



Truckee Meadows Community College

WebCollege Faculty Advisory Committee

## MEETING MINUTES - 02/13/2015

**Attending:** Paul Davis, Haley Orthel-Clark, Tim III, Craig Rodrigue, Crystal Swank, Julie Ambrecht, Thomas Kearns, Travis Sousa, Amanda Sagun

**Absent:** Olga Katkova, Fred Lokken, Brandy Scarnatti, Cathy House, Shannon Van Kirk

1. Julianne Johnson presented via webconference on Mediacore. The demo was of software to house course content at TMCC. Mediacore is not currently able to add captioning, waiting for DocSoft appliance with the TAP grant. Training for faculty will be available in the future.
2. Minutes of the November 2014 meeting were approved.
3. WebCollege Staff Updates
  - Brandy Scarnati, Coordinator
    - Retention Coordinator has started and things are going well. Student logins should have increased.
    - Will do withdrawal survey again this semester. Student evaluations accessible online, seeking approval for one change from Faculty Senate.
4. Updates on Additional Assignment:
  - Crystal read update on Quality Matters from Cathy House.
  - Online Faculty Evaluation, Julie Ambrecht – This tool is finished, committee reviewed. Brandy is working with John Reid to create an official form that supervisors can use to evaluate online courses.
  - Online Faculty Mentoring - Paul Davis is working with two mentees, Crystal Swank is working with one mentee. Process is helpful to improve quality of online courses.
5. New Business
  - Reorganization of WebCollege Division – Amanda Sagun will attend Faculty Senate meeting regarding this agenda item. The committee expressed concern about potential impact of reorganization. Crystal will write a statement in support of the WC and send to Dr. Nichols.
5. Meeting adjourned @ 12:05 pm.

Next meeting is scheduled for March 26, 2015.