



MEETING MINUTES APR. 8, 2022

11 a.m.–12 p.m. via Zoom

Meeting called to order at: 11 a.m.

In attendance: Brian Addington, Julie Armbrecht, Lisa Buehler, Vanina Coudriet, Jencie Davies, Paul Davis, Damien Ennis, Robin Griffin, Blisin Hestiyas, Heidi Himler, Dan Hooper, Lars Jensen, Sarah Krutz, James Kuzhippala (Chair), Rebecca McCleary, Rebecca Porter, Craig Rodrigue, Brandy Scarnati, Phil Smilanick, Rachel Wooley

Absent: Tamara Anderson, Elena Atanasiu, Bridget Blaque, Kat Dow, Tanja Hayes, Beth Humphrey, Ted Lambert, Nancy O'Neal (Proxy: Vanina Coudriet), Roza Weller

Approval of March 11, 2022 Minutes

Rachel Wooley moved and Paul Davis seconded to approve the minutes from March 11, 2022. The committee approved the minutes.

WebCollege Updates

Sarah Krutz is the new instructional designer for TMCC. Brandy introduced her. The WebCollege will be working on the Canvas 1, 2, 3 online training.

Canvas Course Access

The committee had discussion regarding if a written policy should exist and what that would entail or if there should be no access altogether. James will send out a survey to collect general thoughts prior to the May meeting. General reasons why a dean would enter a Canvas Course are a grade dispute or student notification.

Suggestions received were to have a written policy to enter the course, notification to the instructor, and list special circumstances where no notification would be given.

Marynia joined the meeting to provide an update from Professional Standards. The PS committee's issues are the extent of access that Deans and supervisors have in Canvas and that Canvas does not notify the instructor the Dean was there. The PS Committee would like a post-notification. Marynia also provided an update on the training for the Deans.

Faculty Standards for Online Instruction

Discussion on what other potential changes to make. Since standards have been moved to C/E, there is less need to make changes to wording. James will send out a survey to collect additional thoughts on what to change or update.

Upcoming Professional Development trainings are found here: <https://www.tmcc.edu/professional-development/workshops?year=2022&month=04>

Meeting adjourned: 12 p.m.

Next Meeting: May 13, 2022