

MINUTES NOV. 2, 2018

Meeting called to order at: 10:05 a.m.

In attendance: Lenaya Anderson, Elena Atanasiu, Susan Bluhm, Cathy Brewster, Gwen Clancy, Ed Corbett, Patricia Cullinan, Nick Dimeo, Kurt Ehlers, Nancy Faires, Hugh Fraser, Marynia Giren-Navarro (Chair), Cassandra Hawthorne, John Kemp, Jonathan Lam, Rob Lively, Bill Newhall, Patti Sanford, Brandy Scarnati, Julie Stage-Rosenburg, Rossita Todorova, Amanda Williams

Absent: Israel Bgronini, Cheryl Camardo, Heather Haddox, Perry Mitchell, Jon Reddick-Lau, John Reid, Neil Siegel

Guests: Roni Fox, Patrick Guiberson, Edwin Lyngar, Pat Miller, Elizabeth Morgan, Andre Walton

Approval of October 5, 2018 Minutes

The October 5, 2018 minutes were motioned and seconded by Elena Atanasiu and Cassandra Hawthorne respectively. The minutes were approved.

Issues to Discuss

Streaming of meetings: Today's meeting is the first meeting that was streamed.

PTF Senators Update – Andre & Edwin: Asked Faculty Senate for a motion to have part-time employee pictures and information placed on the department websites. The Executive Board suggested to include this item in Marynia's report encouraging departments to add part-time faculty photos and information to their websites. Edwin said he would make a motion at the next senate meeting. Discussion ensued on how to get departments to comply and the logistics required to maintain current information. This will also be included in the part-time faculty newsletter. Other suggestions were to have a part-time webpage.

Part-Time Faculty of the month – October & November: Faculty members have been selected for October, November, and December. This will also be a recurring item in the part-time faculty newsletter.

Professional Development Update – Cathy Brewster: Professional Development is offering a \$350 stipend for completing Canvas training. She is also looking for a few more instructors for a certification workshop. Cathy also mentioned Professional Development Days will be held in January.

Planning Council – Gwen Clancy: Planning Council is in need of a second part-time representative. Please give any suggestions for Planning Council to Gwen Clancy. Gwen is also recommending cubicles with computers for part-time faculty in all buildings. Cassandra reported the part time offices should be ready in December.

Facebook Page – Marynia: Marynia reported she will be completing training to set up a part-time faculty Facebook page.

Background Checks for new PTF – Roni Fox: HR will be conducting background checks on new part-time faculty. TMCC is the only NSHE institution that does not do them for part-time faculty.

Newsletter for Part-Time Faculty: Ideas to be included in the part-time faculty newsletter are to announce part-time faculty of the month, professional development, and general announcements from the Part-Time Faculty Committee.

New Business: Speakers/Researcher's Bureau and Grant-In-Aid for part-time faculty dependents. It was motioned with unanimous approval to bring Grant-In Aid for part time faculty dependents to senate.

Adjourn: 11:19 a.m.