



# MEETING MINUTES

**May 1, 2015**

Meeting called to order at: 11:00 a.m.

**In attendance:** Haley Orthel-Clark, Crystal Swank, Julie Ambrecht, Travis Souza, Amanda Sagun, Bill Gallegos

**Absent:** Fred Lokken, Brandy Scarnatti, Paul Davis, Tim III, Craig Rodrigue, Thomas Kearns, Cathy House, Shannon Van Kirk

Quorum present

1. Minutes of the March 2015 meeting were approved.
2. DE Institute is set for August 4, 2015. Please send ideas to Brandy or Amanda. Would like to see a separation between novice and experienced online faculty/staff to better meet the needs of everyone. A possibility to bring in a keynote speaker was brought up.
3. WebCollege Updates:
  - a. Cathy House
    - i. Spanish 111 was approved for QM Certification.
    - ii. PSC 101 and ECE 250 are next.
    - iii. QM trainings are continuing.
  - b. The online professional development session on Delivering Effective Online Instruction seemed successful. 15 faculty enrolled and 5 faculty completed all the work for it to earn the stipend. Hope to offer it again. There was a suggestion to add it to the required faculty training for online instructors.
  - c. WebCollege Staff
    - i. No updates from eNcore yet.
    - ii. The issue of MOOCs was discussed. Faculty needs to be aware that these are threatening. More course assessment might help.
    - iii. Course evaluations are in progress. Adjustments are still being made to try to get at least 75% response wait.
    - iv. DocSoft is installed. A training is coming up. A rep from DocSoft will be there for the training.
    - v. MediaCore is available also. Trainings coming soon!
4. New Updates:
  - a. Bill shared his opinion of online learning. He sees the focus on the design/LMS and would like to see this shift to less generic and more engaged learning. The focus should be on teaching, learning and assessment.
  - b. Proposal for Professional Standards Committee was tabled and will be addressed again in the fall or at the DE Institute.
5. Meeting adjourned @ 11:50 pm.

**2015/16 Meeting Schedule: Same Fridays as Faculty Senate -- 11:00 – 12:00 – Sierra 117**

Sept. 25, Oct. 23, Nov. 20, Dec. 18, Feb. 26, March 18, April 22, and May 13

Have a great summer!