
MEETING MINUTES FOR NOV. 17, 2017

Meeting called to order at: 9:07 a.m.

In attendance: Marynia Giren-Navarro (Chair), Lenaya Anderson, Cathy Brewster, Patricia Cullinan, Nancy Faires, Hugh Fraser, Cassandra Hawthorne, Jonathan Lam, Rob Lively, Perry Mitchell, Amanda Williams, Kurt Ehlers, Holly Gallup, Jonathan Reddick-lau, Patti Sanford, Paula Frioli

Absent: Cheryl Camardo, Ed Corbett, Patrick Guiberson, Bill Newhall, Brandy Scarnati, Neil Siegel

Guests: Amber Anaya, Tommie Guy, Donna Kamen

Approval of October 13, 2017 Minutes

It was motioned and seconded to approve the minutes from October 13, 2017. The minutes were approved.

Open Issues

IT Update: This item was tabled until the next meeting.

WorkDay Update: Donna Kamen and Tommie Guy spoke about Workday and a hearty discussion ensued regarding training, applicant pools and troubleshooting. The applicants who applied for positions prior to the implementation of WorkDay will need to reapply. Marynia also suggested an email to coordinators to announce when the applicant pools are open. Michael Dalton in HR can assist with these issues. Paula Frioli said she was told if currently teaching the part-time pool will be in the system and hiring pool. Tommie Guy confirmed this. Marynia suggested topic-specific tutorials for part-time faculty trainings versus watching an entire training on multiple topics. Donna Kamen recommended the Wednesday Webinars which can be watched at the instructor's convenience. Donna will be attending the part-time faculty open house and requested faculty to send her FAQ's. She will create a list to be presented. Marynia asked for training for coordinators to open pools and how to navigate. Cathy Brewster suggested using Jing for short subject-specific tutorials.

Part-Time Faculty of the Month—November: Rick Reynolds was chosen and will be recognized on November 27 at the Edison Campus.

Faculty Senate: Working to get a second seat for part-time faculty representation. There was no opposition to the committee name change; however, it will be presented to senate in bylaw format for an official read likely in February.

Application form for part-time faculty senator seat: It was suggested to make the nominations clearer and relatable to TMCC. Suggestions for additions or changes to the form were: experience in and out of the classroom and why you want to represent the part time faculty at senate. It was also suggested to change the mini biography to the title of Mini Professional Biography (100 words or fewer). Marynia will send out new form to the committee for approval and any comments.

Long term part-time recognition: This item was tabled until the next meeting.

Planning Council: Gwen Clancy updated the committee on the latest Planning Council news. The council is discussing diversity in hiring while honoring the loyalty of current part-time faculty. Dr. Hilgersom encouraged departments to hire with diversity in mind.

Register Now event for part-time faculty: Cassandra Hawthorne handed out Register Now shirts for faculty to promote registration.

New Business

None.

Adjourn: 10:28