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# MEETING MINUTES APR. 03, 2020

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11-12 p.m. Remote BlueJeans meeting

**Meeting called to order at:** 11:00 a.m.

**In attendance:** Brian Addington, Julie Armbrecht, Katie Bomberger, Carrie Breakell, Lisa Buehler, Jencie Davies, Natalie Fisher, Ricky Genz, Robin Griffin, Danielle Harris, Beth Humphrey, Heidi Himler, Dan Hooper (Chair), Thomas Kearns, James Kuzhippala, Sharon Lowe, Rebecca McCleary, Joylin Namie, Nancy O'Neal, Craig Rodrigue, Jimmy Roque, Brandy Scarnati, Phil Smilanick, Cliff Uren

**Absent:** Paul Davis, Damian Ennis, Hugh Fraser, Melissa Fromelius, Tim III, Ted Lambert, Stephanie Meade, Shannon McCool, Corina Weidinger, Roza Weller

**Guests:** Thomas Dobbert (Director of TMCC IT Department)

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## Approval of March 13, 2020 Meeting Minutes

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Chair Dan Hooper called a motion to approve the March 13, 2020 minutes. It was motioned by Beth Humphrey and seconded by Joylin Namie respectively, and passed unanimously by the committee.

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## Student Landing Page:

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We currently have 100 faculty using the student landing page. The landing page was integrated into many part timer courses that needed to begin remote teaching. The landing page has helped students and part-time faculty during this adjustment. Committee members, Danielle Harris and Jimmy Roque from WebCollege have been working on a short survey to gather faculty feedback on their experience with integrating the landing page and their student's reactions. The committee is going to review the set of proposed questions and approve before next meeting. The survey is planned to be released some time near the end of the semester.

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## WebCollege Updates:

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Students are adjusting very well to remote learning and the tools that Canvas has to offer for remote classroom engagement. WebCollege has not received many inquiries from students. The WebCollege team has been working very hard to help some part-time faculty members who are not familiar with using a computer or Canvas. WCFAC committee members began discussion on the future of remote teaching and making a possible requirement for Canvas training in light of this new pandemic. It was agreed that regardless of modality, there should be some standard of familiarity. Discussion on this topic will continue.

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## ACUE: Guides for Remote Teaching

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Committee Member Nancy O'Neal talked about her experience with ACUE and encourages all instructors to take a look. The ACUE website has materials on how to make remote teaching more personal (i.e. words for assignment feedback, course welcome messages and weekly updates for students) Anyone interested can sign up for their free webinars at <http://acue.org/webinars/>

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## Old / New Business

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Next meeting: Friday, May 1st, 2020 via BlueJeans Conference Link

**Meeting adjourned:** 11:57 a.m.