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# MEETING MINUTES DEC. 11, 2020

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10-11:30 a.m. via Zoom

**Meeting called to order:** 9:55 a.m.

**In attendance:** Lenaya Anderson, Gwen Clancy, Ed Corbett, Patricia Cullinan, Nancy Faires, Hugh Fraser, Marynia Giren-Navarro, Heather Haddox, Karla Hendricksen, Donna Kamen, John Kemp, Sarah Jacobsen, Jonathan Lam, Edwin Lyngar (Chair), Shannon McCool, Elizabeth Morgan, Brandy Scarnati

**Absent:** Kurt Ehlers, Val Haskin, Emily King, Morgan Locando, Heather Lupkey, Herbert Melendez, Pat Miller, Neil Siegel, Rossitza Todorova, Amanda Williams

**Guests:** Amber Anaya, Karin Hilgersom, Jeff Whitesides, Maddie Dolan, Nicole Casillas, Cliff (last name not listed), M. Agular

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## Part-Time Faculty of the Month: December

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Dr. Hilgersom was able to briefly join today's committee meeting to make a surprise award to part-time faculty member Edwin Lyngar. Edwin was led to believe the committee does not award a part-time faculty member in the month of December due to the hectic pace of faculty to get their finals and grades posted for the semester. Congratulations Edwin! TMCC is lucky to have him.

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## Approval of Oct. 9, 2020 Minutes

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*The October 9, 2020 Part-Time Faculty Committee Minutes were motioned by Ed Corbett and seconded by Sarah Jacobsen respectively. The committee approved them.*

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## Issues to Discuss

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### **PTF Senators Update – Gwen Clancy and Heather Haddox**

Heather Haddox suggested to contact legislature to detail how furloughs impact part-time faculty as they do not receive extra time for planning and prep. Edwin suggested to contact Assemblywoman Lisa Krasner who is also a part-time faculty member of TMCC. The committee also discussed going to your department to get more information on how furloughs will be handled.

### **Monthly Coffee Klatch Update – Edwin and Gwen**

Gwen reported the coffee dates are going well and good discussions are coming out of it. Many part-time faculty like being part-time faculty but would also like to apply for grants. Edwin reported he is hearing a lot of excitement from part-time faculty who have received payment for the incentive program or are wanting to know how many points they have amassed. Edwin also asked the committee if they want to host a Coffee Klatch for December. Gwen agreed to host the klatch on December 18 at 10 a.m.

### **Planning Council Update – Gwen Clancy**

Gwen reported the latest updates on the Strategic Master Plan, the HR reorganization plans, diversity faculty advocate, and the upcoming Guided Pathways committee. Please let VPAA Murgolo know if you would like to sit on the committee.

## **PTF of the month – Edwin**

A nominee has been selected for January 2021. Please continue to nominate and ask your department to as well.

## **PT Faculty Open House Discussion – Sarah Jacobsen**

The open house is January 19 at 4 p.m. The Part-Time Faculty of the Month for January will be awarded. The agenda has been sent out and there will be breakout rooms to brainstorm ideas. The part-time survey and longevity pay will also be discussed at the open house.

## **Measuring Attitudes of Part Time Faculty (ad hoc committee): Discussion and action on measurement tool**

Edwin will resend the email with the survey questions for everyone to view and vote on the survey questions. Issues discussed were how the 49% limit has affected part-time faculty and whether there is a way to opt-out of benefits for those part-time faculty who wish to work more. Edwin suggested an adhoc committee to look at proposing a change to NSHE and the state code. It was also suggested to include this issue in the survey.

## **Professional Development Update**

The Professional Development Schedule is set and has been posted to the website.

## **Open Discussion / New Business**

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A committee member wondered if they are seeing a lot of students dropping their classes. Edwin noted he has not had good retention this year. This semester has been better than last spring though. Edwin also said his asynchronous classes had better retention and closer-knit groups. The committee also discussed ways to get more interaction during class. The top suggestions were to call on students and have them turn their cameras on. It was also suggested to have students contact IT if they are having connection/equipment issues.

Edwin suggested encouraging part-time faculty to join the NFA as a new business item. The committee liked this topic and would like to invite Chery Cardoza to a committee meeting or a coffee klatch to discuss membership and answer questions.

Next meeting: 10-11:30 a.m., February 12, 2021

**Meeting adjourned:** 11:28 a.m.