



Truckee Meadows Community College

Faculty Senate Recognition and Activities Committee

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# MEETING MINUTES DEC. 3, 2019

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RDMT 255, 2-3 p.m.

**Meeting called to order:** 2:00 p.m.

**In attendance:** Cliff Bartl, Cathy Brewster, Erin Frock, Lauren Gatto (Chair), Elizabeth Humphrey, Sandra Martinez, Lori McDonald, Michelle Montoya, Sidney Sullivan,

**Absent:** Dolores Wonder, Danielle Lessard, Barb Painter

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## Approve November 5, 2019 meeting minutes

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The minutes for November 5, 2019 were motioned and seconded by Cathy Brewster and Cliff Bartl respectively and approved unanimously.

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## Professional of the Month

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The next Professional of the Month has been selected. Those not selected will rollover for 3 months.

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## Night at the Theater

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Cathy Brewster reported the event was both fabulous and sold out. There were 25 attendees for the event including Dr. Hilgersom. Cathy also noted Friday's are better than Saturdays.

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## Volunteers for TMCC Holiday Party December 11, 2-4 p.m. in the Student Center

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Items needed are ornaments, garland, and decorations. Cathy will do the shopping and will need help decorating the day of the event. Also needed are people to hand out lollypops during the event. The sweater contest will be included in the holiday party festivities.

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## Faculty Champion Program

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Sidney will meet with Institutional Research for survey questions, Kate Kirkpatrick to market to the students for nominations/recognitions, and Brandy Scarnati to discuss how to include in Canvas. Other questions the committee discussed were: if classified are included and how to let them know, how to acknowledge student nominations and selections, and whether to do a limited nomination or keep the nominations open all school year. A window for the April appreciation was also discussed as well as check boxes to get the nominator's permission to share the nomination with the nominee and include in Recognition Cards to the Champions. The committee will also work on a new name for the program and invite Kate Kirkpatrick to the next meeting.

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## Lollipops

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These will be handed out at the Holiday Party. Labels will be made for candy given to SGA for finals morale boosting event next week.

## Recognition Cards

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The committee will check with Cal for analytics, send a reminder to employees where they can be found, and bring a stack to the Holiday Party.

## Other Business

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**Distinguished Faculty Awards:** Michelle will follow Olga's template and will work with Lauren to schedule days to send out messaging.

**Memorial Wall Project:** Cliff is continuing to work on this.

Meeting dates for Spring 2020 at 2:00pm in RDMT 255 on the following Tuesdays:

No meeting in January, 2/4/20, 3/3/20, 4/7/20, 5/5/20

### 2019-2020 Calendar of Events

- Jenga Tournament (Aug)
- Pumpkin Decorating (Oct)
- Night at the Theater (Nov)
- Holiday Party (Dec)
- Distinguished Faculty Awards (Mar, Apr, May)
- Night at the Theater (Apr)
- Professional of the Month (Aug, Sep, Oct, Nov, Dec, Jan, Feb, Mar, Apr, May)
- Random Acts of Recognition (ongoing)

Adjourn: 3:00 p.m.