie Davies, Elyssia Fraga, Candace Garlock, Robin Griffin, Blisin Hestiyas, Dan Hooper, Tim III, Lars Jensen, Minsung Jung, James Kuzhippala, Julie Kauffman, Jillian Kiefer, Nathan Lower, Rebecca McCleary, Nancy O’Neal, Alex Oliva, Rebecca Porter, Craig Rodrigue, Phil Smilanick, Rachel Wooley

Absent: Paul Davis, John Hughes, Sarah Krutz, Brianne Lee, Ted Owens, Julian Vu

Guests: Amber Anaya

Approval of November 3, 2023 Meeting Minutes

Dan Hooper moved and Jencie Davies seconded to approve the November 3, 2023 WebCollege Faculty Advisory Committee Minutes. The committee approved the minutes with Frank’s addition of designating a motion within the text with an underscore for easy reference.

Granting instructors ability to reset, delete, and add another instructor update

More information was sought by the VPAA on the motion. At the time of today’s meeting the motion was waiting to head to the President’s Office for signature.

Subcommittee report sent to members

Frank shared the VPAA’s memo with the committee concerning removing access in Canvas. It was suggested to have a measured response to the memo. Frank suggested having draft response created and have the committee review it at the next meeting.

Discussion of Phil’s motion

The committee agreed circumstances have changed and do not want to pursue Phil’s motion.

Quickly assigning grades to ungraded assignments (possible action)

Frank displayed the motion and rationale headed to the December Faculty Senate Meeting.

A small edit was made to remove the words “mass score” and replace it with “apply the same score”. The committee agreed to the change.

WebCollege update

The WebCollege are reviewing the survey they sent and will report to the committee in the new year.

Packback has a writing lab tool that is in beta testing. Elyssia provided a demonstration. The tool gives students feedback and it does not write for them.

A draft of guidelines for global announcements on canvas has been created. Items included in the guidelines are character limit, duration of post, and the number of announcements shown at any one time. The draft will be shown at the next committee meeting.

Old Business

None

New Business

Nancy and Beth would like to bring Teaching Squares to the committee. Sporadically the committee will have Learning Squares where the members can learn new techniques from other instructors and share learning. Verla will be invited to a future meeting for Learning Squares and sharing.

Motion: Nancy O'Neal moved and Beth Humphrey seconded to bring Learning Squares and sharing to the WebCollege Faculty Advisory Committee meetings. The committee approved the motion.

Meeting adjourned: 12:00 p.m.

Next Meeting: February 9, 2024