



MEETING MINUTES OCT. 22, 2021

Meeting called to order: 12:06 p.m.

In Attendance: Kristin DeMay, Kevin Dugan, Brian Fletcher, Candace Garlock, Meeghan Gray, Matt Leathen (Chair), Mark Maynard, Staci Miller Phil Smilanick, Brand Summerhill (on cell phone Proxy was M. Maynard)

Absent: Heidi Himler, Heidi Julius

Guests: Amber Anaya, Elise Bunkowski, Nicole Barnes, Maria Sandra Jimenez

Welcome

Chair Matt Leathen welcomed everyone to today's meeting.

Approval of the September 24, 2021 Minutes

The meeting dates of the Merit Pay Taskforce were corrected to September 30 and October 28, 2021.

It was moved by Staci Miller and seconded by Meeghan Gray to approve the Salary, Benefits and Budget Committee Minutes from September 24, 2021 as amended. The committee approved the minutes as amended.

Additional Compensation Policy

Elise Bunkowski joined the meeting today. The auditors are requesting a LOA Policy be implemented. The NSHE handbook requires a notification and approval. The draft of the policy will come back to the SBBC.

Committee Updates

PEBP Board Meeting September 30: The next meeting will be November 18. There may be a possible restoration of benefits; however, long-term disability was not discussed. Chair Matt will find out when the enrollment period for voluntary disability insurance will begin.

Admin and Finance Structure Review Committee – Oct. 8 & 22: Interviews are being conducted from the survey respondents. The goal of the committee is to make a recommendation by the end of the annual year or early spring. Chair Matt is getting information on who was surveyed and what the process was. A committee member noted a VP of Finance is needed and has heard similar comments from others.

Planning Council Budget Subcommittee – Oct. 13: The committee will review RAP requests and are working on the RAP process. The enrollment budget predicts \$15.5 M over the entire year with \$6.7 M received for Fall. A \$1 M shortfall has been predicted which HERF 3 funds will cover. The committee noted concern over the vaccine mandate affecting enrollment. The committee also asked where budget documents can be found. Many were previously published on the TMCC website. There is a dashboard on the website. Detailed budget information is now found in Workday. It was suggested to request the Budget office publishes the documents on the website.

Merit Pay Task Force – Oct. 28: The taskforce is discussing how to award merit in the future and what changes could be made to the policy. A question asked was how will the time for an appeal process occur due to multipliers and how they are applied.

Travel Funding

Chair Matt proposed opening up travel for the entire year since we only had one request for Fall.

It was moved by Meeghan Gray and seconded by Mark Maynard to extend the travel deadline from July 1, 2021 to June 30, 2022. The motion passed.

Old Business

None

New Business

The committee would like to request to have the budget posted to the TMCC website.

It was also suggested to have a joint meeting with the Professional Standards Committee or have the two committee chairs meet concerning the annual plan.

Adjournment

It was moved by Staci Miller and seconded by Meeghan Gray to adjourn the meeting.

Meeting Adjourned: 1:17 p.m.

Next Meeting: 12-2 p.m., Nov. 19, 2021 via Zoom