



Truckee Meadows Community College

Faculty Senate Recognition and Activities Committee

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# MEETING MINUTES FOR MAR. 8. 2018

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**Call to order:** 3:33 p.m.

**Present:** Susan Bluhm, Cathy Brewster, Sandra Martinez, Michelle Montoya (Chair), Cynthia Olivo, Sidney Sullivan, Dolores Wonder

**Absent:** Erin Frock, Lauren Gatto, Barb Painter, Cindy Stone

**Guests:** Amber Anaya, Helen Scott

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## Approve Minutes from November 9, 2017 & February 8, 2018

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The November 9, 2017 minutes were motioned by Cathy Brewster and Lauren Gatto respectively at our February 2, 2018 meeting. An email to vote was sent, but did not receive good response. The minutes were approved unanimously at today's meeting with no abstentions or objections.

The February 8, 2018 minutes were motioned and seconded by Cathy Brewster and Lauren Gatto respectively and approved unanimously with no abstentions or oppositions.

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## Acts of Recognition, Kindness, Gratitude, Appreciation

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Cathy Brewster provided the history of the Random Acts of Chocolate that has been done in years past. Due to her department moving, she will not be able to coordinate Random Acts of Chocolate this year. The opportunity finally arose to do a long-discussed collaboration of employee recognition with Classified Council. It was discussed to do a recognition for any employee at TMCC. Different options are to do a kindness card that can be printed from the TMCC website and sent to any employee via our mailbags, purchase a See's lollipop for \$1 to be sent with a card, or a donation in the name of the person being recognized to the TMCC Foundation. Michelle will meet with the Classified Council Executive Board to finalize the next steps. Suggestions for the recognition were to include students who could send recognitions to each other or to instructors. Michelle also announced May 7 is Teacher Appreciation Week in the Tutoring Center. This is something that could be done monthly. Michelle will be meeting with Dr. Hilgersom this month to discuss the logistics of the combined recognition.

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## Professional of the Month

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The voting results were announced for the January and February recipients. The recipients will be awarded with a certificate and gift basket. Michelle is working with the president's office to coordinate a time to deliver awards.

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## Distinguished Faculty Awards

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Michelle reviewed the timeline and also announced she is chairing the subcommittee. She will have HR verify nominee qualifications and have the volunteer committee assist in selections. The names of the winners must be to the President's office by April 15. The top three nominees will have their class observed by committee members. Cathy Brewster suggested sending the nominee packets to the persons nominated so they can begin the paperwork process.

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## 2018 Employee Awards Ceremony

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The Employee Award Ceremony is May 8 at 3 p.m. All Professionals of the Month will be recognized at the ceremony.

## Other Business

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Commencement is May 11.

## New Business

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None.

## Future Meeting Dates at 3:30 p.m. in RDMT 255

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April 12, 2018

**Meeting adjourned:** 4:30 p.m.