

# MEETING MINUTES MAR. 8, 2019

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Meeting called to order at: 11 a.m.

**In attendance:** Brian Addington, Lisa Buehler, Paul Davis, Greg Ellis, Natalie Fisher, Hugh Fraser, Ricky Genz, Robin Griffin, Heidi Himler, Dan Hooper (Chair), James Kuzhippala, Rebecca McCleary, Shannon McCool, Joylin Namie, Nancy O'Neil, Craig Rodrigue, Phil Smilanick, Shehara Snow, Corina Weidinger, Roza Weller

**Absent:** Tamara Anderson, Julie Armbrecht, Elena Atanasiu, Eddy Burke, Marshall Carby, Bob Fletcher, Candace Garlock, Tim III, Tom Kearns, Robert Kirchman, Dan Loranz, Brandy Scarnati, Crystal Swank, Wyatt Ziebell

## Approve minutes from February 08, 2019

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Chair Dan Hooper called a motion to approve the February 8th Minutes. It was motioned by Corina Weidinger and seconded by Natalie Fisher: Vote passes unanimously.

## WebCollege Updates

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Chair Dan Hooper opened up the meeting to review analytical data provided by Brandy Scarnati. The data showed the percentage of published courses in Canvas, what page students access most in a course, and a comparison of Canvas use from last year to present. Canvas use is steadily on the incline.

A Discussion was presented relating to this on the most used course menu items for ease of student navigation. It was discussed that the committee should come up with a best practice for course navigation and later present this to other faculty.

Brian Addington motioned with Corina Weidinger seconding the motion to: create a survey to be sent to the committee asking them to select their most used navigation items. From this data the committee will form a best practice at the next meeting. The motion passed unanimously.

## WCFAC Chair

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Dan Hooper announced at the next meeting, the committee will elect a new chair for the WebCollege Faculty Advisory Committee.

## QM

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Lisa Buehler handed out a QM Rubric for Higher Education Standards and asked for the committee to consider sending their courses through QM. Anyone interested in beginning the QM process can speak to Brandy Scarnati. The committee requested to see examples of how QM improves course content. Lisa will present examples at the next meeting.

## TMCC Data

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Natalie Fisher presented information to the committee about how TMCC ranks on a national level using data provided in the last legislative email from Marketing. The national graduation rate for community colleges is 23.6% and TMCC has a graduation rate of 31.5%.

## New Business

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Lisa Buehler will present examples of how QM improves course content.

## Old Business

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Committee will discuss survey results of most used course navigation items and try to come up with best practices for course navigation.

Next meeting: Friday, April 5, 2019

**Meeting adjourned:** 11:50 a.m.