



Truckee Meadows Community College

Faculty Senate Recognition and Activities Committee

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# MEETING MINUTES OCT. 1, 2019

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RDMT 322, 2-3 p.m.

**Meeting called to order:** 2 p.m.

**In Attendance:** Cliff Bartl, Cathy Brewster, Erin Frock, Lauren Gatto (Chair), Beth Humphrey, Sandra Martinez, Michelle Montoya

**Absent:** Olga Katkova, Barb Painter, Sidney Sullivan

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## Approve minutes from April 23 and Sept. 3, 2019

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The minutes from the April 23, 2019 meeting were motioned and seconded by Erin Frock and Sandra Martinez respectively. The minutes from the September 3, 20189 meeting were motioned and seconded by Beth Humphrey and Erin Frock respectively. Both motions passed.

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## Professional of the Month (POM)

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The Professional of the Month was awarded to Paula Farrenkopf for August 2019. Paula wrote a thank you note and it was read to the committee. She completed the nomination form to award the student scholarship. It was noted that this activity really does make a difference. A google survey to select September's POM will be sent out. It was requested for committee members complete the form this week.

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## Pumpkin Decorating Contest

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Communications created a flyer which was approved for posting on public bulletin boards and handed out. Lollipop ghosts to publicize were handed out. The ghosts can also be handed out to individuals you would like to encourage to participate. A faculty member or department must host or sponsor any student entries. Email to [alltmcceventsandinfo](mailto:alltmcceventsandinfo) will be sent out this week with electronic version of the flyer.

Committee members were asked to bring decorations such as tablecloths. Committee members signed up to volunteer for the day of the event and an email will go out to committee members that were not present at the meeting to sign up to volunteer.

Office decorations and child care center trick-or-treating has not been finalized but will extend invitation for child care. Cathy will take photos at the event so that an email announcing the winner can be sent out. Ideas for online voting was discussed but no decision was made on how to do this. Cathy will look into 2nd and 3rd place prizes.

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## Night at the Theater

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The committee is looking at options for the November Night at the Theater event. There are 3 performing arts nights at different locations. Cathy will check with the president to determine if she would like to pick a date and event to attend. Fridays have worked well in the past.

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## Memorial Task Force

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Cliff will head up the task force. The committee feels like options have been explored and discussed thoroughly. Cliff will ask for involvement and provide input in deciding what will happen next.

## Other Business

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Promotion of the recognition cards was discussed to see if there were additional ideas. The cards are located at [recongton.tmcc.edu](http://recongton.tmcc.edu). There will be a November thankfulness push in conjunction with Thanksgiving and gratitude.

## Next meeting

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The committee will discuss the logistics and an email blast schedule to promote the cards. Lollipops that have been purchased for past events still exist. Lauren will check with Classified Council. The committee will brainstorm ideas to use the lollipops. If we receive a fast response from Classified Council then we may try to use them at the pumpkin decorating contest.

**Adjourn:** 3 p.m.