
MEETING MINUTES FOR FEB. 9, 2018

Meeting called to order at: 10 a.m.

In attendance: Lenaya Anderson, Cathy Brewster, Cheryl Camardo, Gwendolyn Clancy, Ed Corbett, Patricia Cullinan, Nick Dimeo, Kurt Ehlers, Nancy Faires, Hugh Fraser, Holly Gallup, Cassandra Hawthorne, Jonathan Lam, Rob Lively, Terry Mendez, Perry Mitchell, Bill Newhall, Jonathan Reddick-lau, Brandy Scarnati, Neil Siegel

Absent: Marynia Giren-Navarro, Chair (Proxy: Brandy Scarnati), Paula Frioli, Patrick Guiberson, Bill Newhall, Patti Sanford, Amanda Williams

Guests: Amber Anaya

Approval of November 17, 2017 Minutes

It was motioned and seconded to approve the minutes from November 17, 2017. The minutes were approved unanimously.

Open Issues

Part-Time Faculty of the Month January: Joseph Domitrovich was the Part-Time Faculty of the Month for January.

Faculty Senate update: The bylaw revision for an additional part-time faculty member to sit on the senate was reviewed by the committee. Kurt Ehlers suggested that under Article 4.1D the instructional unit should specify other than part time in relation to Article 4.1C. Ed Corbett suggested we check with Cheryl Cardoza. Instructional unit may be defined in the NSHE code.

Ed Corbett motioned and Cheryl Camardo seconded to proceed in sending the bylaw revision to Faculty Senate for the first read. The motion passed unanimously.

Discussion continued with respect to a second part-time senator. Gwen Clancy asked if issues were being aired. Ed Corbett noted that information, prior to having part-time senator representation, came from the Part-Time Faculty Committee Chair who often advocated for part-time faculty as well. And sometimes it came from department chairs.

Application form for PTF Faculty Senate seat: The committee reviewed the application form for the Part-Time Senate Faculty seat. The form was well-liked. Jonathan Riddick-Lau suggested adding a brief description of what is expected of a senator. Ed Corbett noted this would make it more of an application form and the committee should change the word "nomination" to "application." Gwen Clancy noted the form should say "100 words or fewer" instead of "100 words or less." The committee agreed to edit the form and bring back for another review at the next meeting.

Professional Development update—Cathy Brewster: Cathy reported the part-time orientation was standing room only. A professional development workshop was held for part-time employees and she has 18 instructors working towards the PT Certificate. Cheryl Camardo asked if you could get certified a second time. Cathy said no.

Long-Term PTF Recognition: The committee continues to search for ways to recognize part-time faculty that have been at TMCC for a long time. The committee agrees they need to define what is considered long term. There was a suggestion of recognition at 3, 6, and 9 years. There was discussion about how to recognize service; i.e., continuous, what happens if a class is cancelled, is one semester counted as a service year, and should they count credits taught in a certain amount of time. Jonathan Riddick-lau liked the credit idea. Holly disagreed noting that many part-time faculty work a full-time job

elsewhere and often only teach one class. Terry Mendez suggested awarding by department as some departments are easier to teach full credit loads continuously. Kurt Ehlers noted that long term is time not work. We should focus on work. Cathy noted that there are departments where one unique class is taught and filled by a part-time instructor. PJ suggested minimum credit amount. Ed suggested counting years worked to recognize loyalty to TMCC. Hugh Frasier suggested recognizing by semester rather than entire year. Terry Mendez noted part-time faculty assist in practicum labs where the student-instructor ratio is often 6:1. They do not get credit for lab time. Ed Corbett suggested finalizing at the next meeting. Other suggestions received were to create a subcommittee and have the faculty names scroll across the announcement screens that are placed throughout the campus.

Planning Council—Gwen Clancy and Jonathan Riddick-Lau: Gwen Clancy updated the committee on the latest Planning Council news. The council is discussing diversity in hiring and the possibility of changing the college name. It was noted on the survey there was location confusion due to Truckee, CA. A suggestion for a new name for TMCC is the College of Northern Nevada. Rob Lively noted the word "community" is not an issue with the larger community college systems such as Maricopa Community College. Nancy Faires pointed out that TMCC is a great opportunity to inform those not familiar with the Truckee Meadows area of its history. Hugh Frasier stated the name change will attract more out-of-state students. Holly added that her English 107 course had 4 out-of-state students.

New Business

John Frederick: John has moved on to explore other opportunities. Brandy suggested getting a card to send him.

Business cards for part-time faculty: Gwen Clancy discussed having business cards for part-time faculty. UNR provides business cards to their part-time faculty. It would create a greater sense of community. Suggestions were to have a general blank card where a name and phone number could be filled in. Neil Siegel suggested contacting Vista Print and asking if they would print business cards. They have a local facility and this could provide a way to have community involvement and a tax deduction for them.

Adjourn: 11:18 a.m.