



Truckee Meadows Community College

Faculty Senate Salary, Benefits and Budgetary Concerns Committee

MEETING MINUTES FOR AUG. 18, 2017

In attendance: Ron Marston (Chair), Jim Cotter, Kristin DeMay, William Gallegos, Beth Humphrey, Robert Kirchman, Matt Leathen, Jeff Olson, Dan Williams

Guests: Amber Anaya, Cheryl Cardoza, Jill Channing, Jim New

Meeting called to order: 12:03 p.m.

Welcome and Introductions

Chair Ron Marston introduced himself and granted the committee access to the Google Drive folder for the Salary, Benefits and Budgetary Concerns Committee (SBBC).

Approval of the May 2017 Meeting Minutes

Ron Marston called for a motion to approve the minutes from the May 2017 meeting. The committee noted the following corrections: Ted Lambert's name was spelled incorrectly and Dan Williams was listed as both attending and absent. Dan, was in fact, present at the May 2017 meeting.

Vote: Motioned with minor corrections noted, the minutes were approved unanimously.

Capital Projects Update

Ron Marston introduced Jim New, to provide a capital projects update. Mr. New discussed the \$2.1 million reserve, completion of the learning commons, dental area renovation, the sports complex and a public-private partnership for the Entrepreneurship Action Center Technology Space (EATS). Common questions from the committee were: How are these ideas prioritized while many student needs go unmet? Where is faculty's input in this process?

Review of SBBC Committee Work in Progress

Ron Marston reported the following changes made to sabbatical forms: two new forms – Sabbatical Pre-application Notice for Deans, Directors and Chairs and a President's Sabbatical Decision Form. Each form creates more communication and feedback to the applicant and the administration.

There were changes to the travel timeline and we will be correcting the dates on the webpage. Ron Marston called for a motion to approve October 2 travel deadline. Vote: Moved and seconded with a unanimous approval.

Revision of the Annual Plan is in progress and this committee is collaborating with the Professional Standards Committee. The current draft is located in Google Drive. It was suggested to show the draft to the Leadership Team (Administration) for input and informational purposes. The plan draft will also be shown to faculty for feedback and support. The items specifically discussed were: How to weigh the activities; i.e., is creating a new course worth more than attending a workshop? How to attach a performance number to the activity and to self-evaluate a task/activity. Improving the usability of the form for end users and reviewers. The committee was asked to return with ideas and suggestions.

Ron Marston also reported establishing a rank advancement policy via task force or ad-hoc committee through the Faculty Senate. This policy would be included in the TMCC bylaws and allow for movement on the salary scale that is not COLA, merit or equity adjustment. Dr. Hilgersom and Jim New are committed to work with the committee as well.

Other SBBC Committee Tasks/Goals for the Academic Year

Other items the committee may discuss for the upcoming academic year are: returning to the step system, capital projects at TMCC, sliding pay scale for low enrollment classes and the summer pay formula.

Adjournment by 2 p.m.

The meeting adjourned at: 2:03 p.m.

Next Meeting: Friday, September 22, 2017 at Noon