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# MEETING MINTUES OCT. 4, 2017

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**Meeting called to order:** 10:07 a.m.

**In attendance:** Lenaya Andersen, Elena Atanasiu, Cathy Brewster, Cheryl Camardo, Gwendolyn Clancy, Ed Corbett, Vanina Coudriet, Patricia Cullinan, Kurt Ehlers, Hugh Fraser, Marynia Giren-Navarro (Chair), Blisin Hestiyas, Donna Kamen, John Kemp, Jonathan Lam, Edwin Lyngar, Shannon McCool, Jon Reddick-Lau, Patty Sanford, Neil Sigel, Amanda Williams

**Absent:** Stephany Ayvazian, Susan Bluhm, Treg Gardner, Heather Haddox, Heather Lupke, Pat Miller, Brandy Scarnati

**Guests:** Sarah Jacobsen

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## Approval of April 5, 2019 & September 13, 2019 Minutes

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It was motioned and seconded respectively by Hugh Fraser and Jon Reddick-Lau to approve the April 5, 2019 and September 13, 2019 minutes. There was a correction in the September 13 minutes the word "Steaming" should be "Streaming". The motion passed as amended.

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## Issues to discuss

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**PTF Senators for AY 19-20:** Chair Giren-Navarro congratulated Gwen Clancy and Edwin Lyngar on winning the election. There were three candidates and the committee requested to get the poll numbers from the Faculty Senate Office. In AY 20-21 the PTF will create flyers advertising the election. Marynia suggested they go out early. Sarah and Edwin will work on the flyer.

**Goals:** The committee discussed/listed goals they would like to achieve.

**PTF Bill of Rights:** The committee is continuing its work on this.

**Bumping:** The Committee is continuing its work on this. The concerns raised are part-time faculty who built courses were bumped and every course is not created equally. The committee will ask Scott Huber, NFA President to speak about the ongoing contract negotiation. Edwin Lyngar said he would attend the NFA meetings.

**Increasing PTF involvement with Register Now campaign:** The committee agree to support other part-time faculty who are running and helping out at events. The committee would also like to begin making connection with the community.

**Time of service for part-time faculty:** The part-time faculty would like to explore receiving recognition with a plaque for the employee and to have it noted on the service recognition wall at 5 years and 10 years, recognition at PTF social and award ceremony, a plaque and certificate for the employee, Facebook recognition, and recognition of the employee's above and beyond services to the students and TMCC. Sarah will request a list of PTF employees from HR. Another suggestion is to create a monthly email and include in the newsletter recognition of time of service.

**Shuttle from the parking lot:** The concern of faculty is the shuttle will not make it in time, it only runs 9-3 p.m. but you pay for the whole semester, and it is not reliable. The question was posed: would part-time faculty benefit more if a shuttle went to all of the TMCC campuses rather than UNR and TMCC?

**PTF of the month:** The September 2019 PTF of the month has been selected. Chair Giren-Navarro requested the committee continue to nominate part-time faculty. The October PTF has also been selected and a calendar invite will be

sent. The website states only PTF can nominate. Chair Giren-Navarro is working with the Faculty Senate Office to have the text updated to state all faculty and staff may nominate.

**Facebook Page:** The Facebook page has launched. The committee hopes to use the page to advertise the committee, advertise info and events, advertise the PTF winners. Marynia will find out if there are any legality issues or release forms that need to be signed. Marynia also has a Google document, shared with the committee to add ideas for the page to.

**Professional Development:** Cathy Brewster highlighted the upcoming Death by Lecture workshop occurring next Friday. It is worth attending again if you have already done so.

**Planning Council:** A request was made to the committee to bring forth any items for Gwen or Heather to take to Planning Council. They would like to discuss with the council bumping concerns with part-time faculty. There was no definite answer on parking issues at the council.

**Increasing part-time faculty involvement:** Chair Giren-Navarro will reach out to Dean Amy Williams. An idea was suggested to have students register early to avoid bumping.

Next meeting is November 8, 2019. Edwin Lyngar will chair the meeting.

**Adjourn:** 11:17 a.m.