

MEETING MINUTES APR. 23, 2019

Meeting called to order: 2:04 p.m.

In attendance: Cliff Bartl, Cathy Brewster, Erin Frock, Lauren Gatto, Olga Katkova, Halle Madole, Sandra Martinez, Lori McDonald, Michelle Montoya (Chair), Sidney Sullivan

Approval of the March 26, 2019 meeting minutes

Minutes from the March 26, 2019 meeting were approved with the addition of Lauren Gatto being unanimously voted as chair for next term. Cliff Bartl made motion and Lori McDonald seconded.

Distinguished Faculty Awards

Twenty nominees were received, 15 accepted and turned in documents; 11 for service and 4 for teaching. Two finalists in each category have been selected and final votes from the review committee are due April 26. Olga Katkova reported that this was the largest number of nominees. As a result, she broke the review committee into two sub-committees, Teaching and Service. Olga said this worked very well. Some thoughts on process and possible changes for next year: add a 0.25 and 0.5 to the scoring rubric, update the rubric, update the questions for service, clarify definition of service and simplify nomination form online.

Random Acts of Recognition

Cards were passed out to the committee fill out and deliver. All cards are available to print off the Recognition website in color or grayscale. Michelle Montoya also emailed them out to the campus community. The committee is encouraging "get one, give one" with the cards. Lollipops are available for purchase through Michelle Montoya in the TLC and can be delivered to departments and campus sites if purchased with card attached. Cliff and Lauren are going to try to table an event at Edison with lollipops and cards.

Professional Employee of the Month

We are currently still awarding for this academic year. We have three more to award: Laura Vargas, Natalie Fisher and Johanna Bell. Volunteers from the committee are needed to help award recipients. Michelle realized the committee was not getting email evite and must duplicate. She is also picking up more basket supplies from Hobby Lobby.

Memorial Plaques

After much discussion with the Foundation and the committee, it was unanimously voted on and decided that the Memorial Plaques should not be this committee's project. The logistics is very sensitive to all parties involved and the decisions that need to be made do not meet the goals or objectives of this committee.

Employee Night Out

The spring production of Almost Maine on April 5th was an employee night, targeting new employees. Cliff Bartl attended as the host from our committee. Cliff reported there was some confusion on the part of the theater staff about his role at the event. In the future, we need to communicate more with theater staff about the employee night. Night of Dance event will be held on April 26th. Michelle Montoya is planning to attend and host from our committee.

New Business/Old Business

Michelle Montoya officially “passed the torch” to Lauren Gatto as the next chair of the Recognition and Activities Committee.

Adjournment: 3 p.m.