



Truckee Meadows Community College

Faculty Senate Part-Time Faculty Committee

---

# MEETING MINUTES NOV. 3, 2023

---

10-11 a.m. via Zoom/RDMT333

**Meeting called to order:** 10:00 a.m.

**In attendance:** Gwen Clancy, Patricia Cullinan, Cara Dopf, Nancy Faires, Donna Kamen, Kerry Kuster, Jonathan Lam, Brianne Lee, Nathan Lower, Gay Lutz, Edwin Lyngar (Chair), Gwen Raubolt, Matt van den Berg, Chad Venters

**Absent:** Genesis Alvarez-Cortes, Ana Douglass, John Hughes, John Kemp, Aaron McClendon, Lori McDonald, Alex Oliva, Josh Shinn, Jennifer Stevens, Julian Vu

---

## Meeting Modality

---

Edwin requested to stop the hybrid meetings and asked the committee if there were any objections. The committee had no objections and will continue to meet on Zoom only.

---

## Approval of the October 13, 2023 Minutes

---

Donna Kamen moved and Matt van den Berg seconded to approve the October 13, 2023 Part-Time Faculty Committee Meeting Minutes. The committee approved the minutes.

---

## Introductions of New Members

---

Chad Venters, Educational Partnership Programs Coordinator introduced himself. He oversees the SNAP ENT program, displaced homemakers, and the justice involved students. He is in the Student Life Department.

---

## Senator's Update – Cara Dopf

---

Cara updated the committee. She spoke with Jessikah and reviewed the Senate and the committee activities. Gus reached out to Jessikah to welcome her as well.

---

## Planning Council Update

---

Brianne Lee provided an update today from the October 16 meeting. Items discussed were salary, mental health, single-use plastic reduction, and COLAs.

---

## Steering Committee Update

---

Edwin provided an update from the Steering Committee. The work from the steering committee will be folded back to the PTF Committee.

---

## Part-Time Level 2 Adhoc Committee Update

---

Edwin met with Dr. Alexander and received a "go ahead" on the project. Next steps are to list ideas for the designation for the committee to review.

## Retirement Benefits for Part-Time Faculty

---

Edwin provided an update. The current benefit is 7.5% from the college through Voya. A committee member noted that you cannot borrow from the account. It was also mentioned when you leave the system you can roll the Voya account into an IRA or PERS. It was suggested to explore looking into a more useful retirement tool for PTF. The committee also discussed letting the PTF know it exists with some sort of informational email.

## Professional Development Working Group

---

Edwin will reach out to Jamie after today's meeting.

## Part-Time Faculty of the Month

---

More awardings are being scheduled. Please come to the awardings if you can.

## New/Old Business

---

None

**Meeting adjourned:** 11:00 a.m.

**Next Meeting:** November 3, 2023