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## MEETING MINUTES SEPT. 25, 2020

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Zoom, 12–2 p.m.

**Meeting called to order:** 12:01 p.m.

**In Attendance:** Elise Bunkowski, Amy Cavanaugh, Dayna DeFilippis, Kristin DeMay, Kevin Dugan, Brian Fletcher, Candace Garlock, Meeghan Gray, Heidi Julius, Matt Leathen (Chair), Fred Lokken

**Absent:** Jennie Allan, Candace Garlock, Heidi Himler, Staci Miller, Phil Smilanick

**Guests:** Amber Anaya

### Welcome

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Chair Matt Leathen welcomed everyone to today's meeting.

### Approval of the August 21, 2020 Minutes

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It was noted Heidi Julius was a guest at the August 21, 2020 meeting and the spelling of Jennie Allan's last name was corrected from Jennie Allen to Jennie Allan.

*Fred Lokken and Meeghan Gray motioned and seconded respectively to approve the August 21, 2020 minutes as amended. The committee approved the minutes.*

### Sabbatical Committee Chair and Membership

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Steve Bale has agreed to serve as chair of the Sabbatical Committee.

*Fred Lokken and Amy Cavanaugh motioned and seconded respectively to approve Steve Bale as Sabbatical Subcommittee Chair. The motion was approved.*

### NSHE Budget Cuts

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Chair Matt Leathen provided an update from the recent Board of Regents meetings. He reviewed the audit report from TMCC's travel and the progression of the Budget Taskforce formed by NSHE.

### COVID Related Furlough Options

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The committee reviewed the COVID Related Furlough Options created by the Professional Standards Committee and sent to the Salary, Benefits and Budget Committee for review and input.

Edits made by the Salary, Benefits and Budget Committee were clarification on whether or not furloughs may be taken during Professional Development Days, and to change the language due to chairs not being supervisors.

The committee agreed to submit their edits to the Senate along with Professional Standards edits for the Senate body to decide which version of the furlough options will be approved.

*Amy Cavanaugh and Fred Lokken motioned and seconded respectively to approve the COVID Related Furlough Options with edits made to clarify who the faculty coordinates with when taking furlough leave. The committee approved the options as edited.*

## Old Business

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Amy Cavanaugh asked about the TMCC Budget Reduction Taskforce. Matt said everything has been approved for the current budget and there is potential for the taskforce to be reconvened for the next biennium. Amy suggested Salary, Benefits and Budget committee members should be on the taskforce.

## New Business

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Fred Lokken suggested for future agenda items to find out who the TMCC representative is serving on the NSHE level Budget Taskforce and the five-year phased retirement. Is the Phased Retirement still five years and what are the other institutions doing? Amy noted this has been discussed in the past, but the final approval is with the institution president per the NSHE code.

Matt noted faculty are not serving on the NSHE level Budget Taskforce despite efforts made by the Senate Council of Chairs. The NSHE Budget Taskforce will have an adhoc advisory committee, but they will not have voting rights. Fred will clarify with Bob Morin how the NSHE level committee will be structured.

**Meeting Adjourned:** 12:48 p.m.

Next Meeting: October 23, 2020; 12-2 p.m.