



MEETING MINUTES FOR NOV. 9, 2017

Call to order: 3:32 p.m.

Present: Cathy Brewster, Lauren Gatto, Sandra Martinez, Michelle Montoya (chair), Dolores Wonder

Absent: Susan Bluhm, Erin Frock, Cynthia Olivo, Barb Painter, Cindy Stone

Guests: Amber Anaya

Approve minutes from October 12, 2017

The October 12, 2017 were approved via email. We were unable to reach quorum at today's meeting. Via email the minutes were moved and seconded by Cynthia Olivo and Barb Painter respectively and passed unanimously with 1 abstention.

Professional of the Month

A Professional of the Month for October was chosen and will be awarded on November 16. The website will be updated as well.

The Power of Gratitude

The goal is to recognize all employees. A webpage on Dr. Hilgersom's piece of the website will be discussed. Cynthia Olivo and Michelle Montoya will meet with Dr. Hilgersom to share ideas.

Distinguished Faculty Awards

Lauren and Dolores have volunteered. Cynthia moved to nominate a chair for the award committee. It was decided promote these awards during Professional Development Days at the January 9 Kickoff. Possibly included in the promotion will be pictures and testimonials of past winners. It was also suggested to benchmark other schools and find out how they qualify winners. Michelle will confirm if the prize monies are still available.

2017 Holiday Party

The Holiday Party is scheduled for 3-5 p.m. on December 12. The volunteers are: Lauren, Cynthia, Barb, Dolores, and Susan.

Other Business

None

New Business

It was suggested to place nominations for faculty awards into a raffle.

Future Meeting Dates at 3:30 p.m. in RDMT 255 (other meeting locations TBD)

February 8, 2018

March 8, 2018

April 12, 2018

Meeting adjourned: 4:31 p.m.