



# MEETING MINUTES NOV. 5, 2019

RDMT 322, 2-3 p.m.

**Meeting called to order:** 2:00 p.m.

**In Attendance:** Cliff Bartl, Cathy Brewster, Lauren Gatto (Chair), Sidney Sullivan, Beth Humphrey, Lori McDonald

**Guests:** Julia Bledsoe

**Absent:** Erin Frock, Sandra Martinez, Michelle Montoya, Barb Painter

## Approve minutes from October 1, 2019

The minutes from the October 1, 2019 meeting were motioned and seconded by Cathy Brewster and Beth Humphrey respectively, and the motion passed unanimously.

## Professional of the Month (POM)

October and November winners have been selected. The committee is working to award the winners. Nominees are carried over for 3 months and winners will be eligible for a year afterward.

## Pumpkin Decorating Contest

There was amazing decorating done at the contest. Other feedback received was to send out pictures of this year's winners when announcing next year. The office decorating went well. Table cloths are not needed, the spider webs worked well. It was suggested to have a prize of some sort for all participants.

## Night at the Theater – Saturday, November 23, 2019 “That’s Entertainment”

The TMCC Night at the Theater will be held on Saturday, November 23, 2019 in the Student Center. Cathy Brewster will be attending. Lauren will send out advertisement and Cathy will invite new staff.

## Faculty Champion Program

The committee agreed to go ahead with this initiative and will get Institutional Research and Marketing support and receive help with questions. The committee will also ask the Foundation about awards. Lauren will discuss the initiative with Anne Flesher, Faculty Senate Chair.

## Lollipops

The lollipops were purchased by Helen Scott for the committee and Classified Council to coordinate recognitions. The lollipops are currently in Sarah Jacobson's office. Michelle Montoya may have some as well. There are 9-10 boxes of 30 lollipops. If there is not a concern about money they could be used as giveaways for contests and holiday parties. They could also be used for a Valentine's Day recognition/fundraiser. The Recognition and Activity Committee will support whatever decision the Classified Council Executive Board makes concerning lollipop use. Cliff selflessly volunteered himself as quality-control tester.

## Other Business

There will be an announcement using the All Events distribution list to push the gratitude cards.

Next Meeting: December 3, 2019 at 2 p.m. in RDMT 255

**Adjourn:** 3:00 p.m.