



Truckee Meadows Community College

Faculty Senate Salary, Benefits and Budget Committee

MEETING MINUTES MAR. 26, 2021

Zoom, 9-11 a.m.

Meeting called to order: 9:02 a.m.

In Attendance: Amy Cavanaugh, Kevin Dugan, Brian Fletcher, Candace Garlock, Meeghan Gray, Matt Leathen (Chair), Staci Miller, Phil Smilinack

Absent: Dayna DeFilippis (Proxy: Meeghan Gray), Kristin DeMay

Guests: Amber Anaya

Welcome

Chair Matt Leathen welcomed everyone to today's meeting.

Approval of the February 26, 2021 Minutes

It was noted Kristen DeMay was listed as both present and absent in the minutes. Kristen was absent.

Amy Cavanaugh moved and Meeghan Gray seconded to approve the February 26, 2021 minutes. The motion passed as amended.

Sabbatical Subcommittee Chair Election

The committee held an election for the chair of the Sabbatical Subcommittee. Amy Cavanaugh was nominated and accepted her nomination. Amy will be the Sabbatical Subcommittee Chair for AY 21-22.

Budget Updates

Upcoming Planning Council Budget Committee: Matt is on this committee. It is a standing committee of the Planning Council. The first meeting is March 31, 2021 at noon. The committee will establish its focus. Federal funding (Higher Education Relief Funds HERF) are coming to the college. The funds must be spent down and no extension is available. TMCC will use some of its contingency reserves this fiscal year. Enrollment is being watched closely as well.

NSHE ad hoc Fiscal Sustainability Committee: The committee meets March 18, 2021 at 3 p.m. Shared and centralized services continue to be a focus of this committee.

Budget Dashboard: Elise was not able to attend today. Chair Matt Leathen provided an overview of the budget dashboard located on the [TMCC website](#). Elise will attend our next meeting to provide a budget primer. Suggestions received from the committee were to have a budget basics refresher and to find out where sabbatical funding comes from. It was also suggested to have Elise come back in the Fall for a recap of the budget status over the summer. Matt also provided budget files in our shared Google Folder for the committee to review.

TMCC Budget Reduction Taskforce: The BTRF met March 10, 2021. What was thought was a calculation error at the system level turned out not to be an error. New hires will not have to be paused. Budget priorities for the college were created.

Legislative Update

The Legislature will discuss the performance pay pool. It was suggested to create a policy on how to award merit pay, how many faculty receive an Excellent II rating, and where a standard deviation is.

Old Business

None

New Business

Homework:

- The committee will look at the budget documents in the shared Google Drive and come prepared with questions for Elise and possibly receive an update on enrollment.
- Brainstorm other ideas and concerns about the merit process to share with the committee.

Adjournment

A motion was made to adjourn and the committee approved unanimously.

Meeting Adjourned: 1:15 p.m.

Next Meeting: 12-2 p.m. on April 30, 2021