



Truckee Meadows Community College

Faculty Senate Recognition & Activities

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# MEETING MINUTES NOV. 27, 2018

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**Meeting called to order:** 3:02 p.m.

**In attendance:** Sidney Sullivan, Lauren Gatto, Cathy Brewster, Donna Kamen (guest), Sandra Martinez, Michelle Montoya

## October 16, 2018 Minutes

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There were no minutes from last meeting (10/16/18) to approve. Committee is to send meeting notes to Michelle to send to Amber.

## Professional Employee of the Month

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Awarded August and September: Tedi Taylor and Nicole Scollard. Accepting Nominations for October, November, and December. Only three nominations were received. Emails sent to All-Discussions have been going to spam folders. Volunteers are needed (to help award recipients).

## Pumpkin Decorating Contest

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How to Improve for Next Year: The contest was held on 10/31. There was only one entry. The space was shared with other events from FLAME\$ and SGA. Flyers were made and emailed to All-Mailboxes (sent but not delivered) and to All-Discussions (delivered to spam folders). Thoughts on how to improve include providing pumpkins to departments and/or divisions, printing flyers for committee members to post around campus, including examples of previous recipients with emphasis on student participation (EMT group, Financial Aid, Admissions and Records, Child Care Center), allowing other campuses to participate virtually.

## Random Acts of Recognition

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Update from November Meeting: On Tues, Nov. 13, Michelle Montoya (Recognition and Activities), Cathy Brewster (Professional Development), and Hallie Madole (Classified Council) met to discuss ways to recognize. Discussed options to sell lollipops by having table set up during events. Have four cards from Marketing that can be printed and then personalized. Will need ReAct members to help sell lollipops and give out cards to help recognize others. Volunteers are needed to attend planning meetings.

## Annual Employee Holiday Party

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The party will be held on Tues., Dec 11 from 2-4 p.m. The kids from the Child Care Center will start singing at 2:30 p.m. There will be food, a raffle, and a sweater contest immediately following the recital. Volunteers are needed to help decorate, hand out candy, and welcome employees. You don't need to be present the entire time to help out. See Cathy for your official name badge.

## Other Business

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Distinguished Faculty, Memorial Plaques

Olga Katkova is chairing the Distinguished Faculty Awards subcommittee and will be sending out emails to start the process, form the subcommittee, establish the timeframes, etc.

Our committee had explored the idea of helping to create memorial plaques to recognize faculty/staff who have passed. The Foundation has funds through the Dandini Gardens Endowment and would like for us to revisit.

## 2018-2019 Calendar of Events

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- Jenga Tournament (Aug)
- Pumpkin Decorating (Oct)
- Night at the Theater (Nov)
- Holiday Party (Dec)
- Distinguished Faculty Awards (Mar, Apr, May)
- Night at the Theater (Apr)
- Professional of the Month (Aug, Sep, Oct, Nov, Dec, Jan, Feb, Mar, Apr, May)
- Random Acts of Recognition (ongoing)
- 2018 – 2019 Meeting Schedule
- Tuesdays from 2-3 pm: Nov 27, Jan 22, Feb 26, Mar 26, Apr 23

**Adjourn:** 3:30 p.m.