



Truckee Meadows Community College

Faculty Senate Part Time Faculty Issues Committee

MEETING MINUTES APR. 6, 2018

Meeting called to order at: 10:05 a.m.

In attendance: Lenaya Anderson, Elena Atanasiu, Cathy Brewster, Cheryl Camardo, Ed Corbett, Patricia Cullinan, Gwendolyn Clancy, Nick Di Meo, Kurt Ehlers, Nancy Faires, Hugh Fraser, Cassandra Hawthorne, Marynia Giren-Navarro (Chair), Bill Newhall, Jonathan Lam, Rob Lively, Terry Mendez, PJ Mitchell, Jonathan Riddick-Lau, Neil Siegel, Patti Sanford

Absent: Paula Frioli, Holly Gallup, Amanda Williams

Guests: Amber Anaya

Approval of March 9, 2018 Minutes

It was noted Kurt Ehlers was present at the March 9 meeting.

Chair Marynia Giren-Navarro called for a motion to approve the March 9, 2018 minutes. The minutes were motioned and seconded by Ed Corbett and Cheryl Camardo respectively and approved unanimously.

Open Issues

Part-time Faculty of the Month: The Part-Time Faculty of the Month will be announced soon.

Faculty Senate Update: There are now two seats for part-time senators. The first reading to change the committee name in the Faculty Senate bylaws is on today's senate agenda. Marynia has been nominated for Faculty Senate Chair-Elect and was very flattered to be nominated. At this time, she is still considering if she will run.

Professional Development update: Cathy Brewster updated the committee on the conference she recently attended. She spoke about the certificate program and received many kudos for TMCC's efforts to include and retain part-time faculty. She also received good ideas from other schools attending the conference such as teaching circles. A teaching circle consists of instructors teaching the same courses gathering to discuss best practices. Other ideas were to have a part-time appreciation wall or area to showcase part-time employees. Joylin Namie suggested including part-time instructors in assessments.

Long-term PTF recognition: Marynia and Jonathan met with administration and are working on how to fairly recognize longevity whether it is by years, semesters, or credits. A lively discussion ensued on how to recognize longevity. Suggestions received were to multiply credits by sections taught to calculate pay longevity, a 10-year step system, after a certain amount of credits are completed the raise is in effect. It was also suggested to acknowledge time with a one-time pay at 5, 10, 15, and 20 years. It was also suggested to have a recognition at sooner intervals such as a lunch at the Golden Frog with the president. Other suggestions were to tailor pay to the economy and make the first pay bump sooner. Marynia suggested inviting Jim New to discuss the recognition with the committee. Marynia also suggested creating a Google doc to get committee input during the next two weeks.

A motion was made by Ed Corbett and seconded by Jonathan Riddick-Lau to suggest paying \$25 at the completion of every 24 sections with a cap at \$1,000.

Planning Council-Gwen Clancy & Jonathan Riddick-Lau: There was no new news to report pertaining to part-time faculty.

New Business

Faculty Focus Group – Joylin Namie: Joylin wanted to include part-time faculty in the focus groups she is conducting. She is part of a committee doing focus groups with students and would like to get faculty focus groups as well. The focus groups will be held on April 19, 2-4 p.m.

Business Cards: The VPAA approved the use of TMCC's contracted printer for part-time faculty to order and pay for their own business cards.

Addition of PTF of the Month to Faculty Senate website: Marynia noted she would like to add a recognition to the Faculty Senate website for part-time faculty.

Ed Corbett motioned and Gwen Clancy seconded to add a recognition to the Faculty Senate Website.

Adjourn: 11:14 a.m.