



MEETING MINUTES APR. 3, 2020

10-11:30 a.m. via BlueJeans Conferencing Link

Meeting called to order: 10:00 a.m.

In attendance: Lenaya Andersen, Elena Atanasiu, Cathy Brewster, Gwen Clancy, Vanina Coudriet, Ed Corbett, Nancy Faires, Marynia Giren-Navarro (Chair), Heather Haddox, Blisin Hestiyas, Sarah Jacobsen, Shannon McCool, Pat Miller, Jon Reddick-Lau, Patti Sanford, Brandy Scarnati, Tony Stevenson, Amanda Williams

Absent: Stephany Ayvazian, Susan Bluhm, Patricia Cullinan, Nick Dimeo, Kurt Ehlers, Hugh Frasier, Donna Kamen, John Kemp, Jonathan Lam, Jenny Lin, Ed Lyngar (Proxy: Gwen Clancy), Elizabeth Morgan, Bill Newhall, Sam Nummela, Na Reed, Neil Siegel

Approval of Meeting Minutes

It was motioned and seconded by Gwen Clancy and Vanina Coudriet respectively to approve the March 13, 2020 minutes. The committee approved the motion.

Issues to Discuss

PTF and current emergency situation: The committee suggested ways to support part-time faculty such as a generalized tip-sharing location in the part-time faculty course on Canvas. Sarah will add the committee members to the part-time faculty course so everyone can access the discussions tab. Resources for students and faculty will be shared as well.

Part-time faculty senators' election flyers: The document was shared with the committee to gather input. Marynia asked for comments to be added to the document. Once consolidated, Marynia will present to the committee once more before sending to marketing.

Committee chair update: The committee is seeking candidates, please self-nominate or nominate someone. There have been some nominations already. Please contact Marynia if you should have any questions or need support.

Part-time faculty of the month: There will be a virtual surprise awarding Wednesday, April 8 at 10 a.m. Marynia will send a link for the event.

Part-time faculty senators update: Gwen will be proxy for Edwin at today's Faculty Senate Meeting. She will raise the concern for part-time faculty to get support for any health issues and explore what support could be provided by the senate. Please send any items to be brought up at senate to Gwen or Ed. Marynia will also ask senate to take into consideration that part-time faculty do not have the same benefits and/or resources of full-time faculty.

Planning Council: The most recent meeting was March 23 and was done online. The president provided a COVID-19 update, a bylaws update, a missions and Strategic Master Plan update, and the committees provided updates. Budget and funding was also discussed. The council did not discuss the upcoming construction to the bridge. The council will be hiring a consultant for strategic planning. The process on how to create a mission and vision for TMCC was discussed along with group and independent thinking. Remote instruction was also discussed.

Recognition for 5/10/15/20 years as part-time faculty: The physical ceremony itself has been cancelled. The committee wanted to get feedback on what we're doing to recognize the part-timers. We are still taking nominations for part-timers. The committee plans to send an email to the part-timer along with the nomination note from their nominator and then when everything goes back to normal, certificates will be made and mailed to the instructors. Sarah will find out from Cathy how the awards ceremony will work virtually. It was suggested to add the recognition to the Fall Kickoff.

Professional Development update: There are 15 people in the PTF program, with 11 slated to complete the program. The deadline was in April, but was extended to May. There is an observation component either online or in-person that Cathy said to not worry about at this time.

Other

PTF email removal: Brandy has reached out to IT for clarification on this process. HR has to remove anyone who does not get paid after 90 days. NSHE had to lower their numbers of active WD licenses due to cost. Part-time faculty still have access for 90 days. IT has worked out a process for PT faculty will need to call IT, identify themselves and who their supervisor is, and they will re-enable the email access.

Next meeting: May 1, 2020 at 10-11:30 p.m. via BlueJeans

Meeting adjourned: 11:30 a.m.